

Sellersville Borough  
Planning Commission  
140 East Church Street  
Sellersville, PA 18960

January 16, 2025  
7:00 P.M.

The January 16, 2025 Meeting of the Sellersville Borough Planning Commission was called to order by Chair Rachel Swierzewski at 7:00 p.m.

**ROLL CALL:**

**MEMBERS PRESENT:** Rachel Swierzewski, Chair  
Barry Kuhn, Vice Chair  
Walter Beard  
Paul McCabe  
Alex Potoczny  
Henry Hufnagle

**ABSENT:** Richard Kuntz

**ALSO PRESENT:** David C. Zipf, Bucks County Planning Commission  
Vicki Kushto, Esq., Borough Solicitor  
Eileen M. Bradley, Borough Manager

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

There was no public comment at this time.

**REORGANIZATION:**

Mrs. Swierzewski called for nominations for officers.

**Mr. Kuhn made a motion, seconded by Mr. Potoczny, and unanimously approved by all present, to appoint the currently seated officers to the same positions: Mrs. Swierzewski as Chair, Mr. Kuhn as Vice-Chair.**

**MINUTES:**

Mrs. Swierzewski called for a motion to approve the Minutes of November 21, 2024.

**Mr. Potoczny made a motion, seconded by Mr. Beard, and unanimously approved by all present, to approve the Minutes of November 21, 2024 as presented.**

**NEW BUSINESS:**

**A. Adopted Meeting Schedule**

Ms. Bradley presented the 2025 Meeting Schedule.

**Mr. Beard made a motion, seconded by Mr. Potoczny, and unanimously approved by all present, to adopt the 2025 Meeting Schedule as presented.**

**UNFINISHED BUSINESS:**

**Sign Ordinance:**

Ms. Bradley stated that Borough Council was struggling with the sections of the proposed Sign Amendment dealing with Temporary Signs. Mr. Zipf presented a table and definitions for Temporary Yard Sign and Limited Duration Yard Sign. Discussion ensued amongst the Commission.

After lengthy discussion, Ms. Bradley suggested that there be two types of temporary signage in residential districts: a temporary sign of four square feet (4 s.f.) or less, with a maximum height of four feet (4 ft.), of which there would be allowed two (2) per parcel, which would not require a permit or fee; and a limited duration sign of sixteen square feet (16 s.f.) or less, with a maximum height of six feet (6 ft.), of which there would be allowed only one (1) per parcel, which would require a permit, fee, and specific date parameters not to exceed ninety (90) days.

**Mr. Kuhn made a motion, seconded by Mr. Potoczny, and unanimously approved by all present, to recommend adoption to Borough Council of the proposed Sign Ordinance Amendment with inclusion of the changes to temporary and limited duration signs in residential zoning districts.**

**PUBLIC COMMENT:**

There was no public comment at this time.

**ADJOURNMENT:**

**There being no additional matters to come before this meeting of the Planning Commission, Mr. Kuhn made a motion, seconded by Mr. Potoczny, to adjourn the meeting at 7:40 p.m. All were in favor.**

The next scheduled meeting of the Sellersville Planning Commission would be held at 7:00 P.M. on Thursday, February 20, 2025.

By: \_\_\_\_\_  
Eileen M. Bradley  
Borough Manager