

Sellersville Borough Council's  
Public Management Committee  
140 East Church Street  
Sellersville, PA 18960

April 29, 2026  
7:00 p.m.

The April 29, 2026, meeting of Sellersville Borough Council's Public Management Committee (PMC) was called to order by Chair Donald Crouthamel at Borough Hall, 140 E. Church Street at 7:00 p.m.

**ROLL CALL:**

Council: Mayor Thomas C. Hufnagle  
Donald E. Crouthamel, Chair  
James G. Hull, Vice Chair  
Lois A. Dodson, First Alternate  
Kathleen Hallman  
Marie Howells  
Lynne A. Saylor

Also Present:

Manager: Brenda L. Detweiler  
Solicitor: Vicki Kushto, Esq.  
Engineer: Scott P. McMackin, P.E.

Absent: David O'Donnell

**ANNOUNCEMENTS:**

There were no announcements at this time.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

There was no public comment.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

**A. Resolution #2026-09 IDA Dissolution:**

A resolution was prepared to authorize the dissolution of the Sellersville Industrial Development Authority. Mr. Crouthamel gave an overview of the previous discussions that have taken place with the Sellersville Industrial Development Authority, as well as Council's recommendation in the December 8, 2025, Council meeting.

**A motion was made by Ms. Dodson, seconded by Mrs. Hallman, and unanimously approved by all present, to adopt Resolution #2026-09, authorizing the Certificate of Termination to be filed with the**

**Pennsylvania Department of State for its approval to dissolve the Sellersville Industrial Development Authority.**

**B. Borough Vehicle Policy:**

Discussion took place regarding the draft policy for use of Borough Vehicles Outside of Normal Working Hours. Ms. Saylor stated that it is considered a taxable income and the employee should receive a 1099 form on it.

**A motion was made by Mr. Crouthamel, seconded by Ms. Dodson, to approve the Use of Borough Vehicle Outside of Normal Working Hours Policy. Motion passed with Council Members Mr. Crouthamel, Ms. Dodson, Mrs. Hallman, Mr. Hull, and Mrs. Howells in favor, and Council Member Ms. Saylor voting against. (Mr. O'Donnell– absent).**

**A motion was made by Mr. Crouthamel, seconded by Mrs. Howells, and unanimously approved by all present, to amend the approval of the Use of Borough Vehicle Outside of Normal Working Hours Policy to include the stipulation that employees authorized to use a Borough-owned vehicle outside normal working hours shall be subject to applicable fringe benefit taxation, with any required charges processed through payroll.**

**C. Proposed Short Term Rental Ordinance:**

Ms. Kushto stated that the Short-Term Rental Ordinance was presented to the Planning Commission last month. With the requested changes from Planning Commission included, she presented the draft ordinance to Council for their review.

**A motion was made by Mrs. Howells, seconded by Mrs. Hallman, and unanimously approved by all present, to approve the advertisement of Amending Chapter 160 Zoning Ordinance to provide regulations for short-term rentals, with Mrs. Hallman's request to add outside maintenance requirements.**

Mr. Crouthamel requested further clarification for some items listed in the ordinance, as well as some amendments. He would like to see a specified distance for a local person in charge under the license requirements section; removal of the 15 rental periods under the short term rental standards section; a specified amount of complaints listed under the short term rental standards section; move the receipt of two noise complaints to accompany the installation of a noise monitor under the short term rental standards section.

**A motion was made by Mrs. Howells, seconded by Mrs. Hallman, and unanimously approved by all present, to amend the original motion made for advertisement of Amending Chapter 160 Zoning Ordinance to provide regulations for short-**

**term rentals to include Mr. Crouthamel's amended requests to the draft ordinance.**

**D. Proposed Amending Parking Penalties Traffic Ordinance:**

Ms. Kushto presented a copy of the draft to amend parking penalties in the traffic ordinance to Council. The ordinance will allow the Borough to be consistent with Perkasio Borough's parking fees of \$25 and allow the Borough to adjust the parking fees through the Borough Fee Schedule.

**A motion was made by Ms. Dodson, seconded by Mr. Hull, and unanimously approved by all present, to authorize advertisement of the draft ordinance to Amend Parking Penalties of the Traffic Ordinance that will allow the Borough to adjust their parking fees through the Borough Fee Schedule.**

**E. Proposed Amending Chapter 186 Zoning to Regulate Noise Ordinance:**

Ms. Kushto presented a copy of the draft noise ordinance that will allow Sellersville Borough's noise ordinance to be similar to Perkasio Borough's noise ordinance. This will allow Perkasio Borough Police Officers to have consistency in the neighboring communities.

**A motion was made by Ms. Saylor, seconded by Mrs. Hallman and unanimously approved by all present, to authorize advertisement of the draft ordinance to amend Chapter 186 Zoning to Regulate Noise after it has been presented to the Sellersville Borough Planning Commission.**

**F. Proposed Amending by Inserting a New Chapter 96 Peace and Good Order Ordinance:**

Ms. Kushto presented a copy of the draft disorderly conduct ordinance that will allow Sellersville Borough's disorderly conduct ordinance to be similar to Perkasio Borough's noise ordinance. This will allow Perkasio Borough Police Officers to have consistency in the neighboring communities.

**A motion was made by Ms. Dodson, seconded by Ms. Saylor and unanimously approved by all present, to authorize advertisement of the draft ordinance to Amend by Inserting a New Chapter 96 Peace and Good Order Ordinance.**

**G. Fire Police Request – Milford Township Carnival, June 16 – June 20, 2026:**

Mrs. Detweiler received a fire police request letter from Milford Township for the Sellersville Fire Police to assist in the Milford Township Volunteer Fire Company Annual Carnival from June 16 through June 20, 2026, and Milford Township Annual AG-Daze on September 12, 2026.

**A motion was made by Mrs. Howells seconded by Ms. Saylor, and unanimously approved, to approve the request from the Milford Township for the Sellersville Fire Police to assist in the Milford Township Volunteer Fire Company Annual Carnival**

**from June 16 through June 20, 2026, and Milford Township Annual AG-Daze on September 12, 2026.**

**H. Fire Police Request – Perkasio Fire Company Carnival, June 23 – June 27, 2026:**

Mrs. Detweiler received a fire police request letter from Perkasio Borough Police Department for the Sellersville Fire Police to assist in the Perkasio Fire Company Carnival from June 23 – June 27, 2026.

**A motion was made by Mrs. Howells seconded by Ms. Saylor, and unanimously approved, to approve the request from the Perkasio Borough Police Department for the Sellersville Fire Police to assist in the Perkasio Fire Company Carnival from June 23 – June 27, 2026.**

**I. Fire Police Request – Borough of Quakertown Community Day, July 4, 2026:**

Mrs. Detweiler received a fire police request letter from the Borough of Quakertown for the Sellersville Fire Police to assist in the Quakertown Community Day on July 4, 2026.

**A motion was made by Mrs. Howells seconded by Ms. Saylor, and unanimously approved, to approve the request from the Borough of Quakertown for the Sellersville Fire Police to assist in the Quakertown Community Day on July 4, 2026.**

**OTHER BUSINESS:**

Mr. Crouthamel reviewed a meeting that was held with Mrs. Detweiler and Fred Diserod regarding Mr. Diserod's art prints. Mr. Diserod was proposing to the Borough to purchase his prints, and in turn, the Borough would receive copies of his art books to sell to recoup the money spent on his prints. Council questioned if the art books are a new version or the version he was selling previously. The subject was tabled for another session.

Mr. Crouthamel stated that there are a lot of trees that are dying in Lenape Park and Council should consider the future need to purchase trees.

Mr. Crouthamel asked if there was movement with the games of skill ordinance that was discussed in previous meetings. Ms. Kushto stated she would bring a draft to the next meeting.

Discussion took place regarding a Multi Modal grant for the 5-point intersection and the storm cellars under the street. He was asking for ideas to try to get lighting along Main Street included within the grant application.

**PUBLIC COMMENT:**

There was no public comment at this time.

**EXECUTIVE SESSION:**

At 8:58 p.m., Council convened into Executive Session to discuss litigation. No decisions were made. Regular session was reconvened at 9:32 p.m.

**ADJOURNMENT:**

There being no further business or discussion, the discussion ended at 9:32 p.m. The next regular Public Management Committee Meeting was scheduled for Wednesday, May 27, 2026, at 7:00 p.m.

Attest:

---

Brenda L. Detweiler, Secretary  
Sellersville Borough