

Sellersville Borough Council's  
Public Management Committee  
140 East Church Street  
Sellersville, PA 18960

August 22, 2022  
7:00 p.m.

The August 22, 2022 Meeting of Sellersville Borough Council's Public Management Committee (PMC) was called to order by Vice Chair Alexander Potoczny at Borough Hall, 140 E. Church Street at 7:05 p.m.

**ROLL CALL:**

Councilpersons: Alexander Potoczny, Vice-Chair  
Donald Crouthamel  
Kathleen Hallman  
Marie Howells  
Lynne Saylor

Borough Manager: Eileen M. Bradley

Absent: Mayor Thomas Hufnagle  
Lois A. Dodson, Chair  
James G. Hull, First Alternate

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

There was no Public Comment at this time.

**OLD BUSINESS:**

**Pine2Pink:**

Ms. Bradley had received a request that Sellersville participate in the annual Pine2Pink Breast Cancer Fundraiser that many adjoining communities currently sponsor. While out-of-pocket costs would be minimal, she expressed concern about adequate time to bring the event forward and suggested delaying Sellersville's involvement until the 2023 campaign. Discussion would resume in February.

**Disabled Person Parking Signage Request:**

Ms. Bradley stated that she had received a request from a resident at 14 W. Grandview for a second Disabled Person (DP) Parking area. She pointed out that the same resident had received an DP Parking area in February 2022 and the resident owned a garage. Additionally, public parking on the street was prohibited on one side, which further limited parking for all.

Ms. Bradley pointed out that PA law allows – but does NOT require – municipalities to provide DP spaces. A municipality is entitled to investigate available off-street parking, such as garages or driveways and determine need. It was her recommendation that one DP parking area existed, and an additional DP parking area was not warranted and would in fact add to the shortage of parking for the general public.

**On motion of Mrs. Howells, seconded by Mr. Crouthamel, and unanimously approved by all present, Council denied the Application for DP Parking at 14 W. Grandview Avenue, as one DP Parking Area existed, and an additional DP parking area was not warranted and would add to the shortage of parking for the general public.**

**Residential Permit Parking:**

Ms. Bradley noted that she had received a request from a resident for institution of a residential permit parking program. Upon investigation, she found that the only community in Bucks County to which she was acquainted that used permit parking used in in specific areas only, such as high schools, hospitals, and train stations. The request was for a residential street with no unusual circumstances. She added that instituting the program would cost significant funding and would require constant enforcement and would most likely be unpopular with the majority of Borough residents.

**On motion of Mr. Crouthamel, seconded by Mrs. Howells, and unanimously approved by all present, Council agreed to deny the request for a residential permit parking program.**

**NEW BUSINESS:**

**2022-23 Road Salt Contract:**

Ms. Bradley stated that the Borough had participated in the Bucks County Consortium of Managers' annual Joint Road Salt Bid. Four bids had been received on August 17, with Morton Salt, Inc. the lowest responsible bidder at \$67.76 per ton delivered. This is an increase of \$9.88 over last year, due to the volatility of fuel prices. It was her recommendation to award the 2022-2023 Rock Salt Contract to Morton Salt Inc. at a price of \$67.76 per ton delivered.

**On motion of Mr. Crouthamel, seconded by Mrs. Hallman, and unanimously approved by all present, to award the 2022-23 Road Salt contract to Morton Salt, Inc. of Chicago, Il at a price of \$67.76 per ton delivered.**

**EDUs for Future Expansion:**

Ms. Bradley noted that the Borough owned 333 EDUs for future use. Regional planning suggested that there could be as much as 350 EDUs needed for 2022-2023. She asked Council to consider what number of EDUs would Sellersville consider selling and what number would they wish to retain for development within the Borough. Further information would be forthcoming.

**PEMA Directives for Emergency Management Coordinators:**

Ms. Bradley noted that the County held a meeting to discuss recently released educational requirements for Emergency Management Coordinators (EMCs) mandated by PEMA in July 2022. More than 75 hours would be required of an EMC within every five-year period. This included classroom and instructional presentations given by the local EMC. As most EMCs in the State were volunteers and often were police and fire

responders as well, the requirements were seriously onerous. The County Emergency Management Agency would continue talks with PEMA, but the new mandate would present a fundamental problem for Sellersville. Ms. Bradley would provide more information as it came forward.

**Elm Street Parking Lot Paving:**

Ms. Bradley stated that the owner of Exida, Mr. William Goble was preparing to resurface his business parking lot, which lies adjacent to the municipal lot between Elm and Walnut Streets. He had asked his contractor for a proposal to pave the municipal lot. Ms. Bradley expressed interest in piggybacking on this project, as the lots would be seamless, it would be easier and less expensive for both parties if done jointly, and the quoted price from CF&C Paving of \$10,500.00 was more than reasonable and below the bid threshold.

**On motion of Mrs. Howells, seconded by Mrs. Hallman, and unanimously approved by all present, Council authorized contracting with C&C Paving for resurfacing of the Elm Street Parking Lot at a cost of \$10,500.**

**Joint Hurricane Ida Tribute Event:**

Ms. Bradley stated that Sellersville and Perkasio were hosting a joint event to honor First Responders who came to aid the region during Hurricane Ida in September 2021. The Event would take place at the Perkasio Amphitheater on Wednesday, August 31, 2022 from 6:00 to 8:00 p.m.

**Sellersville Theater Mural:**

Ms. Bradley had been working with Steve Barth and the Sellersville Theater to design a large mural for the Temple Avenue wall of the Theater. Cost estimate for the mural was about \$12,000. She asked Council if they would consider donating toward funding the mural, as it could be a popular attraction for visitors to the Borough. While Council was agreeable, no amount was determined at this time.

**OTHER BUSINESS:**

**Winterfest:**

Ms. Bradley informed Council that planning for Winterfest on Saturday, November 26 was continuing, but there was difficulty finding a reasonably priced tree and lights. She would continue to work the issues.

**PUBLIC COMMENT:**

There was no Public Comment at this time.

**EXECUTIVE SESSION:**

Council convened into Executive Session to discuss land acquisition, where no action was taken. The regular meeting reconvened at 8:35 p.m.

**ADJOURNMENT:**

There being no further business or discussion, Mr. Potoczny declared the meeting duly adjourned at 8:35 p.m. The next regular Public Management Committee Meeting was scheduled for Monday, September 26, 2022 at 7:00 p.m.

Attest:

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Eileen M. Bradley, Secretary  
Sellersville Borough Council