

Sellersville Borough Council's  
Public Management Committee  
140 E. Church Street  
Sellersville, PA 18960

September 21, 2021  
7:00 p.m.

The September 21, 2021 Meeting of Sellersville Borough Council's Public Management Committee (PMC) was called to order by Vice Chair Alexander Potoczny at Borough Hall, 140 E. Church Street at 7:00 p.m.

**ROLL CALL:**

Councilpersons: Mayor Thomas Hufnagle  
Alexander Potoczny, Vice-Chair  
James G. Hull, First Alternate  
Kathleen Hallman  
Marie Howells  
Lynne Saylor

Manager/Secretary: Eileen M. Bradley  
Stephen Barth

Absent: Lois A. Dodson, Chair  
Donald Crouthamel

**ANNOUNCEMENTS:**

Consultant Steve Barth introduced Helen and Jesse Ward of the Next Chapter Bookstore. Mayor Hufnagle presented the mother and daughter owners with a Proclamation welcoming them to the Sellersville Business District.

Additionally, Mayor Hufnagle presented Sweet Pearl Photography owner GemaLee Thomas with a similar proclamation, welcoming her business to Sellersville, which opened during the pandemic in 2020.

**PUBLIC COMMENT:**

Mr. Potoczny called for Public Comment on Non-Agenda items. There was no public Comment at this time.

**OLD BUSINESS:**

**BARTH CONSULTING:**

Mr. Barth gave an update on progress toward the economic development program. He asked Council to consider possible extension of the current LERTA to include the undeveloped Ametek parcel between E. Clymer and E. Fairview. The dental office at 55 N. Main could be used as a trail head for both the northern Lake Lenape Park trail as well as the proposed southern trail that would connect to Perkasio and provide a walking area for Park Avenue in lieu of sidewalks. Sellersville branding has been extended through the new website, Facebook page, and other social media outlets.

Mr. Hull suggested a small art show near the dog park. Mrs. Howells suggested a First Friday-type event, with music and authors, using the Park as the base.

**NEW BUSINESS:**

**GENERAL BUDGET DISCUSSION:**

Ms. Bradley requested direction on several 2022 Budget items that would aide in completing a Preliminary Budget for presentation at a future meeting.

**NARROW GATE REAL ESTATE MANAGEMENT CO.:**

Ms. Bradley stated that Sellersville paid 7% commission to a company to manage the rental of the first-floor level of the building. Ms. Bradley suggested that the management company was unnecessary, and perhaps the Borough could save this expense.

**On motion by Mrs. Howells, seconded by Mr. Hull, and unanimously approved, Council approved dissolving the agreement with Narrow Gate Real Estate Management Co. for property management of Scandinavian Formulas.**

**WINTERFEST:**

Ms. Bradley stated that if the 2021 Winterfest celebration was to take place this year, the location would need to be changed due to flood damage to the Sellersville Firehouse. She would continue to search for a venue and request that the Park and Recreation Board explore alternative ideas.

**OTHER BUSINESS:**

**FEMA UPDATE:**

Ms. Bradley noted that FEMA was working on a location for residents to apply for flood aid. The information was available on the Township website and at the front counter.

**COMPREHENSIVE PLAN ACTION MATRIX:**

Consideration of the Comprehensive Plan Action Matrix was tabled for discussion at a future meeting.

**MEETING DATE CHANGE:**

Due to the Columbus Day holiday and the Pennsylvania State Association of Boroughs Leadership Convention, a change of meeting date was discussed.

**On motion by Mrs. Howells, seconded by Mr. Hull, and unanimously approved, Council approved changing the regular meeting date from October 11, 2021 to Tuesday, October 12, 2021 at 7:00 p.m.**

Ms. Bradley would advertise the meeting change.

**PUBLIC COMMENT:**

Mr. Potoczny called for Public Comment on Non-Agenda items. There was no public Comment at this time.

**ADJOURNMENT**

There being no further business or discussion, Mr. Potoczny declared the meeting duly adjourned at 9:05 p.m. The next regular Public Management Committee was scheduled for October 19, 2021 at 7:00 P.M.

Attest:

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Eileen M. Bradley, Secretary  
Sellersville Borough Council