

Sellersville Borough Council's  
Public Management Committee  
Council Chambers  
140 East Church Street  
Sellersville, Pa 18960

November 20, 2018  
7:00 O'Clock P.M.

The November, 2018 Meeting of Sellersville Borough Council's Public Management Committee was called to order by Chair Lois Dodson at the above designated time and location.

**ROLL CALL:**

Mayor : Thomas C. Hufnagle, Mayor

Councilpersons : Lois A. Dodson, Chair  
James G. Hull, First Alternate  
Alexander Potoczny, Vice-Chair  
Donald Crouthamel  
Kathleen Hallman  
Lynne Saylor

Absent : Marie Howells

Manager/Secretary : David J. Rivet, Manager/Secretary

**2019 DRAFT BUDGET**

Manager Rivet briefly reviewed the draft 2019 budget. He is proposing a 3% wage increase for the employees; no tax or trash rate increase for the general fund. The draft budget does include an increase in the base sewer rate from \$50 per quarter to \$60 per quarter and a \$.25 per 100 cubic feet usage for those users over 50,000 cubic feet. The last base rate increase was effective February 2016 when it increased from \$45 to the current \$50/quarter.

Capital expenditures include the Green Street sewer line and street reconstruction project and reconstructing West Ridge Avenue. There are associated handicapped ramps associated with W. Ridge Avenue. There are associated revenues to offset expenses for the street reconstruction of \$140,000 in Liquid Fuels funds plus the DCED grant for the Green Street Sewer line in the amount of \$293,277. The draft capital plan includes replacing the roof on the old fire hall and realigning the stream flow at E. Park Avenue across from the Armory.

### **ORDINANCE 724-FIXING REAL ESTATE TAX, CONTINUING PER CAPITA, OCCUPATION AND REAL ESTATE TRANSFER TAXES**

Motion was made by Mr. Hull to advertise Ordinance 724 to fix the real estate tax and continue the per capita, occupation and real estate transfer taxes for 2019 fiscal year. Motion was seconded by Mr. Potoczny and passed with all in favor.

### **BOUCHER & JAMES OFFER TO FACILITATE REVITALIZATION EFFORTS**

PMC discussed the offer from Boucher & James, Inc. Consulting Engineers to facilitate the efforts of the Council and Revitalization Committee to improve the business district. Consensus of the PMC was that there needed to be some clarification as to what services they would provide. Manager will write a letter to Boucher & James requesting additional information as to what they will do for no charge.

### **WASHINGTON AVENUE PEDESTRIAN CROSSWALK**

Council members and Mayor had received an email from Washington Avenue resident Gary Gorman regarding speeding on Washington Avenue and the need for more pedestrian markings especially for students crossing at Eyre Avenue. PMC agreed that a Pedestrian Crossing sign on the southbound lane ahead of Winard Avenue and crosswalks should be painted when weather allows at Winard and Eyre Avenues across Washington Avenue.

### **TELEPHONE SYSTEM PROBLEMS**

Manager Rivet updated the PMC on the problems the Borough Hall has experienced with both the Verizon copper lines servicing the building and the fifteen year old internal system. Manager has met with Galco Communication representative James Gallagher and borough IT system maintainer James Chrastina to discuss options for a replacement system. Mr. Gallagher will be presenting those options with pricing after the Thanksgiving Holiday.

### **INTERMUNICIPAL AGREEMENT – BUCKS COUNTY SEWER & WATER AUTHORITY**

Manager presented a copy of the draft intermunicipal agreement with Bucks County Sewer & Water Authority to perform work as needed on the sewer system and pump station. After a brief discussion, Mr. Hull moved to approve the intermunicipal agreement with Bucks County Sewer & Water Authority following Solicitor White's review and approval of the agreement. Motion was seconded by Mr. Crouthamel and passed with all in favor.

### **NUISANCE COMPLAINT - 216 WASHINGTON AVENUE**

Manager Rivet and Mayor Hufnagle investigated a nuisance complaint on 216 Washington Avenue and filed their respective reports to the PMC. On Monday, November 19<sup>th</sup>, the property owner, Robert Vandemark visited the Borough Manager in his office and discussed the complaints regarding the solid waste and apparent hoarding taking place at his residence. Mr. Vandemark was also given both the Manager's and Mayor's original complaint reports. Mr. Vandemark stated that he did not wish to be a nuisance and that he would address the bulky material accumulation on his property.

Chair Dodson asked the Manager and Mayor to monitor the situation ahead of the December 10<sup>th</sup> Council meeting and if no progress is made, the Council will set a hearing date for the nuisance complaint.

### **OTHER**

Mr. Hull informed the PMC that he would be out of the country from November 28-December 8<sup>th</sup>. He further asked what plans the Park & Recreation Board had for future Halloween Parades. Park & Recreation Board Chair Hallman stated that they were considering holding a Halloween party in the fire hall and forgoing the parade. Mr. Hull suggested contacting Perkasio and having a joint Pennridge Halloween Parade complete with the Pennridge School marching band and changing the parade locations between the two boroughs every other year like is done for the Memorial Day parade. Manager Rivet suggested Chair Hallman contact Linda Reid, Perkasio Events Coordinator to discuss.

The PMC discussed dates for the annual employee's luncheon and set the day as December 14<sup>th</sup> between 11 a.m. – 2 p.m.

Mayor Hufnagle suggested dedicating the bridge by the fire house to veterans. There are six posts that would allow for flags from all six service branches to be flown.

Mr. Crouthamel inquired as to the barrier configuration for the railroad bridge replacement. Manager Rivet brought in the conceptual drawing given by Penn DOT. The PMC discussed ways to make the barriers on the fire hall bridge more attractive than the five foot high concrete barriers installed. After a brief discussion it was decided to ask Penn DOT if the flower mural could be painted on them.

### **ADJOURNMENT**

There being no additional matters to come before this meeting of Sellersville Borough Council's Public Management Committee, Chair Lois Dodson declared this meeting duly adjourned at 8:26 P.M. The next regular monthly meeting is scheduled to be on December 18, 2018 at 7:00 P.M.

Attest:

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David J. Rivet, Secretary  
Sellersville Borough Council