

Sellersville Borough Council Chambers  
140 East Church Street  
Sellersville, PA 18960

June 16, 2020  
7:00 O'clock P.M.

The regular June, 2020 meeting of Sellersville Borough Council was called to order by President Dodson via on-line ZOOM teleconference.

All present joined in offering our "National Pledge of Allegiance".

**ROLL CALL:**

Mayor	:	Thomas C. Hufnagle, Mayor
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Kathleen J. Hallman
Borough Solicitor	:	Randal White, Esquire
Police Service Provider	:	Perkasie Police Chief Robert Schurr
Manager/Secretary	:	David J. Rivet
Absent	:	Marie G. Howells Lynne Saylor

**CONSENT CALENDAR:**

A. Minutes:

1. Regular May, 2020 Meeting

B. June, 2020 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. June, 2020 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. June, 2020 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. June, 2020 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; swept streets; repaired storm inlets.

b. Sewer System: Opened sewer laterals; opened sewer main.

c. Park and Playground: Removed trash; picked up branches; cut dead trees; removed weeds; planted flowers and mulched around Veteran's Memorial; and prepared softball fields for season.

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

a. All administrative matters are of the routine nature.

b. Building Permits:

1. Fisher, Clayton & Hope	69 E. Temple Avenue	#2178 alteration & Renovations
2. Serrill, Joseph	402 Lawn Avenue	#2179 solar panels

c. Zoning Permits

1. Joseph Serrill	402 Lawn Avenue	fence
2. Kathleen Pearson	725 Lexington Way	fence
3. David & Rachel Daniele	611 Wyckford Drive	fence
4. Kevin & Lisa Fluke	480 Washington Avenue	fence

F. June, 2020 Solicitor's Report by R. White Legal

1. See Solicitor's Report on file.

G. June, 2020 Engineer's Report

1. No written report from any Borough Engineers.

H. June, 2020 Reports from Commissions and Boards.

1. Park and Recreation Board: Kathleen Hallman, Chairperson
  - a. June 2, 2020 meeting canceled
  - b. Next regular meeting scheduled for August 4, 2020
2. Planning Commission: John Larsen, Chairperson
  - a. May and June meetings cancelled.
  - c. Next regular meeting scheduled for July 20, 2020.
3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.  
No Business
4. Emergency Management Agency: Craig A. Wilhelm, Coordinator  
Coordinated COVID-19 activities with Bucks County Emergency Management Services.

I. June, 2020 Report from Committee of Council

- a. Public Management Committee meeting scheduled for May 19  
2020 canceled due to lack of agenda items.
- b. Next meeting scheduled for July 21, 2020

A motion was made by Mr. Hull that the Consent Calendar, Items (A) through (I), be approved as presented. Mr. Potoczny seconded and the motion carried unanimously.

**CITIZEN PARTICIPATION:**

Mr. Paul Koehler representing the ladies softball team, Sellersville Belles addressed the PMC regarding the fields and proposed fee schedule under Resolution 20-10 under consideration in the agenda. Mr. Koehler stated that the fields were in excellent condition and that the public works crew did a great job getting them ready for play. Manager Rivet said the fields were left alone early in the season when it was uncertain whether there would be a season due to the COVID-19 pandemic. When it was apparent that softball season could resume, the public works crew, with assistance from Pennridge School's groundskeeper Brian Worthington, worked to get the fields in playable condition. He further stated that the borough for too long has relied on the field users to maintain the fields and the borough needs to invest in the proper field maintenance equipment.

Mr. Koehler thanked the Park and Recreation Committee and Council for reconsidering the fees schedule. He asked that the fees for tournaments beginning in 2021 be changed from \$35.00 per team per day to \$25 per team per day.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

A. Ordinances  
None

B. Resolutions  
Resolution 20-10 – Mrs. Hallman moved to approve Resolution 20-10 a resolution establishing a fees schedule for recreational use and municipal claims, with an amendment changing the tournament fees beginning January 1, 2021 from \$35.00 per team per day to \$30.00 per team per day. Motion as amended, was seconded by Mr. Crouthamel and passed with all in favor.

C. Motions  
None

D. Authorizations  
Mr. Crouthamel moved to approve placing the funds currently in a Certificate of Deposit of approximately \$2,208,254.23 with QNB Bank into the money market account the borough has with QNB Bank, when the CD expires on June 23, 2020. Motion was seconded by Mr. Hull and passed with all in favor.

Mr. Hull moved to authorize the solicitor to file necessary actions against the owner of 300 South Main Street regarding non-conformance to zoning violations. Motion was seconded by Mr. Potoczny and passed with all in favor.

E. Agreements  
Mr. Potoczny moved to hire the engineering firm of Gilmore & Associates to prepare and submit two Schuylkill Highland's grants for improvements to the Lenape Park entrance. Motion was seconded by Mr. Hull and passed with all in favor.

F. Appointments  
None

**OTHER BUSINESS**

Police Chief Robert Schurr stated that the recent protests against racism one of which ran through Lenape park in both Perkasio and Sellersville were peaceful and without major incidents.

Mr. Potoczny stated that the July 4<sup>th</sup> Bell Ringing Ceremony was being canceled due to restrictions on large gatherings.

Mrs. Hallman stated that PADOT was working on the wall in the creek near her residence. She further noted there have been more people in the playground lately playing tennis, pickleball and basketball.

Mr. Crouthamel inquired as to whether there was an update on the Parking Study with Bucks County Planning Commission. Manager Rivet replied that Bucks County Planner David Zipf had contacted him and they will be meeting next week to discuss it.

President Dodson asked that the fence issue raised by William Mizell and the gaming ordinance be discussed at the next PMC meeting.

**AUTHORIZATION FOR PAYMENT OF INVOICES:**

The monthly invoices were presented for payment authorization. Mr. Hull made a motion "that the invoices as presented be authorized for payment". Mr. Crouthamel seconded and the motion carried with all in favor. Checks drawn in payment of the invoices are as follows: General-Sewer Check Nos. \_\_\_\_ through \_\_\_\_, totaling \$ \_\_\_\_.

**ADJOURNMENT:**

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 8:26 p.m. The next regular Council meeting is scheduled to be held on July 13, 2020 at 7:00 p.m. and the next PMC meeting is scheduled for July 21, 2020 at 7 p.m.

Attest: \_\_\_\_\_  
David J. Rivet, Secretary  
Sellersville Borough Council