

Sellersville Borough Council's
Public Management Committee
Teleconference Via ZOOM
Sellersville, Pa 18960

December 15, 2020
7:00 O'Clock P.M.

The December, 2020 meeting of Sellersville Borough Council's Public Management Committee (PMC) was called to order by Chair Lois Dodson by teleconference at the above designated time.

ROLL CALL:

Mayor	:	Thomas C. Hufnagle
Councilpersons	:	Lois A. Dodson, Chair Alexander Potoczny, Vice-Chair James G. Hull, First Alternate Donald Crouthamel Kathleen Hallman Lynne Saylor
Absent	:	Marie Howells
Manager/Secretary	:	David J. Rivet
Solicitor	:	Randal White

LAWN AVENUE

Representatives from the Pennsylvania Department of Transportation were in attendance to discuss the reconstruction of Lawn Avenue. Ryan Whittington, P.E. Project Manager and Kevin Poad, with PA DOT's engineering consultant HNTB Corporation and Stanley Thigpen and Poc Chheu representing PA DOT attended to discuss the project. Mr. Thigpen gave an update on the project which is still expected to have a let date around 2024-25.

Mr. Hull brought up his concerns with the elimination of parking and questioned the need for 5' sidewalks instead of 4' sidewalks. Mr. Poad stated that the project must follow the federal Americans with Disabilities Act and provide for handicapped accessibility and the requirement cannot be waived. He further said that to widen the street enough to allow for parking would greatly reduce the distance from the street to the front porches of many homes. Mr. Hull also stated that the power poles are right up to the curb and are a traffic hazard. Ms. Saylor also requested that moving the utilities underground be investigated to eliminate the poles. Ms. Saylor inquired about the alleyways being addressed to allow for resident's access during the project. Mr. Thigpen stated that provisions could be made in the contract for the borough to get the millings that could be spread in the alley by borough forces. Ms. Saylor said that the alleys need

to be addressed before the project starts. Mr. Whittington stated that resident access will be looked at and the alleys will be further researched.

Mr. Thigpen stated that adding a left hand turning lane at the Maple Avenue intersection, as suggested at an earlier meeting, created a sight distance problem for vehicles in the right lane looking to the left, so it was dropped as not being feasible. The next steps in the process is to hold a public meeting in early 2021 followed by a consultant's meeting afterward to consider any public input.

FIRE REAL ESTATE TAX AGREEMENT WITH FIRE DEPARTMENT

Solicitor White reviewed proposed changes suggested by Mr. Matthew Swierzewski officer with the Fire Department, to the agreement with the fire department. After a brief discussion the PMC agreed to forward the document to the fire department for their review and approval.

RESOLUTION #20-15 FIRE DEPARTMENT BLOCK GRANT

Manager Rivet reviewed the history of the block grant as an alternative to the real estate and/or earned income tax break Pennsylvania allows municipalities to give to volunteer fire department members, EMT's and ambulance drivers to make volunteering more attractive. Mr. Potoczny moved to adopt Resolution #20-15. Motion was seconded by Mr. Hull and passed with all in favor.

REPAIRS TO SELECTED ROOFS-BOROUGH HALL

Manager Rivet reviewed the estimate given by Kelly Fox Construction LLC for \$10,800 to replace the fake slate roof on the main entranceway to the basement and rubber roof over the garage walkway. Mr. Hull moved to accept the proposal. Motion was seconded by Mrs. Hallman and passed with all in favor.

RESOLUTION #20-16 FEE SCHEDULE FOR BUILDING and ZONING PERMITS; SALDO AND OTHER MISCELLANEOUS APPLICATION AND PERMITTING FEES

Manager Rivet reviewed his proposed changes to the fees the borough charges for building and zoning permits, as well as hearing board fees. Mr. Crouthamel moved to adopt Resolution #20-16. Motion was seconded by Mr. Hull and passed with all in favor.

COMPREHENSIVE PLAN ACTION ITEMS

Manager Rivet included the action plan matrix list from the recently completed Sellersville Borough Comprehensive Plan as requested by Council. Members decided to review the action items and give consideration to those items they believe are ones to concentrate on. Mr. Crouthamel suggested that the zoning requirements to encourage commercial development on the first floor of the downtown borough core be given a priority. He also suggested that the Revitalization Committee be given the action matrix and asked for their input.

OTHER

Mr. Crouthamel was able to get in contact with a Ms. Rachel Sharp in the DEP's Dams and Waterways division to discuss flooding problems downtown. He shared the borough's concerns and it turns out Ms. Sharp lives in Sellersville and is already familiar with our flooding situation.

ADJOURNMENT

There being no additional matters to come before this meeting of Sellersville Borough Council's Public Management Committee, Chair Dodson declared this meeting duly adjourned at 8:35 P.M. The next regular monthly meeting is scheduled to be on January 19, 2021 at 7:00 P.M.

Attest:

David J. Rivet, Secretary
Sellersville Borough Council