

Sellersville Borough Council Chambers  
140 East Church Street  
Sellersville, PA 18960

May 13, 2019  
7:00 O'clock P.M.

The regular May, 2019 meeting of Sellersville Borough Council was called to order by President Lois Dodson at the above designated time and location.

All present joined in offering our "National Pledge of Allegiance".

**ROLL CALL:**

Mayor	:	Thomas C. Hufnagle, Mayor
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Kathleen J. Hallman Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Borough Engineer	:	
Police Service Provider	:	Perkasie Police Chief Steven Hillias
Manager/Secretary	:	David J. Rivet
Absent	:	Marie G. Howells

**CONSENT CALENDAR:**

A. Minutes:

1. Regular April, 2019 Meeting

B. May, 2019 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. May, 2019 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. May, 2019 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. May, 2019 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

- a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; swept streets.
- b. Sewer System: Opened sewer laterals; opened sewer main; delivered and hung shut off notices.
- c. Park and Playground: Removed trash; picked up branches; cut dead trees; performed Holiday House Pool pre-season maintenance.

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

a. All administrative matters are of the routine nature.

b. Building Permits:

1. Olga Brzezinska	490 N. Main Street	#2144 demolition
2. Alex Hammel-Shaver	111 Diamond Street	#2145 roof
3. Tanya Pronkowitz	526 Portsmouth Court	#2146 roof
3. Casey Cramer	92 W. Clymer Ave,	#2147 roof
4. Jonathan Brettle	204 East Park Avenue	#2148 deck
5. Christopher Vargas	129 Hughes Avenue	#2149 roof
6. National Guard	225 E. Park Avenue	#2150 electrical
7. Anthony Marzucio	605 Wyckford Drive	#2151 deck

c. Zoning Permits

1. Jane Kerns	429 E. Park Avenue	fence
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F. May, 2019 Solicitor's Report by R. White Legal

1. See Solicitor's Report on file.

G. May, 2019 Engineer's Report

1. No written report from any Borough Engineers.

H. May, 2019 Reports from Commissions and Boards.

1. Park and Recreation Board: Kathleen Hallman, Chairperson

a. See Park and Recreation Board Minutes on file.

b. Next regular meeting scheduled for June 4, 2019

2. Planning Commission: John Larsen, Chairperson

a. See Planning Commission Minutes on file.

c. Next regular meeting scheduled for May 20, 2019.

3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.  
No Business

4. Emergency Management Agency: Craig A. Wilhelm, Coordinator  
No Business

I. May, 2019 Report from Committee of Council

a. See Public Management Committee minutes for April 16, 2019.

A motion was made by Mr. Hull that the Consent Calendar, Items (A) through (I), be approved as presented. Mr. Potoczny seconded and the motion carried unanimously.

#### **CITIZEN PARTICIPATION:**

Kevin and Barbara Lindquist, 64 East Ridge Avenue addressed Council requesting that the setback requirements for private swimming pools be changed from the current 20' to something lower. President Dodson asked that the topic be placed on the next Public Management Committee agenda.

Bucks County Recorder of Deeds Robin Robinson and Deputy Recorder of Deeds Steve Pizzolo thanked Borough Council for their \$1,000 donation to the "Adopt a Book" project and presented the book that was "adopted" by the borough. Manager will contact the Sellersville Museum to arrange dates for the book to be on display at the Museum.

Tiki Martino, Chair of the Revitalization Committee addressed the Council regarding holding roundtable discussions with local business owners. Dates and times for the roundtables were proposed for Monday June 3<sup>rd</sup> at 3 p.m. and/or Wednesday, June 5<sup>th</sup> at 7 p.m. at Stella's House Blend Cafe.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

A. Ordinances

Ordinance #726- An ordinance accepting dedication of an extension of East Clymer Avenue and to authorize the proper borough officials to execute all required documents for said street acceptance was moved for adoption by Mr. Potoczny. Motion was seconded by Mr. Hull and passed with all in favor.

B. Resolutions

Resolution 19-05- A resolution urging state and federal lawmakers to enact stronger protections against gun violence was moved for approval by Mr. Potoczny. Motion was seconded by Ms. Saylor and passed with all in favor.

Resolution 19-06- A resolution approving Manager/Secretary Rivet to execute grant documents for a Greenways, Trails and Recreation grant for the Druckenmiller Playground Parking Area from the Commonwealth Financing Authority was moved for approval by Mr. Hull. Motion was seconded by Mr. Crouthamel and passed with all in favor.

Resolution 19-07- A resolution approving Manager/Secretary Rivet to execute grant documents for a Greenways, Trails and Recreation grant for the Lenape Park Bicycle Trail from the Commonwealth Financing Authority was moved for approval by Mr. Crouthamel. Motion was seconded by Ms. Saylor and passed with all in favor.

C. Motions

None

D. Authorizations

None

E. Agreements

Mr. Hull moved to approve the low gasoline bid from M&S Oil and the low diesel fuel bid from Suburban Heating Oil Partners effective June 1, 2019 through May 31, 2020. Motion was seconded by Mr. Potoczny and passed with all in favor.

F. Appointments

None

**EXECUTIVE SESSION**

Solicitor White requested an executive session to discuss legal matters of attorney/client privilege regarding the property at 216 Washington Avenue. President Dodson declared an executive session at 7:30 p.m. Regular council session resumed at 7:40 p.m.

**OTHER BUSINESS**

1. Council member Hallman stated that weeding needed to be done around play equipment and some playground pieces do not have borders around them yet. The merry-go-round has also been broken. The Find the Fairy Doors event had ten participants in spite of the rain. There will be three hammocks installed in the Lenape Park beginning Memorial Day weekend. The apartment owner at Temple Avenue and N. Main Street purportedly has been bringing in truckloads of outside trash for collection and setting it out too far in advance of the time trash should be out. Manager stated he heard the same complaint and had a conversation with the owner and informed him that if the report was true, it was in violation of Borough Ordinance and will be dealt with appropriately. Also, he had the owner clean up a large pool of paint on the sidewalk by where the tenants put out trash.

2. President Dodson asked if the water ponding problem at Noble and N. Main Street could be addressed. Manager stated that the work would have to be engineered and the streets are PennDOT highways. President Dodson asked that the process be started.

**AUTHORIZATION FOR PAYMENT OF INVOICES:**

The monthly invoices were presented for payment authorization. Mr. Potoczny made a motion "that the invoices as presented be authorized for payment". Mr. Hull seconded and the motion carried. Checks drawn in payment of the invoices are as follows: General-Water-Sewer Check Nos. \_\_\_\_ through \_\_\_\_\_, totaling \$ \_\_\_\_\_.

**ADJOURNMENT:**

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 7:56 p.m. The next regular meeting is scheduled to be held on June 3, 2019 at 7:00 p.m.

Attest: \_\_\_\_\_  
David J. Rivet, Secretary  
Sellersville Borough Council