

Sellersville Borough Council
140 East Church Street
Sellersville, PA 18960

March 13, 2023
7:00 P.M.

The Regular March 13, 2023 Meeting of Sellersville Borough Council was called to order at 7:00 p.m. by President Lois Dodson.

All present joined in offering our National Pledge of Allegiance.

I. ROLL CALL:

Mayor: Thomas C. Hufnagle

Councilpersons: Lois A. Dodson, President
Alexander M. Potoczny, Jr., Vice-President
James G. Hull, President Pro Tem
Donald Crouthamel
Kathleen Hallman
Marie Howells
Lynne Saylor (via Zoom)

Borough Manager: Eileen M. Bradley, Borough Manager
Solicitor: Randal S. White, Esq.
Chief Robert Schurr

II. CHANGES, ADDITIONS, DELETIONS TO THE AGENDA:

There were no changes, additions, or deletions to the addenda.

III. PUBLIC COMMENT NON-AGENDA ITEMS:

Mr. William Long of Calais Drive inquired about twenty feet of Calais Drive that was not paved during the 2022 Paving Program. Ms. Bradley stated that she would investigate the error and find a solution.

IV. PRESENTATIONS AND HEARINGS:

A. Junior Council Member Av'a Morgan

Appearing before Council was Pennridge High School Student Miss Av'a Morgan, who requested appointment as a Junior Council Member. Miss Morgan was sworn in by Mayor Hufnagle, then joined Council at the dais.

V. DEVELOPER ITEMS:

There were no developer items at this time.

VI. BOROUGH BUSINESS ITEMS:

A. CONSENT CALENDAR:

1. Minutes of February 13, 2023 Council Meeting
2. February 2023 Treasurer's Reports: See Treasurer's Report on file.
3. February 2023 Tax Collector's Reports: See Tax Collector's Report on file.
4. February 2023 Mayor Hufnagle's Report: See PPD Report on file.
5. February 2023 Reports from Operating Departments:
6. February 2023 Solicitor's Report: See Solicitor's Report on file.
7. February 2023 Engineer's Report: No Report Received.
8. February 2023 Reports from Commissions and Boards:
 - a. Public Management Committee Minutes of February 22, 2023
 - b. Parks and Recreation Board Minutes of February 7, 2023
 - c. Planning Commission Minutes
 - d. Zoning Hearing Board
 - e. Emergency Management Agency

Mr. Kevin Deetz, Chair of the West Rockhill-Sellersville Joint Recreation Council (JRA) reported that twenty-one lifeguards had been hired for the 2023 season, along with four desk staff and a groundskeeper. Significant donations had been received and work continued on the buildings. Mr. Deetz invited Council to a Memorial Day Grand Opening.

A motion was made by Mr. Potoczny and seconded by Mrs. Hallman, to approve the Consent Calendar items 1 through 8. The motion carried unanimously.

B. ADA Ramp Installation Award of Contract:

Ms. Bradley noted that seven bids had been received for installation of ADA-accessible Ramps, to be completed prior to the 2023 Street Resurfacing Program. The lowest responsible bidder was McCarthy Masonry and Concrete of Quakertown, with a bid of \$39,448.00. It was the recommendation of Staff to award the contract to McCarthy.

A motion was made by Mr. Potoczny, seconded by Mrs. Howells, and unanimously approved, to award the 2023 ADA Ramp Installation Contract to McCarthy Masonry and Concrete of Quakertown for \$39,448.00.

C. 2023 Mowing and Landscaping Award of Contract:

Ms. Bradley stated that four bids had been received for the 2023 season of Mowing and Landscaping. The contract included a possible extension of two additional one-year terms. Ms. Bradley recommended awarding the Section A, B, and C Mowing contract to Rahn Lawn and Landscape, Inc. of Quakertown for a total of \$3,760,00 per cut. Ms. Bradley also recommended awarding the Section D Landscaping contract to Effluent Retrieval Services, Inc. of Levittown for \$2,998.52.

A motion was made by Mrs. Howells, seconded by Mr. Potoczny, and unanimously approved, to award the Section A, B, and C Mowing contract to Rahn Lawn and Landscape, Inc. of Quakertown for a total of \$3,760,00 per cut; and to award the Section D Landscaping contract to Effluent Retrieval Services, Inc. of Levittown for \$2,998.52..

VII. MAYOR, COUNCIL AND STAFF BUSINESS AND COMMENTS:

B. Council

Mr. Donald Crouthamel inquired about a meeting with Gilmore and Associates to discuss the stormwater mitigation report. Ms. Bradley stated that she would arrange it for next week.

D. Police

Chief Schurr pointed out a recent addition to his monthly report, indicating the number of ambulance calls per month, and which medical squad had responded. In twenty-three calls for service to Sellersville in February, only five calls were answered by first-due GVH Ambulance.

H. Manager

1. Resolution #2023-05 Recognizing the Month of April as "PA Safe Digging Month: In an effort to raise public awareness, Ms. Bradley stated that the PA One Call System was requesting a resolution from Council to declare April "PA Safe Digging Month."

A motion was made by Mrs. Howells, seconded by Ms. Saylor, to adopt Resolution #2023-05, declaring April as "PA Safe Digging Month."

2. James Derstine Retirement:
Ms. Bradley announced that Public Works employee James Derstine would be retiring May 24, 2023, after 43 years of service to Sellersville Borough.
3. Pennridge Little League 5K Race Special Permit:
Ms. Bradley had received a Special Event Application for Pennridge Little League 5K Race on May 20, 2023 from 7:00 to 11:00 a.m. The event would have approximately one hundred participants.

A motion was made by Mr. Hull, seconded by Ms. Saylor, to authorize issuance of a Special Event Permit to the Pennridge Little League for a 5K Race on May 20, 2023 from 7:00 to 11:00 a.m. in Lenape Park.

4. Appreciation Banquet:
Ms. Bradley asked that any changes or additions to the invitation list for the Appreciation Banquet be submitted by Friday so that invitations could go out on time.

IX. OTHER BUSINESS:

A. Chal-Brit Regional EMS:

Ms. Bradley stated that the Chal-Brit Regional EMS was still interested in permission to use Borough Hall as a substation for their 9-1-1 services, as the building was close to Grandview Hospital. She had reached out to the Sellersville Fire Department, but they had declined. Discussion ensued about logistics.

A motion was made by Mr. Hull, seconded by Mrs. Hallman, to authorize Chal-Brit Regional EMS to use Borough Hall as a substation during the hours of 9:00 a.m. to 5:00 p.m. Fridays through Mondays on a month-to-month basis; and authorizing the Borough Solicitor to draw up a License Agreement to that effect.

IX. PUBLIC COMMENT:

Mr. Long asked if the unpaved area of Calais Drive could be added to the 2023 Paving Contract. Ms. Bradley stated that bids for the Contract had already been announced and it was too late in the process to add that section.

X. AUTHORIZATION FOR PAYMENT OF INVOICES:

The monthly invoices were presented for payment authorization, with General and Sewer Fund Check Numbers 30710 through 30746 totaling \$200,350.68.

A motion was made by Mr. Potoczny and seconded by Mr. Hull to authorize payment of Bills for the month of February 2023 totaling \$200,350.68. The motion carried unanimously.

XI. ADJOURNMENT:

There being no additional matters to come before this meeting of Council, President Lois Dodson declared the meeting duly adjourned at 7:45 p.m.

The next Regular Meeting of Council was scheduled for Monday, April 10, 2023 at 7:00 p.m.

Attest: _____
Eileen M. Bradley, Secretary
Sellersville Borough Council