

Sellersville Borough Council
140 East Church Street
Sellersville, PA 18960

April 13, 2026
7:00 P.M.

The Regular April 13, 2026, Meeting of Sellersville Borough Council was called to order at 7:00 p.m. by Council President Donald E. Crouthamel. All present joined in offering our National Pledge of Allegiance.

I. ROLL CALL:

Mayor: Thomas C. Hufnagle

Councilpersons: Donald E. Crouthamel, President
James G. Hull, Vice President
Lois A. Dodson, President Pro Tempore
Kathleen J. Hallman
David A. O'Donnell
Lynne A. Saylor

Manager: Brenda L. Detweiler
Solicitor: Vicki Kushto, Esq.
Engineer: Scott P. McMackin, P.E.
Perkasie Police Dept. Sergeant Eric Richter

Absent: Marie Howells

II. CHANGES, ADDITIONS, DELETIONS TO THE AGENDA:

There were no changes, additions, deletions to the agenda.

III. PUBLIC COMMENT AGENDA ITEMS ONLY:

There was no public comment on agenda items.

IV. DEVELOPER ITEMS:

There were no developer items at this time.

V. PRESENTATIONS AND HEARINGS:

Jared Kimmel – 35 Maple Avenue Parking Permits:

Mr. Jared Kimmel, owner of 35 Maple Avenue Apartments spoke to Council regarding his parking permit fees for the property. He pointed out that the parking lot was filled with more vehicles when 35 Maple Avenue was used for business purposes than as an apartment building. There are less tenants than there were employees and parking is mainly overnight, not during the day. He is requesting Council consider lowering the parking permit fees. Mr. Crouthamel stated Council will take the information under advisement and discuss amongst themselves and get back to him.

VI. BOROUGH BUSINESS ITEMS:**A. CONSENT AGENDA:**

1. Council Meeting Minutes of March 9, 2026.
2. March 2026 Treasurer's Reports: See Treasurer's Report on file.
3. March 2026 Tax Collector's Reports: See Tax Collector's Report on file.
4. March 2026 Mayor Hufnagle's Report: See PPD Report on file.
5. March 2026 Reports from Operating Departments:
6. March 2026 Solicitor's Report: See Solicitor's Report on file.
7. March 2026 Engineer's Report: See Engineer's Report on file.
8. March 2026 Building Permits
9. March 2026 Reports from Commissions and Boards:
 - a. Public Management Committee Minutes of March 25, 2026
 - b. Parks and Recreation Board Minutes of March 3, 2026.
 - c. Planning Commission Minutes
 - d. Zoning Hearing Board
 - e. Emergency Management Agency

A motion was made by Mrs. Hallman and seconded by Mr. Hull to approve the Consent Calendar items A.1 through A.9.e. The motion carried unanimously.

VII. MAYOR, COUNCIL AND STAFF BUSINESS AND COMMENTS:**B. Council**

Mrs. Hallman stated that the Parks and Recreation Board was recommending to Council to donate money to Rick Hufnagle for a new Santa suit since his house was involved in a major fire last month. Rick Hufnagle portrays Santa each year for Winterfest.

A motion was made by Mr. Hull and seconded by Mr. O'Donnell, and unanimously approved by all present, to donate \$250 to Rick Hufnagle to be used towards a new Santa suit.

Mr. Hull discussed a handout he provided to Council regarding data centers.

Mrs. Detweiler discussed the cost of purchasing mowers to remove some of the Borough owned locations from the mowing contract, provided it would not violate our current mowing contract. Mr. Crouthamel would like to know the amount of savings the Borough would acquire from mowing some of the Borough owned locations.

H. Manager**1. PWTA Amendment Agreement – Discussion and Comments:**

Mr. McMackin discussed the new agreement, noting that the major changes are PWTA using EDUs as a measurement instead of gallons per day and each municipality is responsible for their inflow & infiltration (I & I). He will write a letter from Cowan Associates stating Sellersville Borough has no comments.

2. Oakwood Terrace/Toll Brothers Bond Release #2:

Mrs. Detweiler stated Toll Brothers, the builder for the Oakwood Terrace development in West Rockhill Township, was requesting release #2 of \$22,663.80

from the surety bond. This would leave \$351,619.20 remaining to guarantee the project.

A motion was made by Ms. Saylor, seconded by Mr. O'Donnell, and unanimously approved by all present, to approve Bond Release #2 for the Oakwood Terrace/Toll Project in the amount of \$22,663.80, leaving \$351,619.20 remaining.

3. North Main Street Sanitary Sewer Replacement – Authorization to Bid:

Mr. McMackin discussed the sanitary sewer pipe that broke on North Main Street, near 12th Street, in August of 2024. The pipe was immediately repaired, but DEP is looking to have the permanent repair done now. They had hoped to be able to coordinate the repair at the same time as Sellersville Acquisitions started their project in the area, but the owners have now experienced delays and the Borough cannot wait any longer to start their permanent repair.

A motion was made by Mr. O'Donnell, seconded by Mrs. Hallman and unanimously approved by all present, to approve the authorization to bid on the North Main Street Sanitary Sewer Replacement project.

4. Lawn Avenue Sanitary Sewer Replacement – Request for Payment #6 for \$401,159.19 to Pact One, LLC:

Mrs. Detweiler stated Pact One, LLC was requesting Payment #6 for \$401,159.19 for the Lawn Avenue Sanitary Sewer Replacement.

A motion was made by Mr. Hull, seconded by Mrs. Hallman, and unanimously approved by all present, to approve Payment #6 in the amount of \$401,159.19 to Pact One, LLC for the Lawn Avenue Sanitary Sewer Replacement.

5. Noble Street Storm Sewer Improvements – Request for Payment #2 for \$103,529.00 to Passerini & Sons, Inc.:

Mrs. Detweiler stated Passerini & Sons, Inc. was requesting payment #2 for \$103,529.00 for the Noble Street Storm Sewer Improvements.

A motion was made by Ms. Dodson, seconded by Ms. Saylor, and unanimously approved by all present, to approve Payment #2 in the amount of \$103,529.00 to Passerini & Sons, Inc. for the Noble Street Storm Sewer Improvements.

VIII. OTHER BUSINESS:

1. Traffic Ordinance Discussion:

Mrs. Detweiler presented a copy of the Perkasio Borough traffic ordinance to Council. To increase the parking ticket fees from \$10 to \$25 to be consistent with Perkasio Borough's parking fees, it was suggested to pass an ordinance similar to Perkasio Borough's traffic ordinance that allows the Borough to adjust the parking fees through the Borough Fee Schedule.

A motion was made by Ms. Saylor, seconded by Mr. O'Donnell, and unanimously approved by all present, to authorize Borough Solicitor Vicki Kushto to draft a traffic ordinance that allows the Borough to adjust their parking fees through their Borough Fee Schedule.

2. Noise Ordinance & Disorderly Conduct Ordinance Discussion:

Mrs. Detweiler presented copies of the Perkasio Borough noise ordinance and disorderly conduct ordinance to Council. She reported that Chief Schurr suggested Sellersville Borough revise their current noise ordinance and disorderly conduct ordinance to be similar to Perkasio Borough's ordinances. This would allow the Perkasio Borough Police officers to have consistency in the neighboring communities. Ms. Kushto suggested that the ordinance contain the verbiage that the police department would be the sole responsible party to measure the noise levels.

A motion was made by Mrs. Hallman, seconded by Mr. Hull, and unanimously approved by all present, to authorize Borough Solicitor Vicki Kushto to draft a revision to their current noise ordinance and disorderly conduct ordinance.

3. Fire Police Request – New Britain Township 4th of July Tri-Municipal Parade:

Mrs. Detweiler received a fire police request letter from New Britain Township for the Sellersville Fire Police to assist in the Tri-Municipal Parade on July 4th.

A motion was made by Ms. Dodson, seconded by Mr. O'Donnell, and unanimously approved by all present, to approve the request from New Britain Township for the Sellersville Fire Police to assist in the 4th of July Tri-Municipal Parade.

4. Fire Police Request – Haycock Township – Independence Triathlon, May 17, 2026, and Steelman Triathlon, August 2, 2026:

Mrs. Detweiler received a fire police request letter from Haycock Township for the Sellersville Fire Police to assist in the Independence Triathlon on May 17, 2026, and the Steelman Triathlon on August 2, 2026.

A motion was made by Ms. Saylor, seconded by Mr. O'Donnell, and unanimously approved by all present, to approve the request from Haycock Township for the Sellersville Fire Police to assist in Independence Triathlon on May 17, 2026, and the Steelman Triathlon on August 2, 2026.

5. Fire Police Request – Perkasio Borough Police Department – Pennridge Little League Parade, April 25, 2026:

Mrs. Detweiler received a fire police request letter from Perkasio Borough Police Department for the Pennridge Little League Parade on April 25, 2026.

A motion was made by Ms. Dodson, seconded by Mr. Hull, and unanimously approved by all present, to approve the request from Perkasio Borough Police Department for the Sellersville

Fire Police to assist in the Pennridge Little League Parade on April 25, 2026.

IX. PUBLIC COMMENT – NON AGENDA ITEMS:

Ms. Vicki Golden-Sellers of Callowhill Street, Perkasio, of the Pennridge Republican Club was interested in participating in the Memorial Day Parade in Sellersville this year but was unsure of who to reach out to since Craig Wilhelm had passed away. Mrs. Detweiler asked her to email or call her for the contact information.

X. AUTHORIZATION FOR PAYMENT OF INVOICES:

The March 2026 invoices were presented for payment authorization, with General and Sewer Fund Check Numbers 41436 through 41483 totaling \$626,890.99.

A motion was made by Ms. Dodson, seconded by Mr. Hull, and unanimously approved by all present, to authorize payment of bills for the month of March 2026 totaling \$626,890.99, along with any additional invoices that may be received before the next meeting and incur additional fees due to payment date and any invoices with automatic payments and to authorize automatic payment of the Pennsylvania Infrastructure Investment Authority (PennVEST) loan for the Lawn Avenue Sewer Replacement project.

XI. EXECUTIVE SESSION:

At 8:03 p.m., Council convened in Executive Session to discuss legal and personnel issues. Council reconvened the regular meeting at 9:09 p.m.

Ms. Dodson made a motion, seconded by Mr. O'Donnell, to allow Michael Zischang, Sellersville Borough Public Works Superintendent, to take his work truck from work to home only, in accordance with the written policy to be drafted by Borough Solicitor Vicki Kushto. Such policy will include the verbiage that the vehicle will only be used to travel back and forth to work, with no personal usage whatsoever, and to not allow cellular phone usage while driving the vehicle. Motion passed with Council Members Mr. Crouthamel, Ms. Dodson, Mrs. Hallman, Mr. Hull, and Mr. O'Donnell in favor, and Council Member Ms. Saylor voting against (Mrs. Howells – absent).

Mr. O'Donnell made a motion, seconded by Ms. Dodson, to increase Administrative Assistant Alivia Tremmel's salary from \$22.15 to \$24.15 per hour effective April 13, 2026. Motion passed with Council Members Mr. Crouthamel, Ms. Dodson, Mrs. Hallman, Mr. Hull, and Mr. O'Donnell in favor, and Council Member Ms. Saylor voting against. (Mrs. Howells – absent)

XII. ADJOURNMENT:

There being no additional matters to come before this meeting of Council, Council President Crouthamel declared the meeting duly adjourned at 9:14 p.m.

The next Regular Business Meeting of Borough Council was scheduled for Monday, May 11, 2026, at 7:00 p.m.

Attest: _____
Brenda L. Detweiler, Secretary
Sellersville Borough Council