

Sellersville Borough Council Chambers
140 East Church Street
Sellersville, PA 18960

October 12, 2020
7:00 O'clock P.M.

The regular October, 2020 meeting of Sellersville Borough Council was called to order by President Dodson via on-line ZOOM teleconference.

All present joined in offering our "National Pledge of Allegiance".

ROLL CALL:

| | | |
|-------------------------|---|---|
| Mayor | : | Thomas C. Hufnagle, Mayor |
| Councilpersons | : | Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Kathleen J. Hallman Marie G. Howells Lynne Saylor |
| Borough Solicitor | : | Randal White, Esquire |
| Police Service Provider | : | Perkasie Police Sargent James Rothrock |
| Manager/Secretary | : | David J. Rivet |
| Absent | : | |

CONSENT CALENDAR:

A. Minutes:

1. September 8, 2020 Council Meeting

B. October, 2020 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. October, 2020 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. October, 2020 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. October, 2020 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; swept streets; repaired storm inlets.

b. Sewer System: Opened sewer laterals; opened sewer main.

c. Park and Playground: Removed trash; picked up branches; cut dead trees; removed weeds.

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

a. All administrative matters are of the routine nature.

b. Building Permits:

| | | |
|------------------------------|-----------------------|------------------------------------|
| 1. Daniel Parkinson | 133 Green Street | #2196 roof |
| 2. Timothy & Martha McDonald | 326 Main Street | #2197 electrical to garage |
| 3. Ben Smith | 111 Green Street | #2198 roof |
| 4. Donald Crouthamel | 135 Green Street | #2199 roof |
| 5. Nicole Moyer | 561 Newbury Court | #2200 front porch |
| 6. Angelica Soost | 480 Broadway Avenue | #2201 front entrance |
| 7. Brett Maffin | 455 Washington Avenue | #2202 Alter. elect. Plumbing, HVAC |

c. Zoning Permits:

| | | |
|-----------------------------|-----------------------|-------|
| 1. William & Jessica Mizell | 525 Chadwyck Circle | shed |
| 2. Keith & Kim Bell | 54 E. Fairview Avenue | fence |
| 3. Robert & Cynthia Schmell | 510 Diamond Street | fence |
| 4. Dawn Weidemoyer | 5 White Oak Lane | fence |

F. October, 2020 Solicitor’s Report by R. White Legal

1. See Solicitor’s Report on file.

G. October, 2020 Engineer’s Report

1. No written report from any Borough Engineers.

H. October, 2020 Reports from Commissions and Boards.

1. Park and Recreation Board: Kathleen Hallman, Chairperson
 - a. See Park & Recreation meeting minutes of October 6, 2020
 - b. Next regular meeting scheduled for November 3, 2020
2. Planning Commission: John Larsen, Chairperson
 - a. September meeting cancelled.
 - c. Next regular meeting scheduled for October 19, 2020.
3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.
No Business
4. Emergency Management Agency: Craig A. Wilhelm, Coordinator
Coordinated COVID-19 activities with Bucks County Emergency Management Services.

I. October, 2020 Report from Committee of Council

- a. September meeting canceled
- b. Next meeting scheduled for October 20, 2020

A motion was made by Mr. Crouthamel that the Consent Calendar, Items (A) through (I), be approved as presented. Mrs. Hallman seconded and the motion carried unanimously.

CITIZEN PARTICIPATION:

Grace Inspired Ministries representatives joined the meeting to discuss problems that they have encountered with moving the Sellersville Senior Apartments project forward. These problems include rising cost of building materials due in part to COVID -19 shutdowns in building materials manufacturing plants and demands by Pennsylvania Department of Transportation to mitigate stormwater spread on Diamond Street. The developer’s engineers had submitted plans that would collect the storm water at the E. Clymer Avenue intersection and run it through a swale to a 4’ deep basin near 166 Diamond Street. Borough engineers at Cowan Associates and Manager raised concerns that heavy storms such as that which occurred on August 4, 2020, or even lesser ones, would inundate that storm drainage system and flood out the neighbors downstream of the basin. To eliminate this PA DOT requirement, they proposed moving the driveway entrance from Diamond Street to E. Clymer Avenue, which is a borough street, and terminating the interior street into a cul-de-sac near Diamond Street. They also suggested that the grass area between the sidewalk on Diamond Street and the interior street be engineered

such that large emergency vehicles such as fire trucks could jump the curb and access the cul-de-sac bulb from Diamond if needed. The elimination of a driveway entrance on Diamond Street is a change in plans from the original proposal so the Planning Commission and Borough Council will need to consider an amended final plan at their respective future meetings.

Sue Weader, 465 East Ridge Avenue addressed borough council with a request to amend the outdoor burning ordinance to ban all outdoor burning except for grilling. Ms. Weader stated that smoke from neighbor's fires causes her to have breathing problems. President Dodson stated that council will discuss the issue at the upcoming Public Management Committee meeting.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. Ordinances
None

B. Resolutions
None

C. Motions
None

D. Authorizations

1. Mr. Hull moved to authorize an advertisement for applicants to fill the vacant Joint Recreation Authority position due to the resignation of Tori McQueen and the January 2021 vacancy on the Planning Commission due to the resignation of John Larsen. Motion was seconded by Ms. Saylor and passed with all in favor.

E. Agreements

1. Mr. Hull moved to approve the lowest responsible and responsive bid received from Alpha Space Control Company to provide street marking in the borough in the amount of \$34,404.00. Two bids were received with the other coming from Traffic & Safety Signs, Inc. Motion was seconded by Mr. Crouthamel and passed with all in favor.

F. Appointments
None

OTHER BUSINESS

Mrs. Hallman inquired as to whether the lights on the tennis courts could be put back into service with pay to play like they use to have. Manager Rivet stated that the lights and the money box electronics would have to be replaced. She also inquired as to the status of the bridge lights. Manager stated that the pole by the mill needs to be moved back before anything can be done with installing lights.

AUTHORIZATION FOR PAYMENT OF INVOICES:

The monthly invoices were presented for payment authorization. Mr. Hull made a motion "that the invoices as presented be authorized for payment". Mr. Potoczny seconded and the motion carried with all in favor. Checks drawn in payment of the invoices are as follows: General-Sewer Check Nos. ____ through ____, totaling \$ ____.

ADJOURNMENT:

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 8:22 p.m. The next regular Council meeting is scheduled to be held on November 9, 2020 at 7:00 p.m.

Attest: _____
David J. Rivet, Secretary
Sellersville Borough Council