

Sellersville Borough Council Chambers  
140 East Church Street  
Sellersville, PA 18960

November 12, 2018  
7:30 O'clock P.M.

The regular November, 2018 meeting of Sellersville Borough Council was called to order by President Lois Dodson at the above designated time and location.

All present joined in offering our "National Pledge of Allegiance".

**ROLL CALL:**

Mayor	:	Thomas C. Hufnagle, Mayor
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Borough Engineer	:	
Police Service Provider	:	Perkasie Police Chief, Steven Hillias
Manager/Secretary	:	David J. Rivet
Absent	:	Kathleen J. Hallman Marie G. Howells

**CONSENT CALENDAR:**

A. Minutes:

1. Regular October, 2018 Meeting

B. November, 2018 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. November, 2018 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. November, 2018 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. November, 2018 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

- a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; hung military banners and flags; swept streets.
- b. Sewer System: Opened sewer laterals; opened sewer main.
- c. Park and Playground: Removed trash; picked up branches; cut dead trees; cleaned restrooms daily.

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

a. All administrative matters are of the routine nature.

b. Building Permits:

1. Kyle Jenkins	310 E. Church Street	#2127 electric
2. Brent Alles	345 Lawn Avenue	#2128 deck
3. Jeffry & Sharon Landis	25 W. Ridge Avenue	#2129 interior alterations
4. Kyle Jenkins	310 E. Church Street	#2130 finish basement, plumb, mech.
5. Jeffrey McDonald	120 Township Road	#2131 deck

c. Zoning Permits

1. Theodore Ditmar	10 Nanlyn Avenue	shed
2. Donna Alcott	206 Lawn Avenue	fence
3. David Daniele	611 Wyckford Drive	shed

F. November, 2018 Solicitor’s Report by Fox, Rothschild, LLP

1. See Solicitor’s Report on file.

G. November, 2018 Engineer’s Report

1. No written report from any Borough Engineers.

H. November, 2018 Reports from Commissions and Boards.

1. Park and Recreation Board: Kathleen Hallman, Chairperson
  - a. See Park and Recreation Board Minutes on file.
  - b. Next regular meeting scheduled for December 4, 2018
2. Planning Commission: John Larsen, Chairperson
  - a. See October 15, 2018 Planning Commission meeting minutes.
  - c. Next regular meeting scheduled for November 19, 2018.
3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.  
No Business
4. Emergency Management Agency: Craig A. Wilhelm, Coordinator  
No Business

I. November, 2018 Report from Committee of Council

a. See Public Management Committee minutes for October 16, 2018.

A motion was made by Mr. Hull that the Consent Calendar, Items (A) through (I), be approved as presented. Mr. Potoczny seconded and the motion carried unanimously.

**CITIZEN PARTICIPATION:**

Mr. Ted Heinebach, President of the Pennridge Community Center, reviewed that organization’s projects, activities and services provided over the past year. He thanked the Council for its support and requested continued support in the future.

Tiki Martino, Chair of the Revitalization Committee, asked the Council if it had made a decision regarding Boucher & James, Inc., Consulting Engineers offer to assist with preparing a revitalization plan for downtown. President Dodson placed the topic on the Public Management Committee agenda.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

A. Ordinances  
None

B. Resolutions  
None

C. Motions  
None

D. Authorizations  
Mr. Hull moved to advertise an ordinance to accept dedication of an extension of East Clymer Avenue. Motion was seconded by Mr. Crouthamel and passed with all in favor.

Mr. Potoczny moved to advertise an ordinance that would amend the sewer rates beginning February 2019. Motion was seconded by Ms. Saylor and passed with all in favor.

E. Agreements  
None

F. Appointments  
None

**OTHER BUSINESS**

Perkasie Police Chief addressed the Council as he was glad to be back on the job after a long illness. He thanked Detective Sergeant Russ Closs for filling in during his absence. He informed the Council that the police department is participating in "No Shave" November to raise funds for cancer research and the Marines Toys for Tots campaign. He also let the Council know that Sergeant Mecouch has attended active shooter training and the department will be offering advice to businesses and houses of worship on what to do if an active shooter incident occurs.

President Dodson asked that a complaint regarding Washington Avenue received by council members via email, be placed on the PMC meeting agenda.

**AUTHORIZATION FOR PAYMENT OF INVOICES:**

The monthly invoices were presented for payment authorization. Mr. Hull made a motion "that the invoices as presented be authorized for payment". Mr. Crouthamel seconded and the motion carried. Checks drawn in payment of the invoices are as follows: General-Water-Sewer Check Nos. \_\_\_\_ through \_\_\_\_, totaling \$ \_\_\_\_.

**ADJOURNMENT:**

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 7:53 p.m. The next regular meeting is scheduled to be held on December 10, 2018 at 7:30 p.m.

Attest: \_\_\_\_\_  
David J. Rivet, Secretary  
Sellersville Borough Council