

Sellersville Borough Council  
140 East Church Street  
Sellersville, PA 18960

May 12, 2025  
7:00 P.M.

The Regular May 12, 2025, Meeting of Sellersville Borough Council was called to order at 7:00 p.m. by Vice-President James Hull. All present joined in offering our National Pledge of Allegiance.

**I. ROLL CALL:**

Mayor:	Thomas C. Hufnagle
Councilpersons:	James G. Hull, Vice-President Donald Crouthamel, President Pro Tempore Kathleen J. Hallman Lynne A. Saylor David A. O'Donnell
Manager:	Brenda L. Detweiler
Solicitor:	Vicki Kushto, Esq.
Engineer:	Scott P. McMackin, P.E.
Perkasie Police Dept.	Chief Robert Schurr
Absent:	Lois A. Dodson, President Marie Howells

**II. CHANGES, ADDITIONS, DELETIONS TO THE AGENDA:**

There were no changes at this time.

**III. PUBLIC COMMENT NON-AGENDA ITEMS:**

Ms. Tara Bergey of Jessica Lane stated that she needs something in writing for the Transportation Unit of Harrisburg and the Transportation Unit of King of Prussia regarding her request for a mid-block crossing. Mr. Crouthamel asked the solicitor if we could draft a letter. Mrs. Kushto stated the previous meeting minutes had reflected what had been discussed to date and was reluctant to issue a letter without receiving a specific request from PennDOT. Manager Detweiler confirmed the Borough had not received an email or written request from PennDOT asking for specific information. Chief Schurr stated a mid-block crossing is not recommended by PennDOT. Ms. Bergey responded that ADA law requires road changes due to 2 disabled children. Chief Schurr stated the Borough is in compliance with the law. Traffic enforcement is continuous on the road and Perkasie Borough will be voting to lower the speed limit to 25 mph to be in continuity with the Sellersville Borough side. Upon being asked, Mr. McMackin confirmed that he does not believe a mid-block crossing would be appropriate in this location. Mr. Crouthamel stated that all professionals have expressed that a mid-block crossing makes the situation less safe, but they will continue to look at other measures to improve the situation. He recommended that her lawyer contact the Borough solicitor.

Mr. Michael Lezoche of Lawn Avenue had a list of items he wanted to bring to Council's attention. He does not feel that PennDOT needs to widen Lawn Avenue, no trucks (except local deliveries) should be allowed on Lawn Avenue, speed bumps are needed on Lawn Avenue, and he recommends rolled curbing when PennDOT comes through with their project. He submitted a newspaper article about 4 years ago for grants on new water and sewer lines and he wondered if anyone followed through with it. He would like to see a permanent 25 mph solar sign and continue to keep no parking along the entire length of Lawn Avenue. He believes PennDOT should set back the left turn lane at least one car length on Main Street heading southbound. He appreciates that the Borough contacted PP&L to get the blinking light near his house fixed. He stated that trucks continue to run over the curb, lawn, and street signs at Lawn Avenue and West Church Street. He would also like to see the private alley at Lawn Avenue and West Church Street have parking restrictions since it is a narrow area. Council thanked him for bringing his concerns up to them.

Mr. Barry Kuhn of West Church Street mentioned that PennDOT did put up signs during the Main Street bridge construction and trucks weren't traveling along Lawn Avenue during that time. He requested that something similar be done again for Washington Avenue during the Lawn Avenue Sanitary Sewer project.

Council member James Hull expressed that he would like to have the contractor of the Lawn Avenue Sanitary Sewer project come to Borough Hall to discuss particulars of how Lawn Avenue residents will be affected during the project. Mr. McMackin stated he could arrange something once it gets closer.

#### **IV. PRESENTATIONS AND HEARINGS:**

There were no presentations or hearings at this time.

#### **V. DEVELOPER ITEMS:**

There were no developer items at this time.

#### **VI. BOROUGH BUSINESS ITEMS:**

##### **A. CONSENT AGENDA:**

1. Minutes of April 14, 2025 Council Meeting.
2. April 2025 Treasurer's Reports: See Treasurer's Report on file.
3. April 2025 Tax Collector's Reports: See Tax Collector's Report on file.
4. April 2025 Mayor Hufnagle's Report: See PPD Report on file.
5. April 2025 Reports from Operating Departments:
6. April 2025 Solicitor's Report: See Solicitor's Report on file.
7. April 2025 Engineer's Report: See Engineer's Report on file.
8. April 2025 Reports from Commissions and Boards:
  - a. Public Management Committee Minutes of April 30, 2025
  - b. Parks and Recreation Board Minutes of April 1, 2025
  - c. Planning Commission Minutes
  - d. Zoning Hearing Board
  - e. Emergency Management Agency

**A motion was made by Mr. Crouthamel and seconded by Ms. Saylor, to approve the Consent Calendar items A.1 through A.8.e. The motion carried unanimously.**

**VII. MAYOR, COUNCIL AND STAFF BUSINESS AND COMMENTS:**

**B. Council**

Mr. Crouthamel stated that Council had discussed having a retirement luncheon for Council and Eileen Bradley.

**A motion was made by Mr. Crouthamel, seconded by Mr. O'Donnell, and unanimously approved to hold a retirement luncheon for Ms. Bradley in the upcoming weeks.**

Mr. Crouthamel expressed his concern over not having the bid specifications for the Museum Local Share grant project due to the current possibility of grant money being revoked by the government. Mr. McMackin stated that he would make sure they were completed shortly.

Mrs. Hallman expressed her concern about the 5-point intersection markings. She felt that markings need to be closer to the bridge rather than by the bank.

Ms. Saylor asked the status of the crumbling sidewalk on Wyckford Drive. There is stormwater running off from neighboring properties that is causing continuous problems with the sidewalk, and they asked for guidance on how to address it. Mr. McMackin will investigate and report back to Mrs. Detweiler.

**H. Manager**

**1. Authorize Advertisement Ordinance Amendment – 15-minute Parking East Walnut Street**

Mrs. Detweiler stated that the draft amendment for 2-hour limited parking of the entire area on East Walnut Street at the Mini Park was ready for Council's review.

**A motion was made by Mr. Crouthamel, seconded by Ms. Saylor, and unanimously approved by all present, to authorize the advertisement for Ordinance Amendment of 15-minute parking on East Walnut Street.**

**2. Resolution #2025-09, Appointing Brenda Detweiler as Manager and Other Positions**

A resolution had been prepared to appoint Brenda Detweiler to the position of Borough Manager, Secretary, Open Records Officer, Zoning Officer, and Bucks County Tax Collection Committee Delegate at an annual salary of \$120,000.00 effective May 12, 2025.

**A motion was made by Mr. Crouthamel, seconded by Mrs. Hallman, and unanimously approved by all present, to adopt Resolution #2025-09, appointing Brenda Detweiler to the position of Borough Manager, Secretary, Open Records Officer, Zoning Officer, and Bucks County Tax Collection Committee**

**Delegate at an annual salary of \$120,000.00 effective May 12, 2025.**

**VIII. OTHER BUSINESS:**

**A. Ninth Street Striping**

Mrs. Detweiler stated that Perkasio Borough had presented pricing of \$2,212.00 for Sellersville Borough's portion of line striping along 9<sup>th</sup> Street from the Sellersville Borough line to Main Street. This was due to the request of a Sellersville Borough resident for speed limit reduction along 9<sup>th</sup> Street in Perkasio Borough. Continuity would be achieved by line striping the entire length of 9<sup>th</sup> Street.

**B. Discussion of Museum Authority Vacancy**

The Borough received a letter of interest from Justin Gallagher to serve on the Sellersville Historical & Achievement Authority. Mr. Crouthamel had passed the information along to the Authority and would bring it back to Council once he received recommendation from them.

**C. Special Event Permit Application Perkasio Rotary Club August 24, 2025**

Mrs. Detweiler was in receipt of a Special Event Permit Application for the Perkasio Rotary Club for a 5K that would take place on the Sellersville bike path of Lake Lenape on August 24, 2025.

**A motion was made by Ms. Saylor, seconded by Mrs. Hallman, and unanimously approved by all present, to approve a Special Event Permit for Perkasio Rotary Club for August 24, 2025.**

**IX. PUBLIC COMMENT:**

Mr. Alex Potoczny discussed the National Bell Ringing event with Council and the public. Council participation was determined. Mrs. Detweiler advised Mr. Potoczny that the Borough had already received interest from a few people to ring the bell.

**X. AUTHORIZATION FOR PAYMENT OF INVOICES:**

The April invoices were presented for payment authorization, with General and Sewer Fund Check Numbers 41064 through 41094 totaling \$228,087.33.

**A motion was made by Ms. Saylor, seconded by Mr. O'Donnell, and unanimously approved by all present, to authorize payment of Bills for the month of April 2025 totaling \$228,087.33.**

**XI. EXECUTIVE SESSION:**

At 8:04 p.m., Council convened in Executive Session to discuss land disposition, litigation, and personnel issues. Council reconvened the regular meeting at 8:40 p.m.

**Mr. O'Donnell made a motion, seconded by Mr. Crouthamel, and unanimously approved by all present, to promote Alivia Tremmel's position to Administrative Assistant with a salary increase of \$19.00 per hour to \$21.50 per hour effective May 12, 2025.**

**XII. ADJOURNMENT:**

There being no additional matters to come before this meeting of Council, Vice-President Hull declared the meeting duly adjourned at 8:40 p.m.

The next Regular Business Meeting of Borough Council was scheduled for Monday, June 9, 2025 at 7:00 p.m.

Attest: \_\_\_\_\_  
Brenda L. Detweiler, Secretary  
Sellersville Borough Council