

Sellersville Borough Council Chambers
140 East Church Street
Sellersville, PA 18960

March 12, 2018
7:30 O'clock P.M.

The regular March, 2018 meeting of Sellersville Borough Council was called to order by President Lois Dodson at the above designated time and location.

All present joined in offering our "National Pledge of Allegiance".

ROLL CALL:

Mayor	:	Thomas C. Hufnagle
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Kathleen J. Hallman Marie G. Howells Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Police Service Provider	:	Perkasie Police Chief Steven Hillias
Manager/Secretary	:	David J. Rivet
Absent	:	

CONSENT CALENDAR:

A. Minutes:

1. Regular February, 2018 Meeting

B. March, 2018 Treasurer's Report by Karen A. Weikel

1. See Treasurer's Report on file.

C. March, 2018 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. March, 2018 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. March, 2018 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; installed steel shelving-Well #4; plowed and salted streets; and interviewed laborer candidates.

b. Sewer System: Opened sewer laterals; opened sewer main.

c. Park and Playground: Removed trash; picked up branches; cut dead trees.

E. March, 2018 Reports from Operating Departments

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

- a. All administrative matters are of the routine nature.
 - b. Building Permits:
 - 1. None
 - c. Zoning Permits
 - 1. None
- F. March, 2018 Solicitor’s Report by Fox, Rothschild, LLP
- 1. See Solicitor’s Report on file.
- G. March, 2018 Engineer’s Report
- 1. No written report from any Borough Engineers.
- H. February, 2018 Reports from Commissions and Boards.
- 1. Park and Recreation Board: Kathleen Hallman, Chairperson
 - a. See Park and Recreation Board Minutes on file.
 - b. Next regular meeting scheduled for April 3, 2018
 - 2. Planning Commission: John Larsen, Chairperson
 - a. February Meeting Cancelled.
 - c. Next regular meeting scheduled for March 19, 2018.
 - 3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.
No Business
 - 4. Emergency Management Agency: Craig A. Wilhelm, Coordinator
 - a. March 2, 2018 Storm Report
- I. March, 2018 Report from Committee of Council
- a. See Public Management Committee minutes for February 20, 2018.

A motion was made by Mr. Hull that the Consent Calendar, Items (A) through (I), be approved as presented. Mrs. Howells seconded and the motion carried unanimously.

CITIZEN PARTICIPATION:

None

UNFINISHED BUSINESS:

Chief Hillias updated Council and Mayor on the new medical marijuana dispensary, TerraVida and so far all is going well. Their head of security is a 30 year police veteran. The head of security and Perkasio Police have met to open lines of communication. The review of the 2017 police budget is almost complete and it appears there may be a refund to Sellersville Borough.

NEW BUSINESS:

A. Ordinances

Ordinance 717- an ordinance to adopt the 2018 International Property Maintenance Code was moved to be adopted by Mr. Hull with the amendment that the words “and any future amendments” be inserted in Section I, first sentence after “International Property Maintenance Code, 2018 edition”. Motion was seconded by Ms. Saylor and passed with all in favor.

B. Resolutions

None

C. Motions
None

D. Authorizations

Mr. Hull moved to appoint Sue Snyder to the position of Treasurer effective May 1, 2018 at a prorated stipend of \$2,760 annually. Motion was seconded by Mrs. Hallman and passed with all in favor.

Mr. Hull moved to hire Michael Zischang as laborer at a starting wage of \$22.50/hour, to increase to \$23.00/hour upon successfully obtaining a Commercial Driver's License. Motion was seconded by Mr. Crouthamel and passed with all in favor.

Mrs. Howells moved to authorize the sale of up to 25 sewer EDU's to Hilltown Township Water & Sewer Authority at a price of \$3,600 per EDU. Motion was seconded by Mrs. Hallman and passed with all in favor.

E. Agreements

Mr. Hull moved to approve the bids received from Nice Contractors, Inc, for Lawn Maintenance. Motion was seconded by Mr. Potoczny and passed with all in favor.

OTHER BUSINESS

Mrs. Hallman inquired as to who picked up the sticks in the playground. Manager stated that a group of young people did it. She further noted that a number of trees had been uprooted in the park during the March 2nd winter storm. She congratulated the Manager on the Standard & Poors bond ratings upgrade.

Mr. Crouthamel asked Police Chief Hillias what he sees as issues in the community. Chief Hillias stated that both Perkasio and Sellersville are great communities that he enjoys serving. The biggest challenge currently is the opioid crisis and the related crimes that go with it.

Mrs. Howells announced that at the next Bucks County Borough's Association meeting March 27, 2018, the Bucks County District Attorney will be the guest speaker.

AUTHORIZATION FOR PAYMENT OF INVOICES:

The monthly invoices were presented for payment authorization. Mr. Potoczny made a motion "that the invoices as presented be authorized for payment". Mr. Hull seconded and the motion carried. Checks drawn in payment of the invoices are as follows: General-Water-Sewer Check Nos. ____ through ____, totaling \$ ____.

ADJOURNMENT:

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 8:30 p.m. The next regular meeting is scheduled to be held on April 9, 2018 at 7:30 p.m.

Attest: _____
David J. Rivet, Secretary
Sellersville Borough Council