

Sellersville Borough Council  
140 East Church Street  
Sellersville, PA 18960

June 12, 2023  
7:00 P.M.

The Regular June 12, 2023 Meeting of Sellersville Borough Council was called to order at 7:00 p.m. by President Lois Dodson. All present joined in offering our National Pledge of Allegiance.

**I. ROLL CALL:**

Mayor: Thomas C. Hufnagle

Councilpersons: Lois A. Dodson, President  
Alexander M. Potoczny, Jr., Vice-President  
James G. Hull, President Pro Tem  
Donald Crouthamel  
Kathleen Hallman  
Marie Howells  
Lynne Saylor

Junior Council Person: A'va Morgan

Manager: Eileen M. Bradley, Manager

Solicitor: Randal S. White, Esq., Borough Solicitor

Engineer: Scott McMackin, Cowan Engineering

Perkasie Police: Chief Robert Schurr

**II. CHANGES, ADDITIONS, DELETIONS TO THE AGENDA:**

There were no changes, additions, or deletions to the addenda.

**III. PUBLIC COMMENT NON-AGENDA ITEMS:**

Mr. Henry Hufnagle of Franklin Street questioned if the Borough was in possession of CAD files for the Sellersville Acquisition project at Twelfth and Main Streets. Mr. McMackin stated that he could request CAD files from the project engineer, Gilmore and Associates.

Mr. Barry Kuhn of W. Church Street stated that the Sesquicentennial Car Show would commence within ten months. He requested that each Council Member and the Mayor get a sponsor for a trophy for the show and that each could award it to the car of their choice.

Mr. Kuhn also requested that E. Church Street be opened on Sunday mornings to two lanes of traffic. Chief Schurr would check to see if there would be an issue, while Ms. Bradley would check with St. Michael's Church to see if they foresaw a problem.

Ms. Wendy Proctor expressed concern over a neighbor who frequently left their fire pit unattended in the evening, going to bed before the fire was completely out. Ms. Bradley stated that while burning in a fire pit was allowable, the pit must be maintained at all times when in use. A letter would be written to the homeowner.

**IV. PRESENTATIONS AND HEARINGS:**

There were no presentations or hearings at this time.

**V. DEVELOPER ITEMS:**

There were no developer items at this time.

**VI. BOROUGH BUSINESS ITEMS:**

**A. CONSENT CALENDAR:**

1. Minutes of May 8, 2023 Council Meeting
2. May 2023 Treasurer's Reports: See Treasurer's Report on file.
3. May 2023 Tax Collector's Reports: See Tax Collector's Report on file.
4. May 2023 Mayor Hufnagle's Report: See PPD Report on file.
5. May 2023 Reports from Operating Departments:
6. May 2023 Solicitor's Report: See Solicitor's Report on file.
7. May 2023 Engineer's Report: No Report Received.
8. May 2023 Reports from Commissions and Boards:
  - a. Public Management Committee Minutes of May 24, 2023
  - b. Parks and Recreation Board Minutes of May 2, 2023
  - c. Planning Commission Minutes
  - d. Zoning Hearing Board
  - e. Emergency Management Agency

**A motion was made by Mr. Potoczny and seconded by Mr. Hull, to approve the Consent Calendar items 1 through 8. The motion carried unanimously.**

**B. Disability Parking at 14 W. Grandview Avenue:**

Ms. Bradley stated that she had received a letter from the resident at 14 W. Grandview, again requesting an additional disability parking area in front of his house. A discussion of the subject ensued.

**A motion was made by Mr. Hull, seconded by Mrs. Howells, and unanimously approved by all present, to table action on the request until such time as new evidence is presented to Council.**

**C. ADA Ramp Replacement Payment Requests (FINAL):**

Ms. Bradley presented two (2) Requests for Payment by McCarthy Masonry & Concrete for the 2023 ADA Ramp Replacement Project, totaling \$39,448.00 as final payment for the work completed.

**A motion was made by Mr. Crouthamel, seconded by Mr. Potoczny, and unanimously approved, to authorize Payment #1 of \$35,503.20 and Payment #2 of \$3,944.80 (Final).**

**D. 2023 Paving Program Closeout and Payment Request (FINAL) ADA Ramp Replacement Payment Requests (FINAL):**

Ms. Bradley presented Payment Request #1 (FINAL) for Gore Con, Inc. for the 2023 Street Paving Program, totaling \$105,596.91 as final payment for the work completed.

**A motion was made by Mr. Crouthamel, seconded by Mrs. Hallman, and unanimously approved, to authorize FINAL Payment #1 of \$105,596.91.**

**E. NPWA Water Main Temporary Construction and Permanent Easement:**

Ms. Bradley explained that as part of the North Penn Water Authority (NPWA) main replacement on E. Walnut Street, a portion of the new water main would need to be placed within Borough-owned property. This would require a Temporary Construction Easement, as well as a Permanent Maintenance Easement for the property in question.

**A motion was made by Mr. Hull, seconded by Mrs. Howells, and unanimously approved, to authorize execution of a Water Easement and Temporary Construction Easement Agreement with NPWA.**

**VII. MAYOR, COUNCIL AND STAFF BUSINESS AND COMMENTS:**

**A. Mayor:**

Mayor Hufnagle stated that he had submitted a list to Borough Staff of property maintenance issues to be resolved. At a recent Mayors' Association meeting, that body had opposed recent proposed legislation regarding municipal adherence to OSHA regulations, as well as a bill promoting local use of RADAR that actually placed many constraints on the local agencies.

**B. Council:**

Ms. Saylor stated that she rides her bike in the morning each day and continues to see ten or more people with dogs off-leash. Those people tend to be gone by 9:30 a.m. Chief Schurr stated he would discuss with the officers.

Mrs. Hallman noted that the mowing contractor, Rahn Lawn and Landscaping, was doing an excellent job.

**E. Police Chief:**

Chief Schurr stated that a speed study had recently been completed for Lawn Avenue. Ten thousand vehicles traveled on Lawn Avenue during the study. Most vehicles were

traveling at the posted speed limit or within eleven miles of the limit. Only 6% exceeded the limit, a very low number.

Mr. Hull asked if Chief Schurr had noticed violators failing to stop at the stop sign at Lawn Avenue and Noble Street. The Chief stated that this was frequent, and officers continue to do details at the intersection.

The Chief added that another speed study was completed at Ninth Street near Jessica Lane. There was a speeding issue there, with 41% of drivers exceeding eleven miles over the posted limit. More studies would be done at that location.

#### **H. Manager**

##### **1. Ninth Street Culvert Repairs Project:**

Ms. Bradley stated that bids on the Ninth Street Culvert Repair Project had been opened on June 1, 2023, with Cuick Precision Solutions LLC of Ambler, PA being the lowest responsible bidder at \$74,434.00.

**A motion was made by Mrs. Howells, seconded by Mr. Hull, and unanimously approved, to award the Ninth Street Culvert Repair contract to Cuick Precision Solutions LLC for \$74,434.00.**

##### **2. Authorization to Amend Bank Account Contacts:**

Ms. Bradley stated that due to newly hired personnel, the Borough would need to update all bank account contact information to allow efficient information gathering.

**A motion was made by Mrs. Howells, seconded by Mr. Crouthamel, and unanimously approved, to update all bank information to allow for information access only by the new Finance Clerk.**

#### **VIII. OTHER BUSINESS:**

##### **A. Bucks County Redevelopment Authority Meeting**

There was no other business at this time.

#### **IX. PUBLIC COMMENT:**

There was no public comment at this time.

#### **X. AUTHORIZATION FOR PAYMENT OF INVOICES:**

The monthly invoices were presented for payment authorization, with General and Sewer Fund Check Numbers 30866 through 30909 totaling \$120,821.57.

**A motion was made by Mr. Hull and seconded by Mrs. Howells to authorize payment of Bills for the month of May 2023 totaling \$120,821.57. The motion carried unanimously.**

**XI. EXECUTIVE SESSION:**

The Council convened into Executive Session at 7:45 p.m. to discuss litigation. Council reconvened the Regular meeting at 8:10 p.m.

**XII. ADJOURNMENT:**

There being no additional matters to come before this meeting of Council, President Lois Dodson declared the meeting duly adjourned at 8:10 p.m.

The next Regular Meeting of Council was scheduled for Monday, July 10, 2023 at 7:00 p.m.

Attest: \_\_\_\_\_  
Eileen M. Bradley, Secretary  
Sellersville Borough Council