

Sellersville Borough Council Chambers
140 East Church Street
Sellersville, PA 18960

February 12, 2018
7:30 O'clock P.M.

The regular February, 2018 meeting of Sellersville Borough Council was called to order by President Lois Dodson at the above designated time and location.

All present joined in offering our "National Pledge of Allegiance".

ROLL CALL:

Mayor	:	Thomas C. Hufnagle
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Kathleen J. Hallman Marie G. Howells Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Police Service Provider	:	Perkasie Police Chief Steven Hillias
Manager/Secretary	:	David J. Rivet
Absent	:	

CONSENT CALENDAR:

A. Minutes:

1. Regular January, 2018 Meeting

B. February, 2018 Treasurer's Report by Karen A. Weikel

1. See Treasurer's Report on file.

C. February, 2018 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. February, 2018 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. February, 2018 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman
 - a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; installed steel shelving-Well #4; plowed and salted streets.
 - b. Sewer System: Opened sewer laterals; opened sewer main.
 - c. Park and Playground: Removed trash; picked up branches; cut dead trees.

E. February, 2018 Reports from Operating Departments

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

- a. All administrative matters are of the routine nature.

- b. Building Permits:

- | | | | |
|----|-----------------------------|-----------------------|---------------------------------|
| 1. | Susan Geitz | 26 E. Ridge Avenue | #2092 Roof |
| 2. | Jonathan & Christina Finley | 65 E. Temple Avenue | #2093 Interior repairs |
| 3. | David & Teresa Boone | 439 Washington Avenue | #2094 Interior renovations/deck |

- c. Zoning Permits

- | | | | |
|----|----------------|--------------------|-------------------|
| 1. | National Guard | 225 E. Park Avenue | earth disturbance |
|----|----------------|--------------------|-------------------|

F. February, 2018 Solicitor's Report by Fox, Rothschild, LLP

1. See Solicitor's Report on file.

G. February, 2018 Engineer's Report

1. No written report from any Borough Engineers.

H. February, 2018 Reports from Commissions and Boards.

1. Park and Recreation Board: Kathleen Hallman, Chairperson
 - a. See Park and Recreation Board Minutes on file.
 - b. Next regular meeting scheduled for April 3, 2018
2. Planning Commission: John Larsen, Chairperson
 - a. See Planning Commission Minutes on file.
 - c. Next regular meeting scheduled for February 26, 2018.
3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.
No Business
4. Emergency Management Agency: Craig A. Wilhelm, Coordinator
No business

I. February, 2018 Report from Committee of Council

- a. See Public Management Committee minutes for January 16, 2018.

A motion was made by Mr. Hull that the Consent Calendar, Items (A) through (I), be approved as presented. Mrs. Howells seconded and the motion carried unanimously.

CITIZEN PARTICIPATION:

District Judge Regina Armitage introduced herself as the district judge following the retirement of Judge Baum and Bucks County's court redistricting.

UNFINISHED BUSINESS:

Chief Hillias updated Council and Mayor on the Perkasio Police Department staffing; there are eighteen officers on staff with two out on extended sick leave due to injuries. The vehicle and body cameras have arrived and training is taking place. The cameras are expected to be used beginning at the end of March. Camera files will be kept for 90 days excepting where there is need to retain them longer as evidence. Officer Brun and K9 officer Revo assisted Hilltown police in tracking a suspect for over a mile and received commendations from Hilltown.

NEW BUSINESS:

A. Ordinances

None

B. Resolutions

Resolution No. 18-04 – Mr. Hull moved to approve Resolution No. 18-04, a resolution designating President Dodson and Manager Rivet as officials authorized to execute documents between Sellersville Borough and the Commonwealth Financing Authority for a PA Small Water and Sewer Program grant application. Motion was seconded by Ms. Saylor and passed with all in favor.

C. Motions

None

D. Authorizations

Mrs. Howells moved to advertise the wireless facilities ordinance. Mrs. Hallman seconded and the motion passed with all in favor.

E. Agreements

Mr. Hull moved to approve the bid of \$80,356.25 from Harris Blacktopping, Inc., Washington Crossing, PA for the 2018 Street Resurfacing Program. Motion was seconded by Mr. Crouthamel and passed with all in favor.

OTHER BUSINESS

Mrs. Hallman reported that the playground fence is drooping where it was hit a few years ago.

Mr. Hull opined that given the number of concerns expressed by council members regarding the draft rental property ordinance, that it be shelved and that council should have a special committee look into redoing it. President Dodson agreed that a fresh approach needs to be taken and that a property maintenance ordinance would be the first step. She requested that the property maintenance ordinance be put on the agenda for the next Public Management Committee meeting.

Mrs. Howells announced that Mr. Hull is now the 2nd Vice President for the Bucks County Borough's Association and that she is still the Secretary.

AUTHORIZATION FOR PAYMENT OF INVOICES:

The monthly invoices were presented for payment authorization. Mr. Potoczny made a motion "that the invoices as presented be authorized for payment". Mr. Hull seconded and the motion carried. Checks drawn in payment of the invoices are as follows: General-Water-Sewer Check Nos. ____ through ____, totaling \$ ____.

ADJOURNMENT:

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 8:28 p.m. The next regular meeting is scheduled to be held on March 12, 2018 at 7:30 p.m.

Attest: _____
David J. Rivet, Secretary
Sellersville Borough Council