

Sellersville Borough Council Chambers
140 East Church Street
Sellersville, PA 18960

August 12, 2019
7:00 O'clock P.M.

The regular August, 2019 meeting of Sellersville Borough Council was called to order by President Lois Dodson at the above designated time and location.

All present joined in offering our "National Pledge of Allegiance".

ROLL CALL:

Mayor	:	Thomas C. Hufnagle, Mayor
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Marie G. Howells Donald Crouthamel Kathleen J. Hallman Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Borough Engineer	:	
Police Service Provider	:	Acting Perkaspie Police Chief Russ Closs
Manager/Secretary	:	David J. Rivet
Absent	:	

PUBLIC HEARING ORDINANCE 727-ZONING ORDINANCE CHANGE

President Dodson declared the public hearing open at 7: 00 p.m. for public comments on Ordinance 727 that would change the swimming pool setback requirements in Section 160-56 C. (3) of Chapter 160 of the Code to: "Swimming pools, including filters, heaters, and other mechanical equipment, shall be located only in rear yards and shall not be located within 10 feet of any lot line or building."

Kevin Lindquist, 64 E. Ridge Avenue stated he supports the change. Robert Bowie, 24 E. Temple Avenue also stated support for the ordinance change.

There being no more citizens wishing to comment, President Dodson declared the public hearing closed at 7:05 p.m.

CONSENT CALENDAR:

A. Minutes:

1. Regular July, 2019 Meeting

B. August, 2019 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. August, 2019 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. August, 2019 Mayor Thomas C. Hufnagle's Report

1. See Perkaspie Police Department Report on file.

E. August, 2019 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole

patching; installed new street signs/posts and repaired street signs; swept streets; hung hammocks in park; storm clean-up.

- b. Sewer System: Opened sewer laterals; opened sewer main; delivered and hung shut off notices.
- c. Park and Playground: Removed trash; picked up branches; cut dead trees.

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

- a. All administrative matters are of the routine nature.

- b. Building Permits:

- | | | |
|-----------------|--------------------|------------|
| 1. Dorothy Mask | 137 S. Main Street | #2160 roof |
| 2. Sam Grillo | 270 S. 9th Street | #2161 roof |

- c. Zoning Permits

- | | | |
|---------------------|------------------------|-------|
| 1. Solar Atmosphere | 1500 E. Clymer Avenue | sign |
| 2. Eric Samuelson | 52 E. Grandview Avenue | fence |

F. August, 2019 Solicitor's Report by R. White Legal

- 1. See Solicitor's Report on file.

G. August, 2019 Engineer's Report

- 1. No written report from any Borough Engineers.

H. August, 2019 Reports from Commissions and Boards.

- 1. Park and Recreation Board: Kathleen Hallman, Chair
 - a. See Park and Recreation Board Minutes on file.
 - b. Next regular meeting scheduled for September 3, 2019
- 2. Planning Commission: John Larsen, Chair
 - a. See July 2019 minutes on file.
 - c. Next regular meeting scheduled for August 19, 2019.
- 3. Zoning Hearing Board: Matthew A. Swierzewski, Chair.
No Business
- 4. Emergency Management Agency: Craig A. Wilhelm, Coordinator
No Business

I. August, 2019 Report from Committee of Council

- a. See July 2019 meeting minutes.
- b. Next regular meeting scheduled for August 20, 2019

A motion was made by Mr. Hull that the Consent Calendar, Items (A) through (I), be approved as presented. Mr. Potoczny seconded and the motion carried unanimously. Council member Hallman noted a correction to the Park & Recreation minutes of August 6, 2019.

CITIZEN PARTICIPATION:

Stephanie Lombo, 470 E. Park Avenue, addressed Council with a continuing complaint regarding 475 E. Park Avenue, also known as Park Avenue Manor. Ms. Lombo noted that the Nuisance Ordinance applies with her complaint and wanted to know where the investigation stood. Manager stated that is was still being investigated. She also reiterated several times that the current Chapter 116 Rental Property Ordinance requires that renter's names be provided to the borough and why doesn't the borough have that information. Manager stated that when the borough changed computer systems in 2010, the information was lost and as the borough did

not have a need for it, it was not re-captured. He further noted that a new Residential Rental Property Licensing and Inspection Ordinance was up for consideration at the meeting that will include rental unit inspections.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. Ordinances

Ordinance 727- an ordinance to change the swimming pool setback requirements in Section 160-56 C. (3) of Chapter 160 of the Code to read “swimming pools, including filters, heaters, and other mechanical equipment, shall be located only in rear yards and shall not be located within 10 feet of any lot line or building”, was moved for approval by Mr. Potoczny. Motion was seconded by Mrs. Howells and passed with all in favor.

Ordinance 728- an ordinance repealing Chapter 116 in its entirety and replacing with new language establishing licensing and inspections of certain residential rental properties was moved for approval by Mr. Crouthamel. Motion was seconded by Mr. Potoczny and passed with all in favor.

B. Resolutions

Resolution 19-10- a resolution to establish the fee schedule for residential rental property licensing and inspections, was moved for approval by Mr. Hull. Motion was seconded by Mrs. Hallman and passed with all in favor.

C. Motions

None

D. Authorizations

Mr. Potoczny moved to advertise an ordinance establishing a Blighted Properties Review Committee. Motion was seconded by Mr. Hull and passed with all in favor.

E. Agreements

Mr. Hull moved to approve an agreement with Barry Isett & Associates to perform inspections on certain residential rental units at \$75/hour. Motion was seconded by Mrs. Howells and passed with all in favor.

F. Appointments

Mr. Potoczny moved to approve Edward Johnson as a Sellersville Fire Police officer. Motion was seconded by Mr. Hull and passed with all in favor.

OTHER BUSINESS

1. Council member Hallman expressed concern that the playground needs leaves removed from the fence line. She further noted that some signs around the borough are too low.

2. Council member Howells noted that weeds are growing out of storm inlets along Ridge Avenue, Broadway, Grandview and Fairview Avenues.

3. Chair Dodson asked that limiting or eliminating eyesore signs and pedestrian crosswalks be placed on the Public Management meeting agenda.

4. Council member Crouthamel asked that establishing a social media policy be placed on the PMC agenda.

AUTHORIZATION FOR PAYMENT OF INVOICES:

The monthly invoices were presented for payment authorization. Mr. Potoczny made a motion "that the invoices as presented be authorized for payment". Mr. Crouthamel seconded and the motion carried. Checks drawn in payment of the invoices are as follows: General-Water-Sewer Check Nos. ____ through _____, totaling \$ _____.

ADJOURNMENT:

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 7:58 p.m. The next regular meeting is scheduled to be held on September 9, 2019 at 7:00 p.m.

Attest: _____
David J. Rivet, Secretary
Sellersville Borough Council