

Sellersville Borough Council Chambers
140 East Church Street
Sellersville, PA 18960

May 11, 2020
7:00 O'clock P.M.

The regular May, 2020 meeting of Sellersville Borough Council was called to order by President Dodson via on-line ZOOM teleconference.

All present joined in offering our "National Pledge of Allegiance".

ROLL CALL:

Mayor	:	Thomas C. Hufnagle, Mayor
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Kathleen J. Hallman Marie G. Howells Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Police Service Provider	:	Perkasie Police Chief Robert Schurr
Manager/Secretary	:	David J. Rivet
Absent	:	

CONSENT CALENDAR:

A. Minutes:

1. Regular March, 2020 Meeting

B. May, 2020 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. May, 2020 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. May, 2020 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. May, 2020 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; swept streets; repaired storm inlets.

b. Sewer System: Opened sewer laterals; opened sewer main.

c. Park and Playground: Removed trash; picked up branches; cut dead trees.

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

a. All administrative matters are of the routine nature.

b. Building Permits:

1. Sellersville Fire Department	2 N. Main Street	#2176 electric
2. Brett Vogelsinger	159 Green Street	#2177 roof

c. Zoning Permits

1. Steven & Ashley Land	127 Township Road	fence
2. Julio & Pamela Miranda	351 Elmhurst Avenue	shed

F. May, 2020 Solicitor's Report by R. White Legal

1. See Solicitor's Report on file.

G. May, 2020 Engineer's Report

1. No written report from any Borough Engineers.

H. May, 2020 Reports from Commissions and Boards.

1. Park and Recreation Board: Kathleen Hallman, Chairperson

a. See Park and Recreation Board minutes May 5, 2020

b. Next regular meeting scheduled for June 2, 2020

2. Planning Commission: John Larsen, Chairperson

a. April meeting cancelled.

c. Next regular meeting scheduled for May 18, 2020.

3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.

No Business

4. Emergency Management Agency: Craig A. Wilhelm, Coordinator

Coordinated COVID-19 activities with Bucks County Emergency Management Services.

I. May, 2020 Report from Committee of Council

a. See Public Management Committee meetings scheduled for March 17 and April 21, 2020 canceled due to lack of agenda items.

b. Next meeting scheduled for May 19, 2020

A motion was made by Mr. Crouthamel that the Consent Calendar, Items (A) through (I), be approved as presented. Mr. Hull seconded and the motion carried unanimously.

CITIZEN PARTICIPATION:

Joe Santora and Deb Dando addressed Council regarding summer plans for the Pennridge Little League pending approval from the Governor for team sports to resume. They do not intend to have a snack shack. The Little League has also reached out to the Owls Club for use of their fields for Saturday games to assist with social distancing requirements.

Council welcomed Perkasio Police Chief Robert Schurr to his first meeting since taking office. Chief Schurr thanked the Council and remarked that he had revamped the monthly report to include more charts and graphs.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. Ordinances

None

B. Resolutions

Resolution 20-08 - Mr. Hull moved to approve Resolution 20-08 a resolution extending the real estate taxes face payment due date to July 30, 2020 to coincide with Bucks County. Motion was seconded by Mr. Crouthamel and passed with all in favor.

Resolution 20-09 – Mrs. Hallman moved to approve Resolution No. 20-09, a resolution declaring a disaster emergency in Sellersville Borough due to the COVID-19 pandemic to be in effect until Governor Wolf’s Declaration of Emergency is rescinded. Motion was seconded by Mr. Hull and passed with all in favor.

C. Motions

None

D. Authorizations

Mr. Hull moved to approve a request from UGI to open Washington Avenue at 530 Washington Avenue. Motion was seconded by Mr. Crouthamel and passed with all in favor.

Mr. Hull moved to hire the engineering firm of Gilmore & Associates to prepare and submit AARP grants for improvements to the Lenape Park entrance. Motion was seconded by Mrs. Hallman and passed with all in favor.

E. Agreements

Mr. Hull moved to approve hiring Cowan Associates for \$33,219 for engineering services relating to preparation to investigate the sewer line on Lawn Avenue ahead of a PA DOT street reconstruction project. Motion was seconded by Mrs. Howells and passed with all in favor.

Mr. Hull moved to approve the bids from M&S Oil Company for Diesel Fuel and Suburban Heating Oil Partners LLC for gasoline. Motion was seconded by Mr. Crouthamel and passed with all in favor.

F. Appointments

None

OTHER BUSINESS

Mrs. Hallman noted weeds in playground are down and it is looking good. She further noted there have been people playing tennis, pickleball and basketball.

Mr. Crouthamel stated he has been reading the updates via emails from Emergency Management Coordinator Wilhelm regarding the County Emergency Management response and information regarding the COVID-19 pandemic. He noted that nursing home information has not been released. He further stated that there has been a federal lawsuit filed against the state of Pennsylvania regarding the lack of transparency relating to the state not releasing nursing home information.

Mr. Hull informed Council that there is a Bucks County Borough’s Association meeting scheduled for September 29, 2020 at the Doylestown Country Club at 6:00 p.m. He also expressed concerns regarding the state’s preliminary plans for 5’ sidewalks on Lawn Avenue and that he wants to allow for parking on one side of the street. He would like to have the state Department of Transportation officials return and give Council more details on the plans and how the project is progressing.

Mrs. Dodson stated that a Lawn Avenue project status report update from PA DOT should be requested. She inquired of the Manager if he had any concerns regarding the recent Pennsylvania Department of Labor & Industry Audit Report. Manager Rivet stated that he had accompanied the Auditor and Michael Smith, P.E., Building Code Inspector on the inspection tour. He stated that the report does not indicate any cause for concern. The audit is done every five years by the Department Labor & Industry to verify that municipalities are doing their building code enforcement and paperwork properly.

AUTHORIZATION FOR PAYMENT OF INVOICES:

The monthly invoices were presented for payment authorization. Mr. Crouthamel made a motion "that the invoices as presented be authorized for payment". Mr. Hull seconded and the motion carried with all in favor. Checks drawn in payment of the invoices are as follows:
General-Sewer Check Nos. ____ through _____, totaling \$ _____.

ADJOURNMENT:

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 8:13 p.m. The next regular meeting is scheduled to be held on June 16, 2020 at 7:00 p.m.

Attest: _____
David J. Rivet, Secretary
Sellersville Borough Council