

Sellersville Borough Council  
140 East Church Street  
Sellersville, PA 18960

March 11, 2024  
7:00 P.M.

The Regular March 11, 2024 Meeting of Sellersville Borough Council was called to order at 7:00 p.m. by President Lois Dodson. All present joined in offering our National Pledge of Allegiance.

**I. ROLL CALL:**

Mayor: Thomas C. Hufnagle

Councilpersons: Lois A. Dodson, President  
James G. Hull, Vice-President  
Donald Crouthamel, President Pro Tempore  
Kathleen J. Hallman  
Marie G. Howells  
Lynne A. Saylor  
David A. O'Donnell

Manager: Eileen M. Bradley, Manager  
Solicitor: Randal S. White, Esq., Borough Solicitor  
Engineer: Scott McMackin, Cowan Engineering  
Perkasie Police: Chief Robert Schurr

**II. CHANGES, ADDITIONS, DELETIONS TO THE AGENDA:**

There were no changes, additions, or deletions to the Agenda.

**III. DEVELOPER ITEMS:**

There were no developer items at this time.

**IV. PRESENTATIONS AND HEARINGS:**

There were no presentations or hearings at this time.

**V. PUBLIC COMMENT NON-AGENDA ITEMS:**

Ms. Dodson called for public comment.

Mr. Rich Pool of 65 N. Clymer Avenue asked that the storm inlets along W. Clymer Avenue be raised ahead of the upcoming paving of the road. Some of the inlets were higher than the road surface or the curbing, prohibiting proper drainage.

**VI. BOROUGH BUSINESS ITEMS:**

**A. CONSENT AGENDA:**

1. Minutes of February 12, 2024 Council Meeting
2. February 2024 Treasurer's Reports: See Treasurer's Report on file.
3. February 2024 Tax Collector's Reports: See Tax Collector's Report on file.
4. February 2024 Mayor Hufnagle's Report: See PPD Report on file.

5. February 2024 Reports from Operating Departments:
6. February 2024 Solicitor's Report: See Solicitor's Report on file.
7. February 2024 Engineer's Report: See Engineer's Report on file.
8. February 2024 Reports from Commissions and Boards:
  - a. Public Management Committee Minutes of February 28, 2024
  - b. Parks and Recreation Board Minutes of February 6, 2024
  - c. Planning Commission Minutes of February 19, 2024
  - d. Zoning Hearing Board
  - e. Emergency Management Agency

**A motion was made by Mrs. Howells and seconded by Mr. Crouthamel, to approve the Consent Calendar items 1 through 8. The motion carried unanimously.**

**VII. MAYOR, COUNCIL AND STAFF BUSINESS AND COMMENTS:**

**B. Council:**

Mrs. Hallman stated that a date needed to be selected for the annual Employee Appreciation Luncheon.

Ms. Dodson expressed concern about rainwater discharge from 35 Maple that could cause icing conditions on the adjoining sidewalk. Ms. Bradley would consult the Borough Engineer.

**E. Police:**

Chief Schurr stated that juvenile arrests were made in the recent break-in and vandalism at the SEPTA Train Station.

**H. Manager:**

**1. 2024 Paving Program Authorization to Bid:**

Ms. Bradley requested authorization to place the following projects out to bid for the 2024 Street Paving Program: W. Clymer Avenue from S. Main Street to the Borough border; and E. Church Street from N. Main Street to the Borough border at Cedar Avenue. A mandatory pre-bid meeting was scheduled for April 2, 2024. Bids would be due by 10:00 a.m. April 23, with possible award at the May 13 Council Meeting.

**A motion was made by Mrs. Howells and seconded by Mr. Crouthamel, to authorize advertisement for bids for the 2024 Street Paving Program for paving of W. Clymer Avenue and E. Church Road. The motion carried unanimously.**

**2. Telford Borough Authority Agreement Amendment:**

Ms. Bradley had attended a meeting with Telford Borough Authority (TBA) to discuss expansion of the Sellersville sewer main to the Almont Road area of West Rockhill Township, which would connect with a TBA line intended to cross Route 309. A revised Agreement would be drawn up for future review and approval. No action was required at this time.

**3. PWTA Recertification Agreement:**

Ms. Bradley stated that while Council had approved a resolution in 2022 authorizing an extension of 50 years to the Pennridge Wastewater Treatment Authority (PWTA), the resolution before Council would replace that resolution and grant one additional Authority Board vote to Telford Borough. This would set the Board at three Perkasio representatives, two Sellersville, now 2 Telford, and one each for Hilltown, Silverdale and East Rockhill.

Council questioned the history and counts for each representatives. Ms. Bradley would seek clarification and bring the resolution back at a future meeting.

**4. PWTA New Capital Charges:**

Ms. Bradley was in receipt of a letter from PWTA, indicating that a necessary capital improvement to the disinfectant system at the PWTA plant would cost in excess of 1.5 million dollars. While PWTA had received a \$878,000 grant from DCED, the remaining estimated expense would need to be paid proportionally by the membership. This would leave Sellersville with an unbudgeted bill of a minimum of \$126,103, due by 12/31/2024. She informed Council that while PWTA knew of this expense back in 2022, we were just hearing of it now, and did not budget for the expense.

**5. Park and Recreation Board Vacancy Candidate:**

Ms. Bradley was in receipt of a Letter of Interest from Nancy Ohrberg for a vacancy on the Park and Recreation Board. Ms. Ohrberg had been vetted and approved by the Park and Recreation Board at their most recent meeting.

**A motion was made by Mrs. Howells and seconded by Ms. Saylor, to appoint Nancy Ohrberg to an unexpired term ending 12/31/2028. The motion carried unanimously.**

**6. Special Event Permit Application – Bold Hope 5K Race:**

Ms. Bradley was in receipt of a Special Event Permit Application for a Bold Hope 5K Race/1 Mile Fun Run.

**A motion was made by Ms. Saylor and seconded by Mrs. Hallman, to approve the Bold Hope 5K Race/Fun Run for June 8, 2024 from 8:00 a.m. to 12:00 p.m. The motion carried unanimously.**

**VIII. OTHER BUSINESS:**

**A. Township Road Pump Station Infiltration:**

Ms. Bradley informed Council that sewer mains in the vicinity of the Township Road Pump Station had been televised to determine areas of stormwater infiltration. A large amount of infiltration from private laterals was discovered. It was also discovered that many houses in the area did not have the required sewer lateral cleanouts.

The Borough Engineer recommended that the Borough install the necessary cleanouts and televise the private laterals to determine where the infiltration was coming from. The project would be costly and extensive, with possible push-back

from homeowners due to the intrusion and expenses incurred if the private laterals needed to be replaced at owner expense.

**B. Lawn Avenue Sewer Replacement:**

Ms. Bradley gave an update on the Lawn Avenue Sanitary Sewer Main Replacement Project that was presently in design phase. Coordination meetings would be needed with PennDOT, Grandview Hospital, and West Rockhill Township.

**IX. PUBLIC COMMENT:**

There was no public comment at this time.

**X. AUTHORIZATION FOR PAYMENT OF INVOICES:**

The February invoices were presented for payment authorization, with General and Sewer Fund Check Numbers 40274 through 40341 totaling \$282,916.35.

**A motion was made by Mr. Crouthamel and seconded by Mr. O'Donnell to authorize payment of Bills for the month of February 2024 totaling \$282,916.35. The motion carried unanimously.**

**XI. EXECUTIVE SESSION:**

At 8:05 p.m., Council then adjourned into Executive Session to discuss litigation and personnel issues. No action was taken. The Regular Meeting then reconvened at 8:55 p.m.

**XII ADJOURNMENT:**

There being no additional matters to come before this meeting of Council, President Lois Dodson declared the meeting duly adjourned at 8:55 p.m.

The next Regular Business Meeting of Borough Council was scheduled for Monday, April 8, 2024 at 7:00 p.m.

Attest: \_\_\_\_\_  
Eileen M. Bradley, Secretary  
Sellersville Borough Council