

Sellersville Borough Council Chambers
140 East Church Street
Sellersville, PA 18960

January 11, 2021
7:00 O'clock P.M.

The regular January, 2021 meeting of Sellersville Borough Council was called to order by Vice President Alexander Potoczny via on-line ZOOM teleconference.

All present joined in offering our "National Pledge of Allegiance".

ROLL CALL:

Mayor : Thomas C. Hufnagle, Mayor

Councilpersons : Alexander M. Potoczny, Jr., Vice-President
James G. Hull, President Pro Tem
Donald Crouthamel
Kathleen J. Hallman
Marie G. Howells
Lynne Saylor

Borough Solicitor : Randal White, Esquire

Police Service Provider :

Manager/Secretary : David J. Rivet

Absent : Lois A. Dodson, President

CONSENT CALENDAR:

A. Minutes:

1. December, 2020 Council Meeting

B. January, 2021 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. January, 2021 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. January, 2021 Mayor Thomas C. Hufnagle's Report

1. See Perkasio Police Department Report on file.

E. January, 2021 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; swept streets; repaired storm inlets; snow and ice control on borough streets.

b. Sewer System: Opened sewer laterals; opened sewer main.

c. Park and Playground: Removed trash; picked up branches; cut dead trees; removed weeds.

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

a. All administrative matters are of the routine nature.

b. Building Permits:

1. Tom Scholl	501 Clipper Way	#2215 roof
2. Garages, LLC	230 W. Park Avenue	#2216 electric
3. Hazel Mayberry	30 Longwood Avenue	#2217 solar panels

c. Zoning Permits:

1. Fawn Brower 109 S. Main Street shed

F. January, 2021 Solicitor's Report by R. White Legal

1. See Solicitor's Report on file.

G. January, 2021 Engineer's Report

1. No written report from any Borough Engineers.

H. January, 2021 Reports from Commissions and Boards.

1. Park and Recreation Board: Kathleen Hallman, Chairperson

a. January, 2021 meeting canceled

b. Next regular meeting scheduled for February 2, 2021

2. Planning Commission: John Larsen, Chairperson

a. See meeting minutes for December 21, 2020.

c. Next regular meeting scheduled for January 25, 2021.

3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.

No Business

4. Emergency Management Agency: Craig A. Wilhelm, Coordinator

Coordinated COVID-19 activities with Bucks County Emergency Management Services.

I. January, 2021 Report from Committee of Council

a. See December 15, 2020 meeting minutes.

b. Next meeting scheduled for January 19, 2021

A motion was made by Mr. Crouthamel that the Consent Calendar, Items (A) through (I), be approved as presented. Mr. Hull seconded and the motion carried unanimously.

CITIZEN PARTICIPATION:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. Ordinances

Ordinance 736- an ordinance prohibiting parking on the west side of Lawn Avenue.

Ordinance No. 736 was moved for approval by Mr. Crouthamel/ Motion was seconded by Mrs. Hallman and passed with five members in favor and one "no" (Hull).

B. Resolutions

Resolution #21-01 – a resolution declaring the intent of Sellersville Borough to follow the schedules and procedures to dispose of public records was moved for approval by Mrs. Hallman. Motion was seconded by Mr. Hull and passed with all in favor.

C. Motions
None

D. Authorizations

Advertise Lawn and Landscaping Maintenance Services- Mr. Crouthamel moved to advertise for bids lawn and landscaping maintenance services. Motion was seconded by Mrs. Howells and passed with all in favor.

Advertise Storm Sewer Replacement on West Park Avenue- Mr. Hull moved to advertise for bids to replace a storm sewer on West Park Avenue. Motion was seconded by Mrs. Howells and passed with all in favor.

E. Agreements
None

F. Appointments
None

OTHER BUSINESS

Mrs. Hallman stated that there is a pothole on Maple Avenue in front of the alley. She also noted that the scheduled Park & Recreation meeting date of November 2nd coincides with Election Day. She requested that additional holiday decorations be purchased and PPL put up more plugs on poles in the borough. Vice Chair Potoczny asked that the topic be included on the next Public Management Committee meeting (PMC).

Mr. Crouthamel inquired about the bridge lights. Manager stated he was still trying to work with PPL. Mr. Crouthamel asked about the email they received from Steve Barth regarding revitalization. Vice Chair Potoczny asked to have the item put on the next PMC meeting agenda.

Mayor Hufnagle said that the street light at the post office is still out. Manager stated it was called into PPL on December 23, 2020.

AUTHORIZATION FOR PAYMENT OF INVOICES:

The monthly invoices were presented for payment authorization. Mr. Hull made a motion "that the invoices as presented be authorized for payment". Ms. Saylor seconded and the motion carried with all in favor. Checks drawn in payment of the invoices are as follows: General-Sewer Check Nos. ___ through ___, totaling \$ ____.

ADJOURNMENT:

There being no additional matters to come before this meeting of Borough Council, Vice President Alexander Potoczny declared this meeting duly adjourned at 7:45 p.m. The next regular Council meeting is scheduled to be held on February 8, 2021 at 7:00 p.m.

Attest: _____
David J. Rivet, Secretary
Sellersville Borough Council