

Sellersville Borough Council  
140 East Church Street  
Sellersville, PA 18960

August 11, 2025  
7:00 P.M.

The Regular August 11, 2025, Meeting of Sellersville Borough Council was called to order at 7:00 p.m. by Council President Lois Dodson. All present joined in offering our National Pledge of Allegiance.

**I. ROLL CALL:**

Mayor: Thomas C. Hufnagle

Councilpersons: Lois A. Dodson, President  
James G. Hull, Vice-President  
Donald Crouthamel, President Pro Tempore  
Kathleen J. Hallman  
David A. O'Donnell  
Lynne A. Saylor

Administrative Assistant: Alivia Tremmel  
Solicitor: Vicki Kushto, Esq.  
Engineer: Michael R. Smith, P.E.  
Perkasie Police Dept. Chief Robert Schurr

Absent: Marie Howells

**II. CHANGES, ADDITIONS, DELETIONS TO THE AGENDA:**

There were no changes at this time.

**III. PUBLIC COMMENT AGENDA ITEMS ONLY:**

There were no public comments on agenda items.

**IV. DEVELOPER ITEMS:**

There were no developer items at this time.

**V. PRESENTATIONS AND HEARINGS:**

There were no presentations and hearings at this time.

**VI. BOROUGH BUSINESS ITEMS:**

**A. CONSENT AGENDA:**

1. Minutes of July 14, 2025, Council Meeting.
2. July 2025 Treasurer's Reports: See Treasurer's Report on file.
3. July 2025 Tax Collector's Reports: See Tax Collector's Report on file.
4. July 2025 Mayor Hufnagle's Report: See PPD Report on file.
5. July 2025 Reports from Operating Departments:
6. July 2025 Solicitor's Report: See Solicitor's Report on file.

7. July 2025 Engineer's Report: See Engineer's Report on file.
8. July 2025 Building Permits
9. July 2025 Reports from Commissions and Boards:
  - a. Zoning Hearing Board
  - b. Emergency Management Agency

**A motion was made by Mr. Crouthamel and seconded by Mr. Hull, to approve the Consent Calendar items A.1 through A.9.b. The motion carried unanimously.**

**VII. MAYOR, COUNCIL AND STAFF BUSINESS AND COMMENTS:**

**A. Mayor**

Mr. Hufnagle stated that he had been to a recent Souderton Borough Council meeting where they had sworn in a new Police Chief and has discussed the upcoming PSAB Conference.

**B. Council**

Mrs. Hallman stated that there is a hazardous waste disposal event at Strayer Middle School in Quakertown on October 25, 2025. Flyers for these collection events can be found in the lobby of Borough Hall.

Mrs. Hallman also noticed a few jobs throughout the Borough that needed to be completed by Public Works. Ms. Tremmel would notify the Public Works Department of these concerns.

Lastly, Mrs. Hallman reminded everyone in attendance that the Pennridge gallery of the Arts festival is quickly approaching and will be held on September 21, 2025.

**C. Solicitor**

Mrs. Kushto reminded everyone in attendance that two public meetings for the Lawn Avenue Sewer Main Replacement would be taking place later in the month for all entities that are to be involved in the project. She extended the invitation to Borough Council and informed them of what would be presented by Cowan Associates at both meetings.

**D. Engineer**

Mr. Smith also made mention of the Lawn Avenue Sewer Main Replacement meetings and emphasized that the engineer in charge of this project, Crystal Hessler, was fully prepared for the upcoming meetings.

**E. Police**

Chief Schurr explained the traffic study that had been completed on Noble Street after June's Council meeting, where numerous residents from Noble Street had reported this issue. The report has shown that the median speed of cars on Noble Street to be 30 mph, while the speed limit is 25 mph. Though this was deemed a minimal issue, Chief Schurr assured Council that they would be patrolling Noble Street more frequently for speed violations.

## **H. Manager**

Ms. Tremmel notified Council, on behalf of Mrs. Detweiler, that Republic Services had dropped off different sized trash/recycling totes for residents to come in and test. These trash totes are not yet able to be requested as Republic continues to work behind the scenes to organize materials for the new 5-year collection bid with the Borough.

### **1. Resolution #2025-16 – Public Comment Procedure:**

Mrs. Dodson explained the Resolution up for consideration and gave a summary of what a public comment procedure entails. Resolution #2025-16 calls for a 5-minute time limit per individual who wishes to comment publicly. Only one public comment per individual per topic would be permitted. Mrs. Dodson noted that the proposed Resolution was extremely generous, and that neighboring municipalities allow a lot less time for public comments.

**A motion was made by Mr. Hull, seconded by Mrs. Hallman, and unanimously approved by all present, to approve Resolution #2025-16, establishing a Public Comment procedure for Sellersville Borough.**

### **2. 2025 Fall PSAB Conference:**

Ms. Tremmel notified Borough Council of the upcoming Fall PSAB Conference in State College and asked for members to RSVP to her as soon as possible. Several Council members confirmed their attendance.

### **3. Authorization to Bid for 2025 ADA Ramp Replacements:**

Ms. Tremmel stated that staff was looking for authorization to bid for the 2025 ADA Ramp Replacements.

**A motion was made by Mr. Crouthamel, seconded by Ms. Saylor, and unanimously approved by all present, to approve Authorization to Bid for 2025 ADA Ramp Replacements.**

After the motion was made, Mrs. Kushto stated that the Sellersville ADA Ramp program, instituted by previous Borough manager, Eileen Bradley, has already helped to replace and install 52 ADA Ramps throughout the Borough with a total of \$214,655.00 having been spent on the updates. Council was pleased to hear of this progress.

## **VIII. OTHER BUSINESS:**

No Other Business was discussed.

## **IX. PUBLIC COMMENT – NON AGENDA ITEMS:**

There were no public comments.

## **X. AUTHORIZATION FOR PAYMENT OF INVOICES:**

The July invoices were presented for payment authorization, with General and Sewer Fund Check Numbers 41156 through 41192 totaling \$407,271.53.

**A motion was made by Ms. Saylor, seconded by Mr. O'Donnell, and unanimously approved by all present, to authorize payment of Bills for the month of July 2025 totaling \$407,271.53.**

**XI. EXECUTIVE SESSION:**

At 7:23 p.m., Council convened in Executive Session to discuss litigation and personnel. No decisions were made. Council reconvened the regular meeting at 7:51 p.m.

**XII. ADJOURNMENT:**

There being no additional matters to come before this meeting of Council, Council President Dodson declared the meeting duly adjourned at 7:51 p.m.

The next Regular Business Meeting of Borough Council was scheduled for Monday, September 8, 2025, at 7:00 p.m.

Attest: \_\_\_\_\_  
Brenda L. Detweiler, Secretary  
Sellersville Borough Council