

Sellersville Borough Council  
140 East Church Street  
Sellersville, PA 18960

April 11, 2022  
7:00 P.M.

The Regular April 11, 2022 Meeting of Sellersville Borough Council was called to order at 7:00 p.m. by President Lois Dodson.

All present joined in offering our National Pledge of Allegiance.

**I. ROLL CALL:**

Mayor: Thomas C. Hufnagle, Mayor

Councilpersons: Lois A. Dodson, President  
Alexander M. Potoczny, Jr., Vice-President  
James G. Hull, President Pro Tem  
Donald Crouthamel  
Kathleen Hallman  
Lynne Saylor

Borough Manager: Eileen M. Bradley, Borough Manager er

Perkasie Police: Chief Robert Schurr

Solicitor: Randal S. White

Absent: Marie Howells

**II. PUBLIC COMMENT – NON-AGENDA ITEMS:**

There was no public comment at this time.

**III. CONSENT CALENDAR:**

A. Minutes of March 7 and March 7, 2022 Council Meetings

B. March 2022 Treasurer's Reports: See Treasurer's Report on file.

C. March 2022 Tax Collector's Reports: See Tax Collector's Report on file.

D. March 2022 Mayor Hufnagle's Report: See PPD Report on file.

E. March 2022 Reports from Operating Departments:

F. March 2022 Solicitor's Report: See Solicitor's Report on file.

G. March 2022 Engineer's Report: No Report Received.

H. March 2022 Reports from Commissions and Boards:

1. Public Management Committee Minutes of 02/21/22, 03/21/22, and 04/04/22

2. Parks and Recreation Board Minutes of 02/01/22, and 03/01/22

3. Zoning Hearing Board: No business.

4. Emergency Management Agency: No business.

**IV. ACTION ON CONSENT CALENDAR:**

**A motion was made by Mr. Potoczny and seconded by Mrs. Hallman, to approve the Consent Calendar Items A through H as presented. The motion carried unanimously.**

**V. UNFINISHED BUSINESS:**

**2022 Street Paving Program Temporary Construction Easement:**

Ms. Bradley noted that a Temporary Construction Easement was required from the Hickory Ridge Homeowners' Association for installation of ADA Ramps as part of the 2022 Street Paving Program. The HOA had executed the necessary paperwork, and Ms. Bradley recommended that Council do the same.

**A motion was made by Mr. Potoczny, seconded by Mr. Hull, and unanimously approved by all present, to execute the Temporary Construction Easement for installation of ADA ramps at Hickory Lane and Portsmouth and Peabody.**

**Park/Pavilion/Special Events Permits:**

Ms. Bradley presented the final version of the Park Reservation and Event Application Forms, with appropriate fees for services.

**A motion was made by Mrs. Hallman, seconded by Mr. Crouthamel, and unanimously approved by all present, to adopt the Park/Pavilion/Special Events Permit Program and Fees.**

**Volunteer Picnic:**

Council discussed ongoing plans for the Volunteer Picnic set for Saturday, May 14 at Poppa Joe's Grove.

**Eyre Avenue Award of Contract:**

Ms. Bradley stated that bids for reconstruction of the Eyre Avenue Storm Sewer Replacement had been received on March 31. Ten bids had been submitted, with AKC Mechanical, LLC the apparent lowest responsible bidder at \$46,310.00. She and the Borough Engineer recommended awarding the contract to AKC. The project was budgeted at \$80,000.00.

**A motion was made by Mrs. Hallman, seconded by Mr. Hull, and unanimously approved by all present, to award the contract for the Eyre Avenue Storm Sewer Replacement Project contract to AKC Mechanical, LLC of Ivyland for \$46,310.00.**

**Authorization to Advertise Bid for ADA Ramp Installation:**

Ms. Bradley noted that now that a construction easement was in place, it was her recommendation to advertise for bids for installation of ADA Ramps in connection with this years' paving program.

**A motion was made by Mr. Hull, seconded by Mr. Potoczny, and unanimously approved by all present, to authorize advertisement for bids for installation of ADA Ramps as part of the 2022 Street Paving Program.**

**Other:**

Mr. Crouthamel inquired about sewer/trash shutoff notices and how they relate to properties with multiple tenants, but only one water line to the building. Ms. Bradley would inquire with the utilities manager and NPWA for clarification.

Ms. Dodson asked Chief Schurr to investigate traffic patterns and speeding in the vicinity of Hughes Avenue and Pine Street. Would it be beneficial to institute one-way streets? Chief would research and report back.

**I. NEW BUSINESS:**

**Resolution #2022-09: Appointment to Historic and Achievement Authority:**

Ms. Bradley was in receipt of a letter of interest from Timothy Hufnagle to join the Sellersville Historic and Achievement Authority.

**A motion was made by Mr. Potoczny, seconded by Mr. Crouthamel, and unanimously approved by all present, to adopt Resolution #2022-09, appointing Timothy Hufnagle to the Historic and Achievement Authority for a term ending December 31, 2022.**

**Resolution #2022-10: Intent to Enter Into Negotiations With SEPTA:**

Ms. Bradley noted that the Southeast Pennsylvania Transportation Authority (SEPTA) had requested that Council pass a resolution stating its intent to enter into formal negotiations for a lease of the Lawn Avenue SEPTA Train Station Building. The resolution was non-binding.

**A motion was made by Mr. Crouthamel, seconded by Mr. Potoczny, and unanimously approved by all present, to adopt Resolution #2022-10, authorizing entering negotiations for the lease of the Lawn Avenue SEPTA Train Station.**

**VII. OTHER BUSINESS:**

Mr. Hull had received a complaint from the Godshall family regarding a tree that had been felled at the Holiday House Recreation Center, which was lying in their back yard. Ms. Bradley would investigate.

Mrs. Hallman stated that the annual Easter Egg Hunt would kick off at 1:00 p.m. on Saturday at Druckenmiller Park. The annual Sellebrate Sellersville Clean Up Day was scheduled for Saturday April 23, beginning at the Legion Hall at 9:00 a.m.

Mr. Crouthamel reported that the Sellersville Museum's Comic Book exhibit garnered about \$90.00 in donations with eighty-three attendees. The Celtic Fest in Perkasio was a success, and the Museum would have its own table next year. The Joint Recreation Authority had collected \$3,500 in donations to the Holiday House facility. JT Bankers would host a Dine and Donate night for the Pool on May 10. The authority was also considering a flower sale and a Flea Market.

**VIII. PUBLIC COMMENT:**

Joan Keating of Lawn Avenue inquired about the vacant house at 554 Lawn Avenue. The owner did not mow the lawn or maintain the property. Ms. Bradley would look into property maintenance requirements.

Ms. Keating then asked if the Revitalization Committee would be reforming. Mr. Crouthamel noted that reforming the committee would be up to the business community in part. Council would certainly reconsider reforming the Borough's committee.

**IX. AUTHORIZATION FOR PAYMENT OF INVOICES:**

The monthly invoices were presented for payment authorization, with General and Sewer Fund Check Numbers 29960 through 30046 totaling \$288,643.81.

**A motion was made by Mr. Potoczny and seconded by Mr. Hull to authorize payment of Bills for the month of March 2022 totaling \$277,991.87. The motion carried unanimously.**

**X. EXECUTIVE SESSION:** At 8:50 p.m., Council convened into Executive Session to discuss land acquisition and litigation. No action was taken. The meeting was reconvened at 8:55 p.m.

**XI. ADJOURNMENT:**

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared the meeting duly adjourned at 8:55 p.m. The next Regular Meeting was scheduled for Monday, May 9, 2022 at 7:00 p.m.

Attest: \_\_\_\_\_  
Eileen M. Bradley, Secretary  
Sellersville Borough Council