

Sellersville Borough Council  
140 East Church Street  
Sellersville, PA 18960

November 10, 2025  
7:00 P.M.

The Regular November 10, 2025, Meeting of Sellersville Borough Council was called to order at 7:00 p.m. by Council President Lois Dodson. All present joined in offering our National Pledge of Allegiance.

**I. ROLL CALL:**

Mayor: Thomas C. Hufnagle

Councilpersons: Lois A. Dodson, President  
James G. Hull, Vice President  
Donald Crouthamel, President Pro Tempore  
Kathleen J. Hallman  
Marie Howells  
David A. O'Donnell

Manager: Brenda L. Detweiler  
Solicitor: Vicki Kushto, Esq.  
Engineer: Scott P. McMackin, P.E.  
Perkasie Police Dept. Chief Robert Schurr

Absent: Lynne A. Saylor

**II. CHANGES, ADDITIONS, DELETIONS TO THE AGENDA:**

There were no changes at this time.

**III. PUBLIC COMMENT AGENDA ITEMS ONLY:**

There were no public comments on agenda items.

**IV. DEVELOPER ITEMS:**

There were no developer items at this time.

**V. PRESENTATIONS AND HEARINGS:**

There were no presentations and hearings at this time.

**VI. BOROUGH BUSINESS ITEMS:**

**A. CONSENT AGENDA:**

1. Council Meeting Minutes of October 13, 2025.
2. October 2025 Treasurer's Reports: See Treasurer's Report on file.
3. October 2025 Tax Collector's Reports: See Tax Collector's Report on file.
4. October 2025 Mayor Hufnagle's Report: See PPD Report on file.
5. October 2025 Reports from Operating Departments:

6. October 2025 Solicitor's Report: See Solicitor's Report on file.
7. October 2025 Engineer's Report: See Engineer's Report on file.
8. October 2025 Building Permits
9. October 2025 Reports from Commissions and Boards:
  - a. Public Management Committee Minutes of October 29, 2025
  - b. Parks and Recreation Board Minutes of October 7, 2025
  - c. Planning Commission Minutes
  - d. Zoning Hearing Board
  - e. Emergency Management Agency

**A motion was made by Mrs. Howells and seconded by Mr. Crouthamel to approve the Consent Calendar items A.1 through A.9.e. The motion carried unanimously.**

**VII. MAYOR, COUNCIL AND STAFF BUSINESS AND COMMENTS:**

**B. Council**

Chief Schurr stated that Detective Gro was invited to the Homicide Investigators Conference in Delaware due to his extensive experience in the Capaldi homicide case in Sellersville. Council asked Chief Schurr to thank him for his diligent work.

Mr. Crouthamel stated that since Mrs. Buck was resigning from the West Rockhill-Sellersville Joint Recreation Authority effective December 31, 2025, there would no longer be a representative from Sellersville Borough on the Authority. The JRA was in full agreement to request Council to appoint Mr. Crouthamel back onto the WRS-JRA.

**A motion was made by Mr. O'Donnell, seconded by Mrs. Howells, and unanimously approved by all present, to appoint Donald Crouthamel to the West Rockhill-Sellersville Joint Recreation Authority with a 5-year term that expires on December 31, 2025.**

Mr. Crouthamel mentioned that the West Rockhill-Sellersville Joint Recreation Authority had been discussing the option to add a referendum on the May 2026 ballot concerning the future of the Holiday House Pool. He asked Ms. Kushto to get him a cost for legal services so it can be added to the WRS JRA 2026 budget.

Mr. O'Donnell asked Mrs. Detweiler if there was a way the Borough could keep the public informed on different items going on in the Borough that were not through the website or Facebook. She previously worked with a program called Constant Contact, which allows the public to sign up to receive emails. She will check into pricing and get back to Council.

Ms. Dodson would like someone to contact St. Paul's Church regarding Winterfest because there was confusion as to whether they missed a deadline to participate.

## H. Manager

### 1. Preliminary 2026 Budget:

The proposed 2026 Preliminary Budget was presented for review with no increase in real estate taxes, an increase in sewer rates, sewer certifications, rental property inspections, and ballfield rental rates. The 2026 Paving Project will focus on East Walnut Street from Main Street to Cedar Avenue, as well as 4 ADA ramps. The budget also includes the 12<sup>th</sup> Street Sanitary Sewer Stream Crossing repair and stream rehabilitation along the area.

**A motion was made by Mrs. Howells, seconded by Mr. O'Donnell, and unanimously approved by all present, to authorize advertisement for the 2026 Preliminary Budget.**

### 2. Resolution #2025-19 Authorizing Application to DCED Local Share Account Grant for Rehabilitation of Druckenmiller Playground.:

Mr. Crouthamel stated that he was working on an application for the DCED Local Share Account Grant for Rehabilitation of the Druckenmiller Playground. He received quotes to update the equipment and restrooms at Druckenmiller Playground. Proposed Resolution #2025-19 would authorize submission of the application and designate appropriate contacts and signatories.

**A motion was made by Mrs. Howells, seconded by Mrs. Hallman, and unanimously approved by all present, to adopt Resolution #2025-19, authorizing grant application to DCED Local Share Account for rehabilitation of Druckenmiller Playground.**

### 3. Resolution #2025-20 Supporting the West Rockhill-Sellersville Joint Recreation Authority Application to DCED Local Share Account Grant for Renovation of Holiday House Recreation Center:

Mr. Crouthamel stated that he was looking for support from the Sellersville Borough Council for the West Rockhill-Sellersville Joint Recreation Authority to submit a grant application to the DCED Local Share Account for Renovation of Holiday House Recreation Center.

**A motion was made by Mr. Crouthamel, seconded by Mr. O'Donnell, and unanimously approved by all present, to adopt Resolution #2025-20 to support the West Rockhill-Sellersville Joint Recreation Authority to apply for the DCED Local Share Account Grant for Renovation of the Holiday House Recreation Center.**

### 4. Sellersville Museum Roof Renovations – Request for Payment #2 for \$110,066.85 to Alden Bailey Restoration Corp.:

Mrs. Detweiler stated Alden Bailey Restoration Corp. was requesting Payment #2 in the amount of \$110,066.85 for the Sellersville Museum Roof Renovations. Cowan Associates reviewed the request and approved of the request of Payment #2.

**A motion was made by Mr. Hull, seconded by Mrs. Howells, and unanimously approved by all present, to approve Payment #2 in the amount of \$110,066.85 to Alden Bailey Restoration Corp. for the Sellersville Museum Roof Renovations.**

**5. 2025 Street Resurfacing Program – White Oak Lane & West Walnut Street (Branch Street to Alley) Request for Payment #1 (Final) for \$68,247.20 to Bray Brothers, Inc.:**

Mrs. Detweiler stated Bray Brothers, Inc. was requesting Payment #1 (Final) for \$68,247.20 for the 2025 Street Resurfacing Program – White Oak Lane & West Walnut Street (Branch Street to Alley).

**A motion was made by Mr. Crouthamel, seconded by Mrs. Hallman, and unanimously approved by all present, to approve Payment #1 (Final) in the amount of \$68,247.20 to Bray Brothers, Inc. for the 2025 Street Resurfacing Program – White Oak Lane & West Walnut Street (Branch Street to Alley).**

**6. Lenape Woods Development – Request for Escrow Release #2.:**

Mrs. Detweiler stated Lenape Woods Development was requesting Escrow Release #2 in the amount of \$134,709.44. Cowan Associates, Inc. had reviewed the request and approved the request of Escrow Release #2.

**A motion was made by Mrs. Howells, seconded by Mr. Crouthamel, and unanimously approved by all present, to Escrow Release #2 in the amount of \$134,709.44 for Lenape Woods Development.**

**7. Fire Police Request – Newtown Turkey Trot 5K.:**

**A motion was made by Mr. Crouthamel, seconded by Mr. Hull, and unanimously approved by all present, to add Fire Police Request – Newtown Turkey Trot 5K to the Council agenda meeting of November 10, 2025.**

Mrs. Detweiler received a fire police request letter from Newtown Borough Police Department to assist in the Newtown Turkey Trot 5K on November 27, 2025, from 8:00 a.m. to 12:00 p.m.

**A motion was made by Mrs. Howells, seconded by Mr. Hull, and unanimously approved by all present, to approve the request from the Newtown Borough Police Department for the Sellersville Fire Police to assist, should they have availability, in the Turkey Trot 5K on November 27, 2025, from 8:00 a.m. to 12:00 p.m.**

**VIII. OTHER BUSINESS:**

**1. 2026 Meeting Schedule:**

Mrs. Detweiler presented Council with the list of meeting dates for 2026 and asked them to review the dates presented. The dates reflect Council meetings on the second Monday of the month (with exception of October due to the Columbus Day holiday, which would be moved to the second Tuesday of the month) and PMC meetings on the fourth Wednesday of each month. Parks and Recreation meetings on the first Tuesday of the month (no January or July meeting, unless found necessary) and the November meeting would be moved to the second Tuesday of the month due to Election Day.

**A motion was made by Mr. Crouthamel, seconded by Mr. Hull, and unanimously approved by all present, to approve the 2026 Meeting Schedule.**

**IX. PUBLIC COMMENT – NON AGENDA ITEMS:**

There was no public comment at this time.

**X. AUTHORIZATION FOR PAYMENT OF INVOICES:**

The October 2025 invoices were presented for payment authorization, with General and Sewer Fund Check Numbers 41271 through 41305 totaling \$340,274.31.

**A motion was made by Mr. Hull, seconded by Mrs. Howells, and unanimously approved by all present, to authorize payment of Bills for the month of October 2025 totaling \$340,274.31, along with any additional invoices that may be received before the next meeting and incur additional fees due to payment date and any invoices with automatic payments.**

**A motion was made by Mrs. Howells, seconded by Mrs. Hallman, and unanimously approved by all present, to authorize automatic payment of the Pennsylvania Infrastructure Investment Authority (PennVEST) loan for the Lawn Avenue Sewer Replacement project.**

**XI. EXECUTIVE SESSION:**

At 7:50 p.m., Council convened into Executive Session to discuss litigation and personnel. Council reconvened the regular meeting at 8:29 p.m.

**A motion was made by Mr. Hull, seconded by Mr. Crouthamel, and unanimously approved by all present, to add the 108 Lawn Avenue settlement agreement to the Council agenda meeting of November 10, 2025.**

**A motion was made by Mrs. Howells, seconded by Mr. Hull, and unanimously approved by all present, to accept the 108 Lawn Avenue settlement agreement presented to Sellersville Borough.**

**XII. ADJOURNMENT:**

There being no additional matters to come before this meeting of Council, Council President Dodson declared the meeting duly adjourned at 8:30 p.m.

The next Regular Business Meeting of Borough Council was scheduled for Monday, December 8, 2025, at 7:00 p.m.

Attest: \_\_\_\_\_  
Brenda L. Detweiler, Secretary  
Sellersville Borough Council