

Sellersville Borough Council
140 East Church Street
Sellersville, PA 18960

June 10, 2024
7:00 P.M.

The Regular June 10, 2024 Meeting of Sellersville Borough Council was called to order at 7:00 p.m. by President Lois Dodson. All present joined in offering our National Pledge of Allegiance.

I. ROLL CALL:

Mayor: Thomas C. Hufnagle

Councilpersons: Lois A. Dodson, President
James G. Hull, Vice-President
Donald Crouthamel, President Pro Tempore
Kathleen J. Hallman
Lynne A. Saylor
David A. O'Donnell

Absent: Marie G. Howells

Manager: Eileen M. Bradley, Manager
Solicitor: Vicki Kushto, Esq., Borough Solicitor
Engineer: Scott McMackin, P.E., Cowan Associates
Perkasie Police: Chief Robert Schurr

II. CHANGES, ADDITIONS, DELETIONS TO THE AGENDA:

There were no changes, additions, or deletions to the Agenda.

III. PUBLIC COMMENT NON-AGENDA ITEMS:

Mr. Alex Potoczny, Council Member Emeritus, gave a status report on the July 4 National Bell Ringing Event, to be held at the Sellersville Museum beginning at 10:30. He requested that Staff contact the Herald and 69News for coverage of the event.

IV. PRESENTATIONS AND HEARINGS:

A. Ordinance #749 Sewer pH Limitations and Regulations Amendment:

Ms. Bradley presented proposed Ordinance #749 to Council, the Wastewater pH, and Specific Pollutant Limitations Ordinance Amendment. The ordinance would amend pollutant limits within Sellersville Borough to match those mandated by EPA and DEP and adopted by Pennridge Wastewater Treatment Authority (PWTA), as was required by all members of the Authority.

On Motion of Ms. Saylor, second by Mrs. Hallman, and unanimously approved by all present, Ordinance #749 was adopted, setting specific new limits for wastewater pH and specific pollutant limitations.

V. DEVELOPER ITEMS:

There were no developer items at this time.

VI. BOROUGH BUSINESS ITEMS:

A. CONSENT AGENDA:

1. Minutes of May 13, 2024 Council Meeting.
2. May 2024 Treasurer's Reports: See Treasurer's Report on file.
3. May 2024 Tax Collector's Reports: See Tax Collector's Report on file.
4. May 2024 Mayor Hufnagle's Report: See PPD Report on file.
5. May 2024 Reports from Operating Departments:
6. May 2024 Solicitor's Report: See Solicitor's Report on file.
7. May 2024 Engineer's Report: See Engineer's Report on file.
8. May 2024 Reports from Commissions and Boards:
 - a. Public Management Committee Minutes of May 29, 2024.
 - b. Parks and Recreation Board Minutes of May 7, 2024.
 - c. Planning Commission Minutes
 - d. Zoning Hearing Board
 - e. Emergency Management Agency

A motion was made by Mr. Hull and seconded by Mr. O'Donnell, to approve the Consent Calendar items 1 through 8. The motion carried unanimously.

VII. MAYOR, COUNCIL AND STAFF BUSINESS AND COMMENTS:

B. Council:

Mrs. Hallman stated that the Temple Lot needed weeding.

Mr. Crouthamel asked for clarification of codes reported in the monthly Police Report. Chief Schurr stated that the codes were specific to reporting to the State using Universal Crime Codes (UCR). Many arrests had several offenses, but UCR only counts the most serious.

Mr. Crouthamel expressed appreciation for all of the hard work that went into Perkasio Police receiving Accreditation. Chief Schurr thanked him and stated that the actual designation would be presented at the July 23 PA Chiefs' Association Meeting.

Ms. Saylor inquired about the status of violations at 554 Lawn Avenue. Ms. Bradley stated that the owners intended to demolish the house and were reminded that they would have to continue to maintain the lot.

Ms. Dodson inquired about negotiations on permit parking at the Temple Lot. Ms. Bradley stated that she would bring forth further discussion at the PMC meeting.

H. Manager

1. Resolution #2024-12 Amending Personnel Manual – Fire Call Policy:

Ms. Bradley presented an amendment to the Employee Personnel Manual that addressed participation in Fire Calls during regular business hours. While having Borough employees able to respond to emergencies during daytime hours when volunteers were short is a benefit to the community, having a written policy would remove any guesswork or misunderstanding.

A motion was made by Mr. Crouthamel, seconded by Mr. O'Donnell, and unanimously approved by all present, to adopt Resolution #2024-12, amending the Employee Policy Manual by adding Section 131 Participation in Fire calls During Regular Business Hours.

2. Special Event Permit Sellersville Theater Members Event:

Ms. Bradley was in receipt of a Special Event Permit Application for the Sellersville Theater Annual Members Appreciation Event on September 8, 2024. The event would close W. Temple Avenue from noon until 10:00 p.m. and was expected to draw six hundred people.

A motion was made by Mr. Hull, seconded by Ms. Saylor, and unanimously approved by all present, to approve a Special Event Permit for the Sellersville Theater for September 8, 2024 from 12:00 p.m. to 10:00 p.m.

VIII. OTHER BUSINESS:

A. Unbudgeted PWTA UV Equipment Bill:

Ms. Bradley was in receipt of a bill for \$21,414.00 from PWTA for purchase and installation of a UV disinfecting unit. Sellersville's total portion of the unit cost was \$157,518.00. This expense was not included in PWTA's 2024 budget projections, despite knowing the cost was coming for at least five years, and the cost was expected to be paid before 12/31/2024. For Sellersville, it was an unknown/unbudgeted expense. As a member of PWTA, we were ultimately responsible for the cost. The remainder of the charges could be budgeted for future years.

A motion was made by Mr. Crouthamel, seconded by Ms. Saylor, and unanimously approved by all present, to approve payment of the partial PWTA unbudgeted bill for a UV disinfecting system.

B. Resignation of Michelle Golden from Park and Recreation Board:

Ms. Bradley stated that Michelle Golden had resigned from the Park and Recreation Board citing a lack of time for the Board. Ms. Bradley also presented Council with a list of outstanding vacant positions.

A motion was made by Mr. Crouthamel, seconded by Mrs. Hallman, and unanimously approved by all present, to accept the resignation of Michelle Golden from the Park and Recreation Board.

C. Legal Records Dispensation:

Ms. Bradley was in receipt of correspondence from former Solicitor Randall White. There were approximately sixty-five boxes of legal correspondence dating back over twenty years that he would like to turn over to the Borough. They could be picked up by Staff, or he could have them appropriately shredded.

Council agreed that they should be returned so they could be reviewed for further consideration. Ms. Bradley would arrange pickup.

D. Dissolution of Sellersville IDA:

Ms. Bradley gave an update of her conversation with Alan Frick regarding possible dissolution of the Sellersville Industrial Development Authority (IDA). She stated that further research would be required before making any final decision.

E. Spotlight Sellersville Business Group:

Ms. Bradley stated that she had met with about ten Sellersville business owners in an attempt to revive some type of business alliance. The initial meeting went well, and the group was working on contacting as many businesses as possible before the next meeting.

Mr. Crouthamel noted that Doug Wilhelm and Ed Scholl of Quakertown Borough were interested in forming a consortium of Upper Bucks municipalities to promote the region as a whole. Additional information would be forthcoming.

Ms. Dodson asked Mr. McMackin if there was any news regarding reconstruction of the Five Points intersection. Mr. McMackin stated that he was still working on rough concept sketches to be used for discussion with industry experts on logistics, costs, and options.

Ms. Saylor added that at the recent PSAB Breakfast with Legislators, Representative Shelby Labs stated that she would discuss the intersection improvements that were a PennDOT responsibility with the Secretary of Transportation. Any sketches that Mr. McMackin had would aide that discussion.

IX. PUBLIC COMMENT:

There was no public comment at this time.

X. AUTHORIZATION FOR PAYMENT OF INVOICES:

The May invoices were presented for payment authorization, with General and Sewer Fund Check Numbers 40471 through 40516 totaling \$661,793.70.

A motion was made by Ms. Saylor, seconded by Mr. Crouthamel, and unanimously approved by all present, to authorize payment of Bills for the month of May 2024 totaling \$661,793.70.

XI. EXECUTIVE SESSION:

There was no Executive Session at this time.

XII. ADJOURNMENT:

There being no additional matters to come before this meeting of Council, President Lois Dodson declared the meeting duly adjourned at 8:05 p.m.

The next Regular Business Meeting of Borough Council was scheduled for Monday, July 8, 2024 at 7:00 p.m.

Attest: _____
Eileen M. Bradley, Secretary
Sellersville Borough Council