

Sellersville Borough Council
140 East Church Street
Sellersville, PA 18960

October 9, 2023
7:00 P.M.

The Regular October 9, 2023 Meeting of Sellersville Borough Council was called to order at 7:00 p.m. by President Lois Dodson. All present joined in offering our National Pledge of Allegiance.

I. ROLL CALL:

Mayor:	Thomas Hufnagle
Councilpersons:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Kathleen Hallman Marie Howells Lynne Saylor
Manager:	Eileen M. Bradley, Manager
Solicitor:	Randal S. White, Esq., Borough Solicitor
Engineer:	Scott McMackin, Cowan Engineering
Perkasie Police:	Chief Robert Schurr

II. CHANGES, ADDITIONS, DELETIONS TO THE AGENDA:

There were no changes, additions, or deletions to the agenda at this time.

III. PUBLIC COMMENT NON-AGENDA ITEMS:

There was no public comment at this time.

IV. PRESENTATIONS AND HEARINGS:

There were no presentations or hearings at this time.

V. DEVELOPER ITEMS:

There were no developer items at this time.

VI. BOROUGH BUSINESS ITEMS:

A. CONSENT CALENDAR:

1. Minutes of September 11, 2023 Council Meeting
2. September 2023 Treasurer's Reports: See Treasurer's Report on file.
3. September 2023 Tax Collector's Reports: See Tax Collector's Report on file.
4. September 2023 Mayor Hufnagle's Report: See PPD Report on file.
5. September 2023 Reports from Operating Departments:
6. September 2023 Solicitor's Report: See Solicitor's Report on file.
7. September 2023 Engineer's Report: No Report Received.

8. September 2023 Reports from Commissions and Boards:
 - a. Public Management Committee Minutes of September 27, 2023
 - b. Parks and Recreation Board Minutes of September 5, 2023
 - c. Planning Commission Minutes
 - d. Zoning Hearing Board
 - e. Emergency Management Agency
 - f. Rental Inspection Program Report

A motion was made by Mr. Potoczny and seconded by Mr. Hull, to approve the Consent Calendar items 1 through 8. The motion carried unanimously.

VII. MAYOR, COUNCIL AND STAFF BUSINESS AND COMMENTS:

B. Council:

Mr. Crouthamel noted that the Lenape Park Rain Garden was still retaining water and should be reinspected. He also noted that there was some water still collecting on the path across from the tributary near the large ballfield, but the area drained much better than before the new installation.

Mr. Crouthamel asked Mr. White what the status was of the residence on Nanlyn Avenue that needed to be accessed to address infiltration into the Township Road Pump Station. Mr. White stated that he had all he needed for an administrative warrant but requested that the Borough reach out again before he began the process.

Ms. Saylor stated that the owner at 554 Lawn Avenue had still not cut the grass and the residence across the street was also becoming too overgrown. Ms. Bradley said that she would follow up with both homeowners.

Mr. Hull stated that at a recent PWTA meeting, the Authority noted that there were no infiltration issues at the plant.

Mr. Hull stated that a safety issue was created when all parking on Lawn Avenue was prohibited. He wished to bring up the subject of parking on Lawn Avenue back up before Council. Ms. Dodson noted that this subject had been discussed many times in recent history, and Council had voted to leave the parking as-is.

Mrs. Hallman added that driving residents preferred no parking. Mr. Crouthamel added that Lawn Avenue was in fact safer without parking.

Chief Schurr suggested that the Borough Engineer study traffic patterns along the full length of Lawn Avenue.

Mrs. Hallman questioned the need for No Parking signage on Maple Avenue between Temple and Lawn Avenues.

H. Manager

Ms. Bradley presented materials for several new ordinances.

1. Engine Brake Retarders

Council agreed with the Engine Brake Retarders proposed ordinance. Mr. White would reformat in the appropriate form, and Council would be presented the Ordinance at a future meeting for authorization to advertise.

2. All-Terrain Vehicles:

Mr. White stated that there were no lots within Sellersville over two acres. Did Sellersville really need all of these regulations? Chief Schurr stated that he knew of at least one residence that frequently had ATVs driving within their yard. Looking toward the future, the language would allow enforcement of a multitude of related issues. Mr. White would reformat in the appropriate form, and Council would be presented with the Ordinance at a future meeting for authorization to advertise.

3. Personnel Manuals:

Ms. Bradley presented several manuals related to personnel and safety issues for Council to consider.

- a. Personal Protective Equipment
- b. Snow and Ice Policy
- c. Workplace Safety

Mr. Crouthamel suggested a section on parking in the Snow and Ice Policy be revised for accuracy.

A motion was made by Mr. Crouthamel, seconded by Mr. Potoczny, and unanimously approved, to adopt the Personal Protective Equipment Manual, the Workplace Safety Manual and the Snow and Ice Policy, as amended.

VIII. OTHER BUSINESS:

A. Bank Migration to Penn Community Bank:

Ms. Bradley suggested that since there was no bank domiciled within Sellersville Borough, and the nearest branch of the current bank was a good distance away in Souderton and Quakertown, the Borough should move its accounts to Penn Community Bank. Interest rates were better than at the current institution and two local branches were in Perkasié.

A motion was made by Mr. Crouthamel, seconded by Mrs. Howells, and unanimously approved, to transfer all funds from the current institutions to Penn Community Bank. Signers would remain the same and the Administrator would be the Finance Clerk, Regina Stevenson.

B. Winterfest Request:

Ms. Bradley was in receipt of an offer from Free Will Brewing Company to be a vendor at this year's Winterfest Celebration. While Free Will did attend this year's Gallery of the Arts, the Winterfest Event did not generally have vendors. It was agreed to have a discussion with Free Will and determine if they could be accommodated in a safe and "family friendly" way.

IX. PUBLIC COMMENT:

There was no public comment at this time.

X. AUTHORIZATION FOR PAYMENT OF INVOICES:

The September invoices were presented for payment authorization, with General and Sewer Fund Check Numbers 31097 through 31148 totaling \$256,410.10.

A motion was made by Mr. Potoczny and seconded by Mr. Crouthamel to authorize payment of Bills for the month of September 2023 totaling \$256,410.10. The motion carried unanimously.

XI. ADJOURNMENT:

There being no additional matters to come before this meeting of Council, President Lois Dodson declared the meeting duly adjourned at 7:55 p.m.

The next Regular Meeting of Council was scheduled for Monday, November 13, 2023 at 7:00 p.m.

Attest: _____
Eileen M. Bradley, Secretary
Sellersville Borough Council