

Sellersville Borough Council Chambers  
140 East Church Street  
Sellersville, PA 18960

March 9, 2020  
7:00 O'clock P.M.

The regular March, 2020 meeting of Sellersville Borough Council was called to order by Vice President Potoczny at the above designated time and location.

All present joined in offering our "National Pledge of Allegiance".

**ROLL CALL:**

Mayor	:	Thomas C. Hufnagle, Mayor
Councilpersons	:	Alexander M. Potoczny, Jr., Vice-President Donald Crouthamel Kathleen J. Hallman Marie G. Howells Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Police Service Provider	:	Perkasie Police Acting Police Chief Russ Closs, Jr.
Manager/Secretary	:	David J. Rivet
Absent	:	Lois A. Dodson, President James G. Hull, President Pro Tem

**CONSENT CALENDAR:**

A. Minutes:

1. Regular February, 2020 Meeting

B. March, 2020 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. March, 2020 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. March, 2020 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. March, 2020 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

- a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; swept streets; repaired storm inlets; snow and ice control.
- b. Sewer System: Opened sewer laterals; opened sewer main; delivered and hung shut off notices.
- c. Park and Playground: Removed trash; picked up branches; cut dead trees.

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

a. All administrative matters are of the routine nature.

b. Building Permits:

1. Strus, Philip	90 Longwood Avenue	#2171 roof
2. Meadowbrook TV Debt, LLC	64 N. Main Street	#2172 addition, ramp
3. Ashley McElhare	56 E. Fairview Avenue	#2173 interior remodel

c. Zoning Permits

1. Hibsman Auto Sales, LLC.	104 W. Park Avenue	new business
2. Hibsman Auto Sales, LLC.	104 W. Park Avenue	sign
3. Smith Auto Repair	104 W. Park Avenue	new business
4. Smith Auto Repair	104 W. Park Avenue	sign

F. March, 2020 Solicitor’s Report by R. White Legal

1. See Solicitor’s Report on file.

G. March, 2020 Engineer’s Report

1. No written report from any Borough Engineers.

H. March, 2020 Reports from Commissions and Boards.

- 1. Park and Recreation Board: Kathleen Hallman, Chairperson
  - a. See Park and Recreation Board minutes March 3, 2020
  - b. Next regular meeting scheduled for April 7, 2020
- 2. Planning Commission: John Larsen, Chairperson
  - a. February meeting cancelled.
  - c. Next regular meeting scheduled for March 23, 2020.
- 3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.  
No Business
- 4. Emergency Management Agency: Craig A. Wilhelm, Coordinator  
No Business

I. March, 2020 Report from Committee of Council

- a. See Public Management Committee minutes for February 18, 2020.

A motion was made by Mrs. Howells that the Consent Calendar, Items (A) through (I), be approved as presented. Mr. Crouthamel seconded and the motion carried unanimously.

**CITIZEN PARTICIPATION:**

Mayor Hufnagle presented a proclamation to Mr. Wilmer Myers in recognition of his service in World War II and recently turning 100 years old.

Acting Police Chief Russ Closs and Officer Joseph Murray presented a Perkasio Police Citizen’s Award to Jonathan Stanwood for taking a five year old autistic boy, James Tessier out of Perkiomen Creek after the boy had left a residence undetected.

Ms. Connie Moyer gave a brief presentation regarding activities at the Pennridge Community Center.

Mr. Paul Kohler, representing the Sellersville Belles Girls Softball team, spoke against the recently enacted recreational use fee schedule stating it was not equitable and asked it to be revised.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

A. Ordinances  
None

B. Resolutions  
Resolution 20-06 - Mrs. Howells moved to approve Resolution 20-06 a resolution authorizing the proper borough officials to execute amended and restated 457 (b) Plan documents. Motion was seconded by Mr. Crouthamel and passed with all in favor.

Resolution 20-07 – Mrs. Howells moved to approve Resolution No. 20-07, a resolution to authorize the Bucks County Redevelopment Authority to begin eminent domain proceedings against 216 Washington Avenue under the Urban Redevelopment Law. Motion was seconded by Mr. Crouthamel and passed with all in favor.

C. Motions  
Mr. Crouthamel moved to authorize the solicitor to send letters to the landlords who have been unresponsive to registering their residential rental properties. Motion was seconded by Ms. Saylor and passed with all in favor.

Mrs. Hallman moved to authorize the solicitor to begin procedures against JJS Fuels, 396 N. Main Street for zoning violations. Motion was seconded by Ms. Saylor and passed with all in favor.

D. Authorizations  
Mr. Crouthamel moved to establish a Key Bank account and account numbers in the general ledger system to meet the requirements of the Lake Lenape Park Trail grant. Motion was seconded by Mrs. Hallman and passed with all in favor.

E. Agreements  
Mr. Crouthamel moved to approve proper borough officials to sign off on a motion for a settlement stipulation and agreement with Sellersville Senior Apartments to remove paper streets on tax map parcels #39-008-039 and #39-008-040. Motion was seconded by Mrs. Howells and passed with all in favor.

Mr. Crouthamel moved to approve the bid from Bray Brothers, Inc. to resurface Township Road, Nanlyn Avenue and Chadwyck Circle for \$121,622.40. Motion was seconded by Mrs. Hallman and passed with all in favor.

F. Appointments  
None

**OTHER BUSINESS**

Mrs. Hallman noted parking problems in the downtown area with time constraints hampering certain businesses. Manager noted that the borough recently hired Bucks County Planning Commission to perform a parking study and the issue may surface in the study.

Ms. Saylor inquired as to how the rental property rental inspections were going. Manager stated that they were underway.

Mrs. Howells noted that a business in Sellersville is selling vaping products to underage persons. Acting Police Chief Closs will alert the owner that a complaint has been made.

Police Chief Closs informed the Council that the new police chief, Robert Schurr will be sworn in on Monday March 16<sup>th</sup> at 7 pm and the mayor, council members and manager are invited to attend. A street near the Perkasio Police station will be re-dedicated in honor of the late Chief Steven Hillias on April 20<sup>th</sup>.

**AUTHORIZATION FOR PAYMENT OF INVOICES:**

The monthly invoices were presented for payment authorization. Mrs. Howells made a motion "that the invoices as presented be authorized for payment". Mr. Crouthamel seconded and the motion carried with all in favor. Checks drawn in payment of the invoices are as follows: General-Sewer Check Nos. \_\_\_\_ through \_\_\_\_\_, totaling \$\_\_\_\_\_.

**ADJOURNMENT:**

There being no additional matters to come before this meeting of Borough Council, Vice President Alex Potoczny declared this meeting duly adjourned at 8:44 p.m. The next regular meeting is scheduled to be held on April 13, 2020 at 7:00 p.m.

Attest: \_\_\_\_\_  
David J. Rivet, Secretary  
Sellersville Borough Council