

Sellersville Borough Council Chambers
140 East Church Street
Sellersville, PA 18960
December 9, 2019
7:00 O'clock P.M.

The regular December, 2019 meeting of Sellersville Borough Council was called to order by President Lois Dodson at the above designated time and location.

All present joined in offering our "National Pledge of Allegiance".

ROLL CALL:

Mayor	:	Thomas C. Hufnagle, Mayor
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Kathleen J. Hallman Marie G. Howells Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Borough Engineer	:	
Police Service Provider	:	Perkasie Police Officer James Rothrock
Manager/Secretary	:	David J. Rivet
Absent	:	

CONSENT CALENDAR:

A. Minutes:

1. Regular November, 2019 Meeting

B. December, 2019 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. December, 2019 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. December, 2019 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. December, 2019 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; swept streets; repaired storm inlets; took down Hometown Heroes Banners and flags; installed holiday decorations and salted streets..

b. Sewer System: Opened sewer laterals; opened sewer main; delivered and hung shut off notices.

c. Park and Playground: Removed trash; picked up branches; cut dead trees; cleaned tennis courts and restrooms.

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

a. All administrative matters are of the routine nature.

b. Building Permits:

1. Bucks Co. Housing Authority	101 E. Ridge Avenue	#2168 electric
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c. Zoning Permits

1. Kaleidoscope Angels	135 N. Main Street	use
2. Kaleidoscope Angels	135 N. Main Street	sign
3. Bucks Co. Housing Authority	101 E. Ridge Avenue	shed
4. Stephanie Barrett	128 S. Branch Street	fence

F. December, 2019 Solicitor's Report by R. White Legal

1. See Solicitor's Report on file.

G. December, 2019 Engineer's Report

1. No written report from any Borough Engineers.

H. December, 2019 Reports from Commissions and Boards.

1. Park and Recreation Board: Kathleen Hallman, Chair
 - a. See Park and Recreation Board Minutes on file.
 - b. Next meeting scheduled for January 7, 2020
2. Planning Commission: John Larsen, Chair
 - a. See November 2019 minutes on file.
 - c. Next regular meeting scheduled for December 16, 2019.
3. Zoning Hearing Board: Matthew A. Swierzewski, Chair.

No Business
4. Emergency Management Agency: Craig A. Wilhelm, Coordinator

No Business

I. December, 2019 Report from Committee of Council

- a. See November 2019 meeting minutes.
- b. Next regular meeting scheduled for December 17, 2019

A motion was made by Mr. Hull that the Consent Calendar, Items (A) through (I), be approved as presented. Mrs. Hallman seconded and the motion carried unanimously.

CITIZEN PARTICIPATION:

Public Hearing on Comprehensive Plan:

President Dodson opened the public hearing for discussion on the updated Sellersville Borough Comprehensive Plan at 7:04 p.m. Manager Rivet briefly reviewed the history of the process of developing the updated plan. No persons present spoke on the plan. President Dodson closed the public hearing at 7:07 p.m. Mr. Crouthamel moved to adopt the updated Comprehensive Plan as presented. Motion was seconded by Mr. Potoczny and passed with all in favor.

Members of the Nase-Kraft American Legion Post addressed Council regarding the recent letter sent to the Legion on the Zoning ordinance violation for having a portable sign in the commercial district. Mr. Craig Wilhelm first thanked the council and mayor for their role in dedicating the recently reconstructed bridge in honor of local veterans. Mr. Wilhelm, Frank Brown, Lloyd Dooley and Paul McCabe requested that the council give reconsideration of the sign ordinance as not being able to use them to advertise hurts business. They stated that the Legion donates as much as \$30-40,000 dollars to the community.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. Ordinances

Ordinance No. 731- an ordinance fixing the real estate tax for the fiscal and calendar year 2020 and continuing in effect a per capita tax, occupation tax, and real estate transfer tax. The general fund real estate tax remained at 24 mills and a new special purpose fire protection real estate tax was established at 3 mills. Ordinance No. 731 was moved for approval by Mr. Crouthamel. Motion was seconded by Mr. Potoczny and passed with all in favor.

B. Resolutions

Resolution #19-13 - establishing a fee schedule for recreation field use and municipal claims was moved for approval by Mr. Hull. Motion was seconded by Mr. Crouthamel and passed with all in favor.

Resolution #19-14 - appropriating specific sums estimated to be required for specific purposes of the borough during fiscal year 2020 was moved for approval by Mr. Hull. Motion was seconded by Mrs. Howells and passed with all in favor.

Resolution#19-15 – appointing Styer and Associates Certified Public Accountants for the purpose of official audit of the accounts and other evidences of the borough for fiscal year 2019 was moved for approval by Mr. Potoczny. Motion was seconded by Mr. Hull and passed with all in favor.

Resolution #19-16 –providing a block grant in the amount of \$7,200 to the Sellersville Fire Department for the year 2019, was moved for approval by Mr. Hull. Motion was seconded by Mrs. Hallman and passed with all in favor.

Manager Rivet informed the Council that the Blighted Properties Review Committee met on December 6, 2019 and passed a resolution finding 216 Washington Avenue meeting at least four of five criteria for being a blighted property. The Sellersville Planning Commission will next review the evidence and if in agreement, will also pass a resolution that will go to the Bucks County Redevelopment Authority who can then begin an eminent domain proceeding against the property.

C. Motions
None

D. Authorizations
None

E. Agreements
None

F. Appointments
None

OTHER BUSINESS

1. Council member Hallman asked if lighting could be installed in the Walnut Street municipal parking lot behind Exida.

2. Council member Saylor raised concerns about a steep slope between the sidewalk and a residential yard on Green Street near the North Main Street intersection.

3. Council President Dodson asked council members if the draft letter to be sent to various federal representatives opposing a section of the reauthorization of a transportation and infrastructure bill that would allow oversized commercial trucks on state highways. Council members approved sending the letters. President Dodson also requested the manager to contact the fire department battalion chief to obtain more details on the monthly fire reports.

AUTHORIZATION FOR PAYMENT OF INVOICES:

The monthly invoices were presented for payment authorization. Mr. Hull made a motion "that the invoices as presented be authorized for payment". Mr. Potoczny seconded and the motion carried. Checks drawn in payment of the invoices are as follows: General-Water-Sewer Check Nos. ____ through ____, totaling \$ ____.

ADJOURNMENT:

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 8:01 p.m. The biennial reorganization meeting will be held on January 6, 2020 at 7:00 p.m. The next regular meeting is scheduled to be held on January 13, 2020 at 7:00 p.m.

Attest: _____
David J. Rivet, Secretary
Sellersville Borough Council