

Sellersville Borough Council
140 East Church Street
Sellersville, PA 18960

August 9, 2021
7:00 P.M.

The Regular August 9, 2021 Meeting of Sellersville Borough Council was called to order by President Lois Dodson in person.

All present joined in offering our "National Pledge of Allegiance".

I. ROLL CALL:

Mayor: Thomas C. Hufnagle, Mayor

Councilpersons: Lois A. Dodson, President
James G. Hull, President Pro Tem
Donald Crouthamel
Kathleen Hallman
Lynne Saylor

Asst. to the Manager: Brenda Detweiler

Perkasie Police Chief: Robert Schurr

Absent: Alexander M. Potoczny, Jr., Vice-President
Marie G. Howells
Borough Manager/Secretary Eileen M. Bradley
Solicitor Randal S. White

II. PUBLIC COMMENT – NON-AGENDA ITEMS:

Mr. Barry Kuhn of W. Church Street was following up on their complaint from the Council meeting on July 12, 2021. President Dodson stated that Cowan and Associates were designing a new stormwater and sanitary sewer system along W. Church Street. Mrs. Carol Kuhn praised the Borough for taking quick action on the Washington Avenue situation that was discussed at the last Council meeting.

III. CONSENT CALENDAR:

A. Minutes: July 12, 2021 Council Meeting

B. July 2021 Treasurer's Reports: See Treasurer's Report on file.

C. July 2021 Tax Collector's Reports: See Tax Collector's Report on file.

D. July 2021 Mayor Thomas C. Hufnagle's Report: See PPD Report on file.

E. June 2021 Reports from Operating Departments:

1. Public Works Department Report by John Barry Snyder, Foreman

2. Administration Report by Eileen M. Bradley, Manager/Secretary
 - a. All administrative matters were of a routine nature.
 - b. Building Permits: See Building Permit Report on file.
 - c. Zoning Permits: None.

F. July 2021 Solicitor's Report: See Solicitor's Report on file.

G. July 2021 Engineer's Report: No Report Received.

H. June 2021 Reports from Commissions and Boards:

1. West Rockhill-Sellersville Joint Recreation Authority: None
2. Public Management Committee
 - a. See Draft Minutes of July 20, 2021
3. Parks and Recreation Board: Kathleen Hallman, Chairperson
 - a. See Minutes of July 7, 2021 Meeting
 - b. Next regular meeting scheduled for September 7, 2021
4. Planning Commission: No business.
5. Zoning Hearing Board: No business.
6. Emergency Management Agency: No business

IV. ACTION ON CONSENT CALENDAR:

A motion was made by Mr. Hull that the Consent Calendar Items A through H, be approved as presented, with correction to the July 12, 2021 Council Meeting Minutes to reflect Mr. Crouthamel as absent. Ms. Saylor seconded, and the motion carried unanimously.

V. UNFINISHED BUSINESS:

Ratify QNB Account for ARPA Funding: Mrs. Detweiler stated a separate account was opened for the American Rescue Plan Act (ARPA) Funding check received by the Borough.

A motion was made by Mr. Hull that Sellersville Borough open a QNB Account for the ARPA Funding received by the Borough. Ms. Saylor seconded, and the motion carried unanimously.

2021 Street Resurfacing Program Payment: Mrs. Detweiler requested a motion for final payment for the 2021 Streets Resurfacing Program.

A motion was made by Mrs. Hallman to authorize Release #1 (FINAL) for the 2021 Street Resurfacing Program to J.D. Morrissey for \$213,902.72, leaving \$0.00 remaining. Ms. Saylor seconded, and the motion carried unanimously.

Mr. Crouthamel questioned why Calais Drive was not resurfaced approximately 20 to 30 yards down to Noble Street. If the Borough was under the original budget

for the resurfacing, he'd like to explore the possibility of having JDM complete Calais Drive. Mrs. Detweiler stated she would find out why the paving was stopped short of Noble Street.

Act 65 of 2021 – Changes to the Sunshine Law: Mrs. Detweiler explained to Council that recent changes to the Sunshine Act affected staff only. The Act required Staff to post meeting agenda at least 24 hours prior to any meeting, which was current practice. Additional changes to the Act pertain to items added by Council to the agenda after the 24-hour period had passed, or during a meeting. She discussed the new procedures that allow a municipality to add an item to an agenda.

Chief Report: Chief Schurr followed up on the parking over sidewalks complaints at the A & N Diner from the last Council meeting. Sergeant Seth Mumbauer met with the owner and the owner stated that the diner would try to put something in place. Chief would follow up. Chief Schurr also met with a representative from the Boy Scouts regarding recent vandalism at the Scout Cabin. They were increasing foot patrol in the area and had made a few arrests. He stated that extra lighting in the area would be a good idea. There was discussion on placing lights on the Little Free Library at night or moving it to a different location to prevent additional vandalism. Ms. Dodson commended the Police Department for saving two lives with Narcan. Chief stated that an AED was used recently to save a man in his 30's.

VI. NEW BUSINESS:

Diamond Street Detour: Mrs. Detweiler stated that Harkins Builders needed to close Diamond Street to connect the sanitary lateral line into the sanitary main line for the Sellersville Senior Apartments. Harkins had proposed using E. Clymer Avenue as part of the detour route. PennDOT needed Borough authorization to approve the use of a local road for part of the detour.

Council members did not agree to using E. Clymer Avenue for both directions and directed Mrs. Detweiler to reach out to Cowan and Associates for another option, such as using E. Grandview Avenue for the northbound detour and E. Clymer Avenue for the southbound detour.

Donation Program: Mrs. Detweiler stated that she had received multiple requests to sponsor/donate a bench at a Borough park. Staff had drawn up an official request form and criteria.

Social Media Policy: A draft copy was included in the Council packet, to be reviewed and discussed at the next PMC Meeting.

VII. OTHER BUSINESS:

PPP – Points of Personal Privilege:

Mrs. Hallman thanked the Borough for fixing the grate on Walnut Street.

Mrs. Hallman stated that the sandbox was cleaned out from the bee issue last week but questioned when the sand would be added back into the sandbox.

Mrs. Hallman stated that there was a business within the Borough that might be re-locating and they asked her if they would need to reach out to Stephen Barth to do so. Mrs. Detweiler suggested that the business reach out to Ms. Bradley first.

Mrs. Hallman mentioned that the Park and Recreation Board's Tree Naming Event ran from August 14 through August 20. The Fairy Doors Event would be scheduled for October.

Mr. Hull asked for the status of the lights on the bridge near the Firehouse. Mrs. Detweiler stated that two of the four communication lines on the old utility pole had been moved to the new pole. Once all four lines were relocated, the lights could be installed on the bridges.

Mayor Hufnagle stated that he attended the 150-year anniversary of St. Paul's Church. He had presented a proclamation on behalf of Sellersville Borough.

Mayor Hufnagle also reported that the Sellersville Firehouse was planning on re-landscaping at Poppa's Grove in early spring of 2022. The Celtic Fest may not be able to occur in Sellersville due to this project.

Mr. Crouthamel suggested that Borough Council hold a table at the Gallery of the Arts this year. They would need to determine the fee for the table and discuss it at the next PMC meeting.

Ms. Dodson stated that she was excited to see that three new businesses were coming into the Borough in the next month.

VIII. PUBLIC COMMENT:

Mr. Barry Kuhn mentioned that Perkasio just received a grant to improve building facades in the downtown business district. He asked if Sellersville would be looking into a similar grant. Mrs. Detweiler stated she would discuss it with Ms. Bradley and Mr. Barth.

IX. AUTHORIZATION FOR PAYMENT OF INVOICES:

The monthly invoices were presented for payment authorization. Checks drawn in payment of the invoices on the General and Sewer Funds are as follows: General-Sewer Check Nos. 29465 through 29522, totaling \$547,250.10.

Mr. Hull made a motion that the invoices as presented be authorized for payment. Ms. Saylor seconded, and the motion carried with all in favor.

X. ADJOURNMENT:

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 7:45 p.m. The next regular Council meeting was scheduled for September 13, 2021 at 7:00 p.m.

Attest: _____
Eileen M. Bradley, Secretary
Sellersville Borough Council