

Sellersville Borough Council Chambers  
140 East Church Street  
Sellersville, PA 18960

April 9, 2018  
7:30 O'clock P.M.

The regular April, 2018 meeting of Sellersville Borough Council was called to order by President Lois Dodson at the above designated time and location.

All present joined in offering our "National Pledge of Allegiance".

**ROLL CALL:**

Mayor	:	Thomas C. Hufnagle
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Kathleen J. Hallman Marie G. Howells Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Police Service Provider	:	Perkasie Police Chief Steven Hillias
Manager/Secretary	:	David J. Rivet
Absent	:	

**CONSENT CALENDAR:**

A. Minutes:

1. Regular March, 2018 Meeting

B. April, 2018 Treasurer's Report by Karen A. Weikel

1. See Treasurer's Report on file.

C. April, 2018 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. April, 2018 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. April, 2018 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; installed steel shelving-Well #4; plowed and salted streets.

b. Sewer System: Opened sewer laterals; opened sewer main.

c. Park and Playground: Removed trash; picked up branches; cut dead trees.

E. March, 2018 Reports from Operating Departments

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

- a. All administrative matters are of the routine nature.
- b. Building Permits:
  - 1. Brent Alles                      345 Lawn Avenue                      #2095 Structural repairs
  - 2. BARC                              11 Hillcrest Place                      #2096 generator
  - 3. Joe Joseph                      161 Green Street                      #2097 roof/porch replacement
  - 4. Thomas Egitto                      513 Portsmouth Court                      #2098 roof
- c. Zoning Permits
  - 1. None
- F. April, 2018 Solicitor’s Report by Fox, Rothschild, LLP
  - 1. See Solicitor’s Report on file.
- G. April, 2018 Engineer’s Report
  - 1. No written report from any Borough Engineers.
- H. April, 2018 Reports from Commissions and Boards.
  - 1. Park and Recreation Board: Kathleen Hallman, Chairperson
    - a. See Park and Recreation Board Minutes on file.
    - b. Next regular meeting scheduled for June 5, 2018
  - 2. Planning Commission: John Larsen, Chairperson
    - a. See March 19, 2018 Minutes on file.
    - c. Next regular meeting scheduled for April 16, 2018.
  - 3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.  
No Business
  - 4. Emergency Management Agency: Craig A. Wilhelm, Coordinator  
No Business
- I. April, 2018 Report from Committee of Council
  - a. See Public Management Committee minutes for March 20, 2018.

A motion was made by Mr. Hull that the Consent Calendar, Items (A) through (I), be approved as presented. Mr. Potoczny seconded and the motion carried unanimously.

**CITIZEN PARTICIPATION:**  
None

**UNFINISHED BUSINESS:**  
Chief Hillias informed Council and Mayor that police activity is up 13% from 2017 so far this year. He noted that increased number of residents due to new homes being built, changes in traffic patterns caused by construction and having an extra police officer on duty are likely reasons for the uptick in activity.

**NEW BUSINESS:**

A. Ordinances  
Ordinance 718- an ordinance to establish standards relating to the location, placement, and maintenance of tower and non-tower based wireless communication facilities within and outside the public right of way and to establish procedures for borough council to adjudicate Conditional Use (CU) applications was moved for adoption by Mr. Potoczny. Motion was seconded by Mrs. Hallman and passed with all in favor.

Ordinance 719- an ordinance amending the zoning ordinance of 1993 to allow commercial recreational and entertainment facilities in the industrial district by Conditional Use and revise the parking requirements for commercial recreational and entertainment facilities was moved for adoption by Mr. Potoczny. Motion was seconded by Mr. Crouthamel and passed with all in favor.

B. Resolutions  
None

C. Motions  
None

D. Authorizations  
Mr. Hull moved to appoint Amy Rims to the Sellersville Historical and Achievement Authority board effective January 9, 2017 for a five year term ending January 2022. Motion was seconded by Mrs. Hallman and passed with all in favor.

E. Agreements  
None

#### **OTHER BUSINESS**

Police Chief Hillias thanked Council for the invitation to the Appreciation Dinner and that he had a good time.

Mrs. Hallman stated that the Easter egg hunt and Appreciation Dinner events both went well. She further inquired as to what can be done about trash being put out well ahead of collection days.

Mr. Crouthamel inquired as to what the Lindsay trial was about. Solicitor White informed Council that it was an alleged trip and fall accident on Washington Avenue and that the Borough's insurance carrier is the lead legal team on the case.

Vice President Hull stated that the Appreciation Dinner went well and suggested that Council members be introduced in the future especially as there are new members this year.

Mr. Potoczny also said the Appreciation Dinner was successful and thanked staff for all their efforts.

Mayor Hufnagle said that the extra bunnies from the Easter egg hunt were taken to Hidden Meadows and were enjoyed by the residents.

#### **AUTHORIZATION FOR PAYMENT OF INVOICES:**

The monthly invoices were presented for payment authorization. Mr. Potoczny made a motion "that the invoices as presented be authorized for payment". Mr. Crouthamel seconded and the motion carried. Checks drawn in payment of the invoices are as follows: General-Water-Sewer Check Nos. \_\_\_\_ through \_\_\_\_, totaling \$ \_\_\_\_.

#### **EXECUTIVE SESSION**

At 8:16 p.m., President Dodson adjourned Council into executive session to discuss matters of attorney/client privilege relating to zoning issues. President Dodson adjourned the executive session and called council into its regular meeting at 9:00 p.m.

#### **ADJOURNMENT:**

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 9:00 p.m. The next regular meeting is scheduled to be held on May 7, 2018 at 7:30 p.m.

Attest: \_\_\_\_\_  
David J. Rivet, Secretary  
Sellersville Borough Council