

Sellersville Borough Council Chambers
140 East Church Street
Sellersville, PA 18960

October 8, 2018
7:30 O'clock P.M.

The regular October, 2018 meeting of Sellersville Borough Council was called to order by President Lois Dodson at the above designated time and location.

All present joined in offering our "National Pledge of Allegiance".

ROLL CALL:

Mayor	:	Thomas C. Hufnagle, Mayor
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Kathleen J. Hallman Marie G. Howells Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Borough Engineer	:	
Police Service Provider	:	Perkasie Police, Detective Russ Closs
Manager/Secretary	:	David J. Rivet
Absent	:	

CONSENT CALENDAR:

A. Minutes:

1. Regular September, 2018 Meeting

B. October, 2018 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. October, 2018 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. October, 2018 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. October, 2018 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

- a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; hung military banners and flags; swept streets.
- b. Sewer System: Opened sewer laterals; opened sewer main.
- c. Park and Playground: Removed trash; picked up branches; cut dead trees; painted over graffiti in dugouts; cleaned restrooms daily.

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

- a. All administrative matters are of the routine nature.
- b. Building Permits:
 - 1. Kyle Jenkins 310 E. Church Street #2127 electric
 - 2. Brent Alles 345 Lawn Avenue #2128 deck
 - 3. Jeffry & Sharon Landis 25 W. Ridge Avenue #2129 interior alterations
 - 4. Kyle Jenkins 310 E. Church Street #2130 finish basement, plumb, mech.
 - 5. Jeffrey McDonald 120 Township Road #2131 deck

- c. Zoning Permits
 - 1. Theodore Ditmar 10 Nanlyn Avenue shed
 - 2. Donna Alcott 206 Lawn Avenue fence
 - 3. David Daniele 611 Wyckford Drive shed

- F. October, 2018 Solicitor’s Report by Fox, Rothschild, LLP
 - 1. See Solicitor’s Report on file.
- G. October, 2018 Engineer’s Report
 - 1. No written report from any Borough Engineers.
- H. October, 2018 Reports from Commissions and Boards.
 - 1. Park and Recreation Board: Kathleen Hallman, Chairperson
 - a. See Park and Recreation Board Minutes on file.
 - b. Next regular meeting scheduled for December 4, 2018
 - 2. Planning Commission: John Larsen, Chairperson
 - a. See September 17, 2018 Planning Commission meeting minutes.
 - c. Next regular meeting scheduled for October 15, 2018.
 - 3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.
No Business
 - 4. Emergency Management Agency: Craig A. Wilhelm, Coordinator
No Business
- I. October, 2018 Report from Committee of Council
 - a. See Public Management Committee minutes for September 18, 2018.

A motion was made by Mr. Hull that the Consent Calendar, Items (A) through (I), be approved as presented. Mr. Potoczny seconded and the motion carried unanimously.

CITIZEN PARTICIPATION:
None

UNFINISHED BUSINESS:
None

NEW BUSINESS:

- A. Ordinances
Ordinance 722, an ordinance restricting truck traffic on North Branch Street was moved for approval by Mr. Potoczny. Motion was seconded by Mrs. Hallman and passed with by a 5 “yes” and 2 “no” (Hull/Howells) majority.

B. Resolutions
None

C. Motions
None

D. Authorizations
None

E. Agreements
Easement Agreement with Real Pro Enterprises, L.P. and West Rockhill-Sellersville Joint Recreation Authority. Mr. Potoczny moved to approve the three-way easement agreement with Real Pro Enterprises, L.P. and the West Rockhill-Sellersville Joint Recreation Authority to allow a sewer line connection from property owned by Real Pro Enterprises on Holiday House Road across Joint Recreation Authority property to the sewer main owned by Sellersville Borough. Motion was seconded by Mrs. Howells and passed with all in favor.

F. Appointments
Mr. Hull moved to appoint Nicholas Yandolino to the Sellersville Borough Industrial Development Authority to fill the vacancy left by Ronald Kinsey's resignation. Motion was seconded by Mr. Potoczny and passed with all in favor.

OTHER BUSINESS

Mrs. Hallman gave the Council an update on upcoming Park & Recreation activities. She briefly gave an overview of the engineer's estimate to make improvements to the parking lot at Druckenmiller Playground. Chair Dodson asked that the parking lot be placed on the Public Management Committee agenda.

Mr Hull stated that the Museum bricks and woodwork need to be painted. Manager added that the Borough Hall woodwork also needs to be painted. Neither building improvements are included in the 2019 draft budget.

Mr. Crouthamel said the prospects for a Junior Councilperson do not look good for this year.

AUTHORIZATION FOR PAYMENT OF INVOICES:

The monthly invoices were presented for payment authorization. Mr. Potoczny made a motion "that the invoices as presented be authorized for payment". Mr. Crouthamel seconded and the motion carried. Checks drawn in payment of the invoices are as follows: General-Water-Sewer Check Nos. ____ through ____, totaling \$ ____.

ADJOURNMENT:

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 8:29 p.m. The next regular meeting is scheduled to be held on November 12, 2018 at 7:30 p.m.

Attest: _____
David J. Rivet, Secretary
Sellersville Borough Council