

Sellersville Borough Council  
140 East Church Street  
Sellersville, PA 18960

July 8, 2024  
7:00 P.M.

The Regular July 8, 2024 Meeting of Sellersville Borough Council was called to order at 7:00 p.m. by President Lois Dodson. All present joined in offering our National Pledge of Allegiance.

**I. ROLL CALL:**

Councilpersons: Lois A. Dodson, President  
Donald Crouthamel, President Pro Tempore  
Kathleen J. Hallman  
Marie G. Howells  
Lynne A. Saylor  
David A. O'Donnell

Manager: Eileen M. Bradley, Manager  
Solicitor: Vicki Kushto, Esq., Borough Solicitor  
Engineer: Michael R. Smith, P.E., Cowan Associates  
Perkasie Police: Chief Robert Schurr

Absent: Thomas C. Hufnagle, Mayor  
James G. Hull, Vice-President

**II. CHANGES, ADDITIONS, DELETIONS TO THE AGENDA:**

There were no changes, additions, or deletions to the Agenda.

**III. PUBLIC COMMENT NON-AGENDA ITEMS:**

There was no Public Comment at this time.

**IV. PRESENTATIONS AND HEARINGS:**

There were No presentations or hearings at this time.

**V. DEVELOPER ITEMS:**

There were no developer items at this time.

**VI. BOROUGH BUSINESS ITEMS:**

**A. CONSENT AGENDA:**

1. Minutes of June 10, 2024 Council Meeting.
2. June 2024 Treasurer's Reports: See Treasurer's Report on file.
3. June 2024 Tax Collector's Reports: See Tax Collector's Report on file.
4. June 2024 Mayor Hufnagle's Report: See PPD Report on file.
5. June 2024 Reports from Operating Departments:
6. June 2024 Solicitor's Report: See Solicitor's Report on file.
7. June 2024 Engineer's Report: See Engineer's Report on file.
8. June 2024 Reports from Commissions and Boards:
  - a. Public Management Committee Minutes of June 26, 2024.
  - b. Parks and Recreation Board Minutes of June 11, 2024.
  - c. Planning Commission Minutes
  - d. Zoning Hearing Board
  - e. Emergency Management Agency

**A motion was made by Mr. Crouthamel and seconded by Ms. Saylor, to approve the Consent Calendar items 1 through 8. The motion carried unanimously.**

**VII. MAYOR, COUNCIL AND STAFF BUSINESS AND COMMENTS:**

**B. Council:**

Ms. Dodson inquired about the lights to be installed on the railroad bridge. Ms. Bradley stated that the light locations had been placed with PPL with two on one side of the bridge and one on the opposite side. The fourth light would be located at the Sellersville Museum. We were now waiting on PPL to do their design portion.

Mr. Crouthamel announced that the newly installed air conditioning in a portion of the Sellersville Museum was working well to maintain a constant temperature and humidity level. The second portion of the work would be done shortly. Ms. Bradley noted that the project was on budget.

**C. Solicitor:**

Ms. Kushto requested an Executive Session after the Regular Meeting to discuss possible litigation.

**E. Police:**

Chief Schurr stated that two new officers had been hired and started work on June 10: Officer Mark Compas and Officer Justin Nyce. Field training would be completed by the end of August, as both were veteran officers from other departments. The Department was now at full staff.

**H. Manager**

**1. 2024 Paving Project – ADA Ramp Replacements:**

Ms. Bradley reminded Council that alternate bids for replacement of ADA Ramps on E. Church Street and W. Clymer Avenue as part of the paving project came in remarkably high. Staff had concurred that bidding the ramps separately might garner more realistic bids. To that end, she requested authorization to put the ADA Ramps out for bid as an individual project.

**A motion was made by Mr. Crouthamel, seconded by Mr. O'Donnell, and unanimously approved by all present, to authorize advertisement for replacement of ADA Ramps on E. Church Street and W. Clymer Avenue.**

**2. Resolution #2024-13 Police Personnel Roster:**

Ms. Bradley stated that due to the hiring of two new Police Officers, the Borough needed to update its resolution for approving Perkasio Police Officers for court purposes.

**A motion was made by Ms. Saylor, seconded by Mrs. Hallman, and unanimously approved by all present, to approve Resolution #2024-13, adopting the amended Perkasio Police Personnel Roster.**

**VIII. OTHER BUSINESS:**

**A. Request for No Parking Signage at Noble Street Extension:**

Ms. Bradley was in receipt of a request for designating the Noble Street Extension as a No Parking area. Ms. Bradley did not recommend that both sides of the street be restricted, but

she did agree that the cartway was too narrow when parking on both sides to allow emergency vehicles to get through to the alley.

**A motion was made by Ms. Saylor, seconded by Mrs. Hallman, and unanimously approved by all present, to authorize advertisement for an ordinance that would restrict parking on the east side only of the Noble Street Extension.**

**B. Unbudgeted PWTA Capital Expense Bill #2:**

Ms. Bradley presented a bill from Pennridge Wastewater Treatment Authority (PWTA) for the second installment of Sellersville's portion of a replacement ultraviolet treatment system for the PWTA Plant. She again pointed out that PWTA expected full payment of Sellersville's \$157,518 portion of the cost for the system. The next payment of \$74,951 was due October 1. Despite PWTA knowing this expense was coming for at least five years, no notice was given to members that this bill was coming in 2024 in advance so that the expense could have been appropriately budgeted.

**A motion was made by Mr. Crouthamel, seconded by Mrs. Hallman, and unanimously approved by all present, to pay the PWTA bill for \$21,414.00 and to have the Manager write a letter to PWTA expressing our displeasure at the lack of proper notice.**

**IX. PUBLIC COMMENT:**

There was no public comment at this time.

**X. AUTHORIZATION FOR PAYMENT OF INVOICES:**

The June invoices were presented for payment authorization, with General and Sewer Fund Check Numbers 40516 through 40568 totaling \$257,678.94.

**A motion was made by Ms. Saylor, seconded by Mr. Crouthamel, and unanimously approved by all present, to authorize payment of Bills for the month of June 2024 totaling \$257,678.94.**

**XI. EXECUTIVE SESSION:**

At 7:25 p.m., Council convened into Executive Session to discuss litigation matters. Council reconvened into Regular Session at 8:00 p.m.

**XII. ADJOURNMENT:**

There being no additional matters to come before this meeting of Council, President Lois Dodson declared the meeting duly adjourned at 8:05 p.m.

The next Regular Business Meeting of Borough Council was scheduled for Monday, August 12, 2024 at 7:00 p.m.

Attest: \_\_\_\_\_  
Eileen M. Bradley, Secretary  
Sellersville Borough Council