

Sellersville Borough Council Chambers  
140 East Church Street  
Sellersville, PA 18960

January 8, 2018  
7:30 O'clock P.M.

The regular January, 2018 meeting of Sellersville Borough Council was called to order by President Lois Dodson at the above designated time and location.

All present joined in offering our "National Pledge of Allegiance".

**ROLL CALL:**

Mayor	:	Thomas C. Hufnagle
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Police Service Provider	:	Perkasie Police Chief Steven Hillias
Manager/Secretary	:	David J. Rivet
Borough Engineer	:	J. Cheryleen Strothers
Absent	:	Kathleen J. Hallman Marie G. Howells

**CONSENT CALENDAR:**

A. Minutes:

1. Regular December, 2017 Meeting
2. Bid Opening December 12, 2017
3. Reorganization Meeting January 2, 2018

B. December, 2017 Treasurer's Report by Karen A. Weikel

1. See Treasurer's Report on file.

C. January, 2018 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. January, 2018 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. January, 2018 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman
  - a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; installed steel shelving-Well #4.
  - b. Sewer System: Opened sewer laterals; opened sewer main.
  - c. Park and Playground: Removed trash; picked up branches; cut dead trees.

- E. January, 2018 Reports from Operating Departments
  - 2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

- a. All administrative matters are of the routine nature.
- b. Building Permits:
  - 1. Ron Cox 546 N. Main Street #2088 roof
  - 2. Jennelle Simpson 21 Green Street #2089 retaining wall
  - 3. Lou Brenneisen 9 Ninth Street #2090 replace garage
  - 4. David & Jessica Boston 355 N. Main Street #2091 roof
- c. Zoning Permits
  - 1. Callowhill Furniture 203 N. Main Street sign permit
  - 2. Buxmont Academy 253 N. Main Street sign permit

- F. January, 2018 Solicitor’s Report by Fox, Rothschild, LLP

- 1. See Solicitor’s Report on file.

- G. January, 2018 Engineer’s Report

- 1. No written report from any Borough Engineers.

- H. January, 2018 Reports from Commissions and Boards.

- 1. Park and Recreation Board: Kathleen Hallman, Chairperson
    - a. See Park and Recreation Board Minutes on file.
    - b. Next regular meeting scheduled for February 6, 2018
  - 2. Planning Commission: John Larsen, Chairperson
    - a. See Planning Commission Minutes on file.
    - c. Next regular meeting scheduled for January 15, 2018.
  - 3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.  
No Business
  - 4. Emergency Management Agency: Craig A. Wilhelm, Coordinator  
No business

- I. January, 2018 Report from Committee of Council
  - a. See Public Management Committee minutes for December 19, 2017.

A motion was made by Mr. Hull that the Consent Calendar, Items (A) through (I), be approved as presented. Mr. Crouthamel seconded and the motion carried unanimously.

**CITIZEN PARTICIPATION:**  
None

**UNFINISHED BUSINESS:**  
Chief Hillias informed Council that the Perkasio Police Department has established five new policies.

**NEW BUSINESS:**  
  
A. Ordinances  
None

- B. Resolutions  
    Resolution No. 18-01 – Mr. Potoczny moved to approve Resolution No. 18-01, a resolution declaring the intent to follow schedules and procedures for disposition of public records and authorizing disposition of certain borough records be passed. Motion was seconded by Mr. Hull and passed with all in favor.
- C. Motions  
    1. Mr. Hull moved to re-appoint Cowan Associates as borough engineer and Fox Rothschild, LLP as borough solicitor. Motion was seconded by Mr. Potoczny and passed with all in favor.
- D. Authorizations  
    None
- E. Agreements  
    None

**OTHER BUSINESS**

Mr. Potoczny stated that the Bucks County Borough’s Association was taking nominations for officers.

President Dodson observed that several sidewalks along Main Street were not shoveled following the last snowstorm.

**AUTHORIZATION FOR PAYMENT OF INVOICES:**

The monthly invoices were presented for payment authorization. Mr. Potoczny made a motion "that the invoices as presented be authorized for payment". Mr. Crouthamel seconded and the motion carried. Checks drawn in payment of the invoices are as follows: General-Water-Sewer Check Nos. \_\_\_\_ through \_\_\_\_, totaling \$ \_\_\_\_.

**ADJOURNMENT:**

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 7:42 p.m. The next regular meeting is scheduled to be held on February 12, 2018 at 7:30 p.m.

Attest: \_\_\_\_\_  
          David J. Rivet, Secretary  
          Sellersville Borough Council