

Sellersville Borough Council Chambers  
140 East Church Street  
Sellersville, PA 18960

April 8, 2019  
7:00 O'clock P.M.

The regular April, 2019 meeting of Sellersville Borough Council was called to order by President Lois Dodson at the above designated time and location.

All present joined in offering our "National Pledge of Allegiance".

**ROLL CALL:**

Mayor	:	Thomas C. Hufnagle, Mayor
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Kathleen J. Hallman Marie G. Howells Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Borough Engineer	:	
Police Service Provider	:	Perkasie Police Chief Steven Hillias
Manager/Secretary	:	David J. Rivet
Absent	:	

**CONSENT CALENDAR:**

A. Minutes:

1. Regular March, 2019 Meeting

B. April, 2019 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. April, 2019 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. April, 2019 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. April, 2019 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

- a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; plowed and salted streets; swept streets; removed trash from 216 Washington Avenue house.
- b. Sewer System: Opened sewer laterals; opened sewer main; delivered and hung shut off notices.
- c. Park and Playground: Removed trash; picked up branches; cut dead trees.

04-08-19

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

a. All administrative matters are of the routine nature.

b. Building Permits:

1. Jeff Benner	94 N. Branch Street	#2141 roof
2. Renata J. Signs	302 E. Park Avenue	#2142 carport and mudroom
3. Trey Cope	27 E. Walnut Street	#2143 roof

c. Zoning Permits

1. James & Marylou McIlvain	420 Lawn Avenue	fence
2. Rosa Gramajo	468 East Park Avenue	fence

F. April, 2019 Solicitor's Report by Fox, Rothschild, LLP

1. See Solicitor's Report on file.

G. April, 2019 Engineer's Report

1. No written report from any Borough Engineers.

H. April, 2019 Reports from Commissions and Boards.

1. Park and Recreation Board: Kathleen Hallman, Chairperson

a. See Park and Recreation Board Minutes on file.

b. Next regular meeting scheduled for June 4, 2019

2. Planning Commission: John Larsen, Chairperson

a. See Planning Commission Minutes on file.

c. Next regular meeting scheduled for April 15, 2019.

3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.

No Business

4. Emergency Management Agency: Craig A. Wilhelm, Coordinator

No Business

I. April, 2019 Report from Committee of Council

a. See Public Management Committee minutes for March 19, 2019.

A motion was made by Mr. Potoczny that the Consent Calendar, Items (A) through (I), be approved as presented. Mr. Hull seconded and the motion carried unanimously.

**CITIZEN PARTICIPATION:**

Bucks County Recorder of Deeds Robin Robinson and Deputy Recorder of Deeds Steve Pizzolo gave a PowerPoint presentation on the Recorder of Deeds' efforts to preserve the old deeds and other historical documents in the County's possession some of which date back to the 1600's. They are using the talents of a company in Essex, Vermont called Kofile Technology to restore and re-bind the books. The effort is expensive and Ms. Robinson is soliciting funds through a project they have named "Adopt a Book" to assist in paying for the book restoration.

Barry Kuhn, 121 W. Church Street thanked the Council for the Appreciation Dinner. He further thanked Council for removing the junk at 216 Washington Avenue. He further suggested that the one-way designation on Old Main Street be installed ahead of the bridge closure.

Tiki Martino, Chair Revitalization Committee stated that the Community Cleanup Day is scheduled for Saturday, May 4<sup>th</sup>. The volunteers will assemble at the American Legion at 9:00 a.m.

**UNFINISHED BUSINESS:**

Solicitor White informed Council that the paperwork necessary to accept dedication of E. Clymer Avenue from Bucks County Industrial Development Authority. Approval to advertise the ordinance was granted last year.

Perkasie Police Chief Hillias stated that the St. Patrick's Day and Celtic Fest went well despite concerns about having enough fire police for traffic control. Additional police manpower was scheduled as well as enlisting a couple of crossing guards. Future events need to be arranged with traffic control in mind that may be paid forces.

**NEW BUSINESS:**

A. Ordinances  
None

B. Resolutions  
Resolution 19-03- A resolution approving Manager/Secretary Rivet to execute grant documents for a Pennsylvania Department of Conservation and Natural Resources grant for the Druckenmiller Playground Parking Area was moved for approval by Mr. Hull. Motion was seconded by Ms. Saylor and passed with all in favor.

Resolution 19-04- A resolution approving Manager/Secretary Rivet to execute grant documents for a Pennsylvania Department of Conservation and Natural Resources grant for the Lenape Park Bicycle Trail Reconstruction was moved for approval by Mr. Hull. Motion was seconded by Mr. Crouthamel and passed with all in favor.

C. Motions  
None

D. Authorizations  
None

E. Agreements

F. Appointments  
None

**OTHER BUSINESS**

1. Council members Dodson, Hallman and Potoczny thanked staff for efforts to make the Appreciation Banquet a success. Solicitor White also stated that he and his wife enjoyed the banquet.

2. Councilmember Hallman Commented on the clean-up at 216 Washington Avenue. She further informed the Council about the upcoming Paint the Fairy Doors and Find the Fairy doors events sponsored by the Park and Recreation Committee. There will be the annual Easter egg dying on Tuesday night at the Fire Hall, which will mean she will not be at the PMC meeting. The Easter Egg Hunt will be held in Druckenmiller Playground on April 20<sup>th</sup>.

3. Mr. Potoczny stated that McCormick's Dry Cleaners pressed the Bucks County Boroughs Association flag for free. He also secured several 8' x 4' picture panels with scenes from around Sellersville from G&W prior to his retirement. The panels were donated to the Museum.

4. James Hull was selected as an Alternate voting delegate for the PSAB Conference.

**AUTHORIZATION FOR PAYMENT OF INVOICES:**

The monthly invoices were presented for payment authorization. Mr. Hull made a motion "that the invoices as presented be authorized for payment". Ms. Saylor seconded and the motion carried. Checks drawn in payment of the invoices are as follows: General-Water-Sewer Check Nos. \_\_\_\_ through \_\_\_\_, totaling \$ \_\_\_\_.

**ADJOURNMENT:**

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 8:42 p.m. The next regular meeting is scheduled to be held on May 13, 2019 at 7:00 p.m.

Attest: \_\_\_\_\_  
David J. Rivet, Secretary  
Sellersville Borough Council