

Sellersville Borough Council Chambers
140 East Church Street
Sellersville, PA 18960

September 7, 2020
7:00 O'clock P.M.

The regular September, 2020 meeting of Sellersville Borough Council was called to order by President Dodson via on-line ZOOM teleconference.

All present joined in offering our "National Pledge of Allegiance".

ROLL CALL:

Mayor	:	Thomas C. Hufnagle, Mayor
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Kathleen J. Hallman Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Police Service Provider	:	Perkasie Police Detective Russ Closs
Manager/Secretary	:	David J. Rivet
Absent	:	Marie G. Howells

CONSENT CALENDAR:

A. Minutes:

1. August 10, 2020 Council/PMC Meeting

B. September, 2020 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. September, 2020 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. September, 2020 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. September, 2020 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; swept streets; repaired storm inlets.

b. Sewer System: Opened sewer laterals; opened sewer main.

c. Park and Playground: Removed trash; picked up branches; cut dead trees; removed weeds.

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

a. All administrative matters are of the routine nature.

b. Building Permits:

1. Jared Virnelson	508 Broadway Avenue	#2193 deck
2. David & Barbara Hufnagle	74 E. Fairview Avenue	#2194 roof
3. Dan Parkinson	133 Green Street	#2195 electric

c. Zoning Permits:

None

F. September, 2020 Solicitor's Report by R. White Legal

1. See Solicitor's Report on file.

G. September, 2020 Engineer's Report

1. No written report from any Borough Engineers.

H. September, 2020 Reports from Commissions and Boards.

1. Park and Recreation Board: Kathleen Hallman, Chairperson
 - a. See Park & Recreation meeting minutes of September 1, 2020
 - b. Next regular meeting scheduled for October 6, 2020
2. Planning Commission: John Larsen, Chairperson
 - a. August meeting cancelled.
 - c. Next regular meeting scheduled for September, 2020.
3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.
No Business
4. Emergency Management Agency: Craig A. Wilhelm, Coordinator
Coordinated COVID-19 activities with Bucks County Emergency Management Services.

I. September, 2020 Report from Committee of Council

- a. See Public Management Committee meeting minutes August 18, 2020
- b. Next meeting scheduled for September 15, 2020

A motion was made by Mr. Crouthamel that the Consent Calendar, Items (A) through (I), be approved as presented. Ms. Saylor seconded and the motion carried unanimously.

CITIZEN PARTICIPATION:

Adrienne Gallagher, 81 West Park Avenue and Susan Borowski, 87 West Park Avenue expressed concerns regarding sinkholes in the area over the storm sewer pipe that runs between their properties. The residents asked if a temporary fix could be done before the pipe is permanently fixed. Manager Rivet explained that the borough is aware of the need to replace the pipe and has engaged Cowan Associates to investigate replacement options. The women pressed the borough to give a timeline for the pipe's replacement which the manager stated he could not do at this time. They then requested a temporary fix to the sinkholes which the manager stated he would review with the engineers.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. Ordinances
None

B. Resolutions
None

C. Motions
None

D. Authorizations
none

E. Agreements

1. Mr. Potoczny moved to approve the lowest responsible and responsive bid received from Republic Services to provide residential waste and recycling collection in the borough from January 1, 2021 through December 31, 2023 for \$1,519,853.53 with a two (2) year optional extension through to December 31, 2025 for \$1,103,962.41. Two bids were received for the service with the other coming from Waste Management. Motion was seconded by Mr. Crouthamel and passed with all in favor.

2. Mr. Crouthamel moved to approve a quote from Cowan Associates to provide engineering services for the 2021 streets resurfacing and reconstruction for \$48,670. Motion was seconded by Ms. Saylor and passed with all in favor.

3. Mr. Crouthamel moved to approve a quote from Cowan Associates to provide engineering services for the sewer line replacement on West Church Street/Old Main Street for \$45,370. Motion was seconded by Ms. Saylor and passed with all in favor.

4. Ms. Saylor moved to approve an agreement with Inter County Investigations, Inc. to provide a background check on the final candidate for the borough manager position in the amount of \$3,000. Motion was seconded by Mrs. Hallman and passed with all in favor.

F. Appointments
None

OTHER BUSINESS

Mr. Crouthamel inquired about any progress to meet with the fire department to get West Rockhill to increase their contribution. Mayor Hufnagle stated that he has met with Sellersville Fire Department Fire Chief Kurt Wagner and their Financial Secretary Harry McElhare, Jr. They will be formulating strategy to address the situation.

Mrs. Hallman stated that there are weeds that need to be cut and leaves on the tennis courts at the playground. She also announced that there will be a tree naming ceremony with the winners of the naming contest on September 12th in the park. BuxMont Awards has donated the signs for each tree with the tree name and winner's names on them. The local boy scout troop cleaned the area around the tree bases and installed the signs. The next Park & Recreation meeting will be held in borough hall.

AUTHORIZATION FOR PAYMENT OF INVOICES:

The monthly invoices were presented for payment authorization. Mr. Hull made a motion "that the invoices as presented be authorized for payment". Ms. Saylor seconded and the motion carried with all in favor. Checks drawn in payment of the invoices are as follows: General-Sewer Check Nos. ____ through ____, totaling \$ ____.

EXECUTIVE SESSION:

President Dodson adjourned the regular session of council to discuss legal matters pertaining to potential legal actions involving real estate, at 8:08p.m. President Dodson adjourned the executive session at 8:18 p.m. and resumed the regular council meeting.

ADJOURNMENT:

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 8:20 p.m. The next regular Council meeting is scheduled to be held on October 12, 2020 at 7:00 p.m.

Attest: _____
David J. Rivet, Secretary
Sellersville Borough Council