

Sellersville Borough Council  
140 East Church Street  
Sellersville, PA 18960

March 7, 2022  
7:00 P.M.

The Regular March 7, 2022 Meeting of Sellersville Borough Council was called to order at 7:00 p.m. by President Lois Dodson.

All present joined in offering our National Pledge of Allegiance.

**I. ROLL CALL:**

Mayor: Thomas C. Hufnagle, Mayor

Councilpersons: Lois A. Dodson, President  
Alexander M. Potoczny, Jr., Vice-President  
Donald Crouthamel  
Kathleen Hallman  
Marie Howells  
Lynne Saylor (via speaker telephone)

Assistant to the  
Borough Manager: Brenda Detweiler  
Perkasie Police: Sergeant Seth Mumbauer  
Solicitor: Randal S. White

Absent: James G. Hull, President Pro Tem  
Eileen M. Bradley, Borough Manager

**II. PUBLIC COMMENT – NON-AGENDA ITEMS:**

Mr. Barry Kuhn of W. Church Street requested better markings for the crosswalk in the area of 350 N. Main Street. Vehicles often parked within the crosswalk. Mrs. Detweiler stated she would have Public Works would investigate to improve visibility of no parking in the area.

Mr. Kuhn also noted that he received a tax bill from Keystone Collections Group requesting a retirement letter with his date of retirement. Many people do not know their exact date of retirement or did not receive an actual retirement letter from their employer. Council advised him not to worry about providing an exact date or letter and to simply check the box stating "retired". Council also advised Mrs. Detweiler to forward this information should other residents question how to go about providing their information.

Mr. Kuhn also stated that Perkasie Borough was now charging a permit fee, event fee, and security deposit for use of their parks. He was disappointed with multiple fees and wanted to bring it to their attention, as his car club was considering moving their event to Sellersville.

**III. CONSENT CALENDAR:**

- A. Minutes: February 7, 2022 Council Meeting – Tabled
- B. February 2022 Treasurer’s Reports: See Treasurer’s Report on file.
- C. February 2022 Tax Collector’s Reports: See Tax Collector’s Report on file.
- D. February 2022 Mayor Hufnagle’s Report: See PPD Report on file.
- E. February 2022 Reports from Operating Departments:
- F. February 2022 Solicitor’s Report: See Solicitor’s Report on file.
- G. February 2022 Engineer’s Report: No Report Received.
- H. February 2022 Reports from Commissions and Boards:
  - 1. Public Management Committee Minutes – Tabled
  - 2. Parks and Recreation Board – Tabled
  - 3. Zoning Hearing Board: No business.
  - 4. Emergency Management Agency: No business.

**IV. ACTION ON CONSENT CALENDAR:**

**A motion was made by Mr. Potoczny and seconded by Ms. Dodson, to approve the Consent Calendar Items A through H as presented. The motion carried unanimously.**

**V. UNFINISHED BUSINESS:**

**Park Facilities Donation:**

Mrs. Detweiler stated that the Parks and Recreation Board received a request for a donated park bench at Lenape Park to be placed near the small playground area behind the Boy Scout cabin. The Parks and Recreation Board had recommended approval to Council.

**A motion was made by Mrs. Hallman and seconded by Mr. Potoczny, to approve the park bench donation at Lake Lenape Park near the small playground area behind the Boy Scout Cabin. The motion carried unanimously.**

**Park/Pavilion/Special Events Permits:**

Mrs. Detweiler presented a new Park Reservation and Event Application Form. It allowed clarity between Park Reservation is versus an Event. Also included were suggested fees similar to surrounding communities. Council would review for a future meeting.

**Poppa Joe’s Grove Dates:**

Mrs. Detweiler stated that the Sellersville Fire Department had few remaining dates left for rental of Poppa Joe’s Grove for the Volunteer Picnic. They could accommodate us for Saturday, May 14, 2022. Council said to plan for 120 people and would discuss a “Friend of the Borough” award at the next meeting.

**A motion was made by Mrs. Howells and seconded by Mrs. Hallman, to approve staff to secure Poppa Joe's Grove for the date of Saturday, May 14, 2022. The motion carried unanimously.**

### **Per Capita/LST/Occupational Assessment Tax Collection**

Council was made aware that Keystone Collections Group had begun to mail invoices to Borough residents for collection of Per Capita, Occupational Assessment and Local Services taxes.

### **Celtic Fest:**

Mrs. Detweiler asked if Council would be attending Celtic Fest and what items they would need staff to provide to them. Mr. Crouthamel suggested reaching out to Mr. Chrastina to see if the Sellersville Museum required assistance. The Joint Recreation Authority already had been working on getting their items together for the table.

## **I. NEW BUSINESS:**

### **Ametek Property**

Mr. White stated that the Bucks County Redevelopment Authority (RDA) was considering purchasing the remaining Ametek property on Clymer Avenue. He asked what Council would like to see developed on the property. Ms. Saylor stated that she preferred a higher end mixed use that would generate tax revenue. Ms. Dodson also liked a combination of commercial and residential.

Mrs. Howells preferred a Towne Square with stores and high-end condos with trees and benches situated in the middle.

Mr. Potoczny asked Mr. Kuhn what he might envision since he was a Planning Commission Member. Mr. Kuhn said he agreed with Ms. Dodson's vision.

Mr. Crouthamel expressed concern over the potential environmental issues.

### **Resolution #2022-07: Disability Parking Area at 105 North Main Street**

Mrs. Detweiler stated that proposed Resolution #2022-07 was needed to install requested disability parking signage at 105 N. Main Street. The resident requesting the signage had met all appropriate criteria for such parking.

**A motion was made by Mrs. Hallman and seconded by Mrs. Howells, to pass Resolution #2022-07, approving signage installation designating a disability parking spot at 105 N. Main Street for public use of appropriately placarded vehicles. The motion carried unanimously.**

### **Resolution #2022-08: Permitting Warrantless Arrests**

Sergeant Mumbauer stated that the Perkasio Police Department was requesting passage of Resolution #2022-08 to permit warrantless arrests in certain enumerated

cases. Currently, a summary offense could easily be dismissed without passing this resolution.

**A motion was made by Mrs. Howells and seconded by Mr. Potoczny, to pass Resolution #2022-08, allowing the Perkasio Police Department to permit warrantless arrests in certain enumerated cases. The motion carried unanimously.**

**VII. OTHER BUSINESS:**

Mrs. Hallman stated that she had been contacted by “Angel Sharing the Warmth” requesting installation of a “take one, share one” kiosk for blankets to be placed in front of Sweet Pearl Photography on N. Main Street. Council suggested the person attend a future meeting to provide them with more details.

Mrs. Hallman announced multiple upcoming events: Celtic Fest on March 19; the Bucks County Boroughs Association dinner on March 24; the Easter Egg Hunt on April 16; Sellebrate Sellersville Cleanup Day on April 23; Paint the Fairy Doors on April 30; and Find the Fairy Doors on May 14.

Mr. Crouthamel questioned a property listed on the sewer shut-off list and if our rental property ordinance had any bearing on our ability to shut off service. He asked if the owner was ultimately responsible for allowing us access to the valve. Mrs. Detweiler said she would investigate further and ask Ms. Bradley to give them an update at the next meeting.

Mr. Crouthamel brought up the Septa lease that was received last week. Mr. White suggested Council sit down with Steve Barth to make sure everything meets the criteria Council was expecting from the lease. Once that was done, Mr. White would go through a full legal review of the lease.

**VIII. PUBLIC COMMENT:** There was no public comment at this time.

**IX. AUTHORIZATION FOR PAYMENT OF INVOICES:**

The monthly invoices were presented for payment authorization, with General and Sewer Fund Check Numbers 29900 through 29959 totaling \$277,991.87.

**A motion was made by Mr. Potoczny and seconded by Ms. Saylor to authorize payment of Bills for the month of February 2022 totaling \$277,991.87. The motion carried unanimously.**

**X. EXECUTIVE SESSION:** No Executive Session was necessary.

**XI. ADJOURNMENT:**

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared the meeting duly adjourned at 8:10 p.m. The next Regular Meeting was scheduled for Monday, April 11, 2022 at 7:00 p.m.

Attest: \_\_\_\_\_  
Eileen M. Bradley, Secretary  
Sellersville Borough Council