

Sellersville Borough Council Chambers
140 East Church Street
Sellersville, PA 18960

December 7, 2020
7:00 O'clock P.M.

The regular December, 2020 meeting of Sellersville Borough Council was called to order by President Dodson via on-line ZOOM teleconference.

All present joined in offering our "National Pledge of Allegiance".

ROLL CALL:

Mayor	:	Thomas C. Hufnagle, Mayor
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Kathleen J. Hallman Marie G. Howells Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Police Service Provider	:	Perkasie Police Sargent James Rothrock
Manager/Secretary	:	David J. Rivet
Absent	:	

CONSENT CALENDAR:

A. Minutes:

1. November 9, 2020 Council Meeting

B. December, 2020 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. December, 2020 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. December, 2020 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. December, 2020 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; swept streets; repaired storm inlets; took down Hometown Heroes banners and hung holiday lights.

b. Sewer System: Opened sewer laterals; opened sewer main.

c. Park and Playground: Removed trash; picked up branches; cut dead trees; removed weeds.

2. Administration Report by David J. Rivet, Manager/Secretary

Staff Report:

a. All administrative matters are of the routine nature.

b. Building Permits:

- | | | |
|------------------|-------------------|------------------|
| 1. Lori Finello | 141 Green Street | #2212 demolition |
| 2. David Webster | 116 Hughes Avenue | #2213 plumbing |
| 3. Jeanette Wood | 210 Mews Drive | #2214 electric |

c. Zoning Permits:

- | | | |
|-------------------|-----------------|------|
| 1. Jeffery Kramer | 159 Lawn Avenue | shed |
|-------------------|-----------------|------|

F. December, 2020 Solicitor's Report by R. White Legal

1. See Solicitor's Report on file.

G. December, 2020 Engineer's Report

1. No written report from any Borough Engineers.

H. December, 2020 Reports from Commissions and Boards.

1. Park and Recreation Board: Kathleen Hallman, Chairperson
 - a. December, 2020 meeting canceled
 - b. Next regular meeting scheduled for January 5, 2021
2. Planning Commission: John Larsen, Chairperson
 - a. See meeting minutes for November 16, 2020.
 - c. Next regular meeting scheduled for December 21, 2020.
3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.
No Business
4. Emergency Management Agency: Craig A. Wilhelm, Coordinator
Coordinated COVID-19 activities with Bucks County Emergency Management Services.

I. December, 2020 Report from Committee of Council

- a. See November 17, 2020 meeting minutes.
- b. Next meeting scheduled for December 15, 2020

A motion was made by Mr. Potoczny that the Consent Calendar, Items (A) through (I), be approved as presented. Mr. Crouthamel seconded and the motion carried unanimously.

CITIZEN PARTICIPATION:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. Ordinances

Ordinance 734- an ordinance fixing the real estate tax for the fiscal and calendar year 2021 and continuing in effect a per capita tax, occupation tax, and real estate transfer tax. The general fund real estate tax remained at 24 mills and the special purpose fire protection real estate tax remained at 3 mills. Ordinance No. 734 was moved for approval by Mrs. Hallman. Motion was seconded by Ms. Saylor and passed with all in favor.

Ordinance 735- an ordinance amending the agreement with the Pennsylvania Municipal Retirement System Defined Benefit Plan to include purchase of permissive service credit. Ordinance 735 was moved for approval by Mr. Crouthamel. Motion was seconded by Ms. Saylor and passed with all in favor.

B. Resolutions

Resolution #20-12 - appropriating specific sums estimated to be required for specific purposes of the borough during fiscal year 2021 was moved for approval by Mr. Crouthamel. Motion was seconded by Mrs. Hallman and passed with all in favor.

Resolution#20-13 – appointing Styer and Associates Certified Public Accountants for the purpose of official audit of the accounts and other evidences of the borough for fiscal year 2020 was moved for approval by Mr. Potoczny. Motion was seconded by Mr. Hull and passed with all in favor.

Resolution #20-14 - approving the execution of the cable franchise agreement between Sellersville Borough and Verizon Pennsylvania for a twelve year term was moved for approval by Mr. Potoczny. Motion was seconded by Mr. Hull and passed with all in favor.

C. Motions

None

D. Authorizations

None

E. Agreements

None

F. Appointments

Mr. Crouthamel moved to appoint Eileen Bradley, 300 Kent Lane, Perkasio, PA to the position of Borough Manager beginning February 16, 2021. Motion was seconded by Mrs. Hallman and passed with all in favor.

Mr. Crouthamel moved to reappoint the following members of various authorities, board and commissions whose terms expire in January 2021:

Historical & Achievement Authority	5-Year Term
James Chrastina	Jan. 2026
Delores Leatherman	Jan. 2026
Industrial Development Authority	5-Year Term
Alan Frick	Jan. 2026
Vacancy –	Jan. 2026
Park & Recreation Board	5-Year Term
Linda Hufnagle	Jan. 2026
Mark Moore	Jan. 2026
Vacancy –	Jan. 2023
Joint Recreation Authority	5-Year Term
Carol Kuhn	Jan. 2026
Vacancy -	Jan. 2026
Vacancy Board	1-Year Term
Gary Millar	Jan. 2022
Planning Commission	4-Year Term
Vacancy –	Jan. 2025
Zoning Hearing Board	5-Year Term
Matthew Swierzewski	Jan. 2026
Vacancy -	Jan. 2026
Pennridge Wastewater Treatment Auth.	5-Year Term
Jim Hull	Jan. 2026

Motion was seconded by Mrs. Howells and passed with all in favor.

OTHER BUSINESS

Mrs. Hallman noted that the holiday decoration in front of the post office was only half lit. She also suggested that more poles be wired to accommodate decorations up the length of Main Street. She also inquired as to what the Council would like to do regarding employee recognition. Members agreed to bring in packaged cookies on December 17th.

Ms. Saylor noted that she visited Coolidge Avenue to investigate the parking complaint and suggested that there be no parking in front of stop sign at the East Park Avenue intersection. She also saw two post office vehicles, one of which was broke down, that impeded traffic. She also inquired as to whether there has been any additional information available on the AMETEK property bounded by E. Fairview Avenue, E. Clymer Avenue and Diamond Street. Manager stated he had not checked lately with Bucks County personnel, but will.

Mr. Crouthamel stated that the town clock is now working and commended the manager for getting the company to finally address it. He then asked the solicitor to update the Council on the zoning issues with non-compliance with the zoning sign and rental property ordinances. Solicitor stated that letters had gone out and the next step would be taking to court those who have not responded. President Dodson asked to have the issue discussed at the next Public Management Committee (PMC) meeting. Mr. Crouthamel also asked that the suggestion in the Comprehensive Plan regarding having the first floors in the downtown area be used for commercial businesses be discussed at upcoming PMC and Planning Commission meetings.

President Dodson asked that the zoning ordinance as it relates to signs within the borough be put on the February PMC meeting agenda. She also noted that PA DOT is making the Lawn Avenue Noble Street a four-way stop intersection later this month.

AUTHORIZATION FOR PAYMENT OF INVOICES:

The monthly invoices were presented for payment authorization. Mr. Potoczny made a motion "that the invoices as presented be authorized for payment". Mr. Hull seconded and the motion carried with all in favor. Checks drawn in payment of the invoices are as follows: General-Sewer Check Nos. ____ through ____, totaling \$____.

ADJOURNMENT:

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 8:00 p.m. The next regular Council meeting is scheduled to be held on January 11, 2021 at 7:00 p.m.

Attest: _____
David J. Rivet, Secretary
Sellersville Borough Council