

Sellersville Borough Council Chambers  
140 East Church Street  
Sellersville, PA 18960

June 03, 2019  
7:00 O'clock P.M.

The regular June, 2019 meeting of Sellersville Borough Council was called to order by President Lois Dodson at the above designated time and location.

All present joined in offering our "National Pledge of Allegiance".

**ROLL CALL:**

Mayor	:	Thomas C. Hufnagle, Mayor
Councilpersons	:	Lois A. Dodson, President Alexander M. Potoczny, Jr., Vice-President James G. Hull, President Pro Tem Donald Crouthamel Kathleen J. Hallman Marie G. Howells Lynne Saylor
Borough Solicitor	:	Randal White, Esquire
Borough Engineer	:	
Police Service Provider	:	Perkasie Police Officer Seth Mumbauer
Manager/Secretary	:	David J. Rivet
Absent	:	

**CONSENT CALENDAR:**

A. Minutes:

1. Regular May, 2019 Meeting

B. June, 2019 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. June, 2019 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. June, 2019 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. June, 2019 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

- a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; swept streets; hung Hometown Heroes banners and flags; hung hammocks in park; placed barricades for Memorial Day Parade; storm clean-up.
- b. Sewer System: Opened sewer laterals; opened sewer main; delivered and hung shut off notices.
- c. Park and Playground: Removed trash; picked up branches; cut dead trees; performed Holiday House Pool pre-season maintenance.

2. Administration Report by David J. Rivet, Manager/Secretary  
Staff Report:

- a. All administrative matters are of the routine nature.
- b. Building Permits:

1. St. Agnes R.C. Church	N. Main Street	#2152 electric
2. Anthony Succi	108 Carillon Hill Lane	#2153 renovation
4. Stephanie Ulmer	5 Nanlyn Avenue	#2154 addition
5. Jason Harrar	230 Winard Avenue	#2155 deck and alteration
- c. Zoning Permits

1. Nicholas Edelman	211 Lawn Avenue	fence
2. James Young	702 Mews Drive	home occupation
3. Nina Maciocha	517 Adams Way	fence

F. June, 2019 Solicitor’s Report by R. White Legal

- 1. See Solicitor’s Report on file.

G. June, 2019 Engineer’s Report

- 1. No written report from any Borough Engineers.

H. June, 2019 Reports from Commissions and Boards.

- 1. Park and Recreation Board: Kathleen Hallman, Chairperson
  - a. See Park and Recreation Board Minutes on file.
  - b. Next regular meeting scheduled for June 4, 2019
- 2. Planning Commission: John Larsen, Chairperson
  - a. May meeting cancelled.
  - c. Next regular meeting scheduled for June 17, 2019.
- 3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.  
No Business
- 4. Emergency Management Agency: Craig A. Wilhelm, Coordinator  
No Business

I. June, 2019 Report from Committee of Council

- a. May 2019 meeting cancelled.

A motion was made by Mr. Hull that the Consent Calendar, Items (A) through (I), be approved as presented. Mr. Potoczny seconded and the motion carried unanimously.

**CITIZEN PARTICIPATION:**  
None

**UNFINISHED BUSINESS:**  
Solicitor White stated that the latest version of the Rental Property Inspection ordinance was up for Council review prior to advertising and passage at a future meeting. Council member Saylor inquired as to the definition of multiple dwelling being “three or more” living units and expressed concern that twins and duplexes would be excluded. Solicitor White will review the definition further. Solicitor White stated that in addition to the ordinance, there are fee schedules and forms that need to be developed. A companion resolution with fees associated with the ordinance will also need to be passed.

**NEW BUSINESS:**  
  
A. Ordinances  
None

B. Resolutions

Resolution 19-08- A resolution granting a six month extension of time to complete improvements to Bucks Technical Associates, LLC on Lots 5 and 6 of the Sellersville Business Campus, was moved for approval by Mr. Hull. Motion was seconded by Mr. Potoczny and passed with all in favor.

C. Motions  
None

D. Authorizations  
None

E. Agreements  
None

F. Appointments  
Mr. Potoczny moved to approve Ross Michael Zinn as a Sellersville Fire Police officer. Motion was seconded by Ms. Saylor and passed with all in favor.

**OTHER BUSINESS**

1. Council member Hallman expressed concern regarding bicycle use on the tennis courts.
2. Council member Potoczny inquired as to whether all council members would reprise their roles at the July 4<sup>th</sup> Bell Ringing Ceremony and all stated that they would. He asked for input for a keyboard player as Mr. Paul Daniels is not available. The Borough would also like to borrow the Fire Department's public address system.
3. Council discussed holding roundtable discussions with business leaders and the Revitalization Committee members on Monday, June 24<sup>th</sup> at 3 p.m. and Wednesday, June 26<sup>th</sup> at 7 p.m. at Stella's Café. Saturday, July 13<sup>th</sup> was decided on as the day to have a retreat with the Revitalization Committee and Mr. David Jones of Boucher and James.
4. Mayor Hufnagle stated that the Public Works crew did a great job cleaning up during the recent storms.

**AUTHORIZATION FOR PAYMENT OF INVOICES:**

The monthly invoices were presented for payment authorization. Mr. Potoczny made a motion "that the invoices as presented be authorized for payment". Mrs. Howells seconded and the motion carried. Checks drawn in payment of the invoices are as follows: General-Water-Sewer Check Nos. \_\_\_\_ through \_\_\_\_, totaling \$ \_\_\_\_.

**ADJOURNMENT:**

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 7:54 p.m. The next regular meeting is scheduled to be held on July 8, 2019 at 7:00 p.m.

Attest: \_\_\_\_\_  
David J. Rivet, Secretary  
Sellersville Borough Council