

Sellersville Borough Council's  
Public Management Committee  
140 East Church Street  
Sellersville, PA 18960

January 24, 2024  
7:00 p.m.

The January 24, 2024 Meeting of Sellersville Borough Council's Public Management Committee (PMC) was called to order by Chair Lois Dodson at Borough Hall, 140 E. Church Street at 7:00 p.m.

**ROLL CALL:**

Councilpersons: Mayor Thomas C. Hufnagle  
Lois A. Dodson, Chair  
James G. Hull, Vice-Chair  
Donald Crouthamel, First Alternate  
Lynne A. Saylor  
Kathleen J. Hallman  
David A. O'Donnell

Absent: Marie G. Howells

Manager: Eileen M. Bradley

**ANNOUNCEMENTS:**

There were no announcements at this time.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

Mr. Greg Landis of Lawn Avenue asked if Council had made any decision on prohibiting overnight parking at the Temple Lot.

**OLD BUSINESS:**

**HEC-RAS Study of Perkiomen Creek:**

Ms. Bradley stated that Gilmore and Associates had finally received needed information to proceed to the next step of a HEC-RAS study to address flooding issues caused by the Perkiomen Creek. A full study would cost over \$30,000.00. Mr. Crouthamel suggested we contact Perkasio Borough to inquire if they wished to contribute as a joint project.

**PPL Railroad Bridge Lights:**

Ms. Bradley stated that an easement from one property owner needed to install the new lights at the Railroad Bridge would be impossible without condemnation of the small area of property, which she did not recommend. Council had two other options: install the pre-paid lights in a new configuration of three lights, reserving or returning the fourth; or scrapping the project for a full refund on the lights.

Mr. O'Donnell questioned if the fourth light could be secured onto the concrete bridge abutment. While Ms. Bradley stated that she would inquire about the use of the

abutment location, Council agreed to install three lights in the new configuration and keep the fourth to be used at another location within the Borough.

**Hough Associates Contract:**

Ms. Bradley stated that Hough Associates had submitted the 2022 Act 904 Recycling Grant Application to DEP, and Sellersville was due \$5,860.00, 25% of which would be due Hough Associates for work on the grant. As Sellersville had never applied for the grant, we were still in a winning position. She then presented both a one-year and a three-year contract for Hough to complete and file future grants under the same terms.

**A motion was made by Mr. Crouthamel, seconded by Mrs. Hallman, and unanimously carried by all present, to authorize execution of a three-year contract with Hough Associates for completion and filing of the DEP Act 904 Recycling Grant for 2023, 2024, and 2025 on behalf of Sellersville Borough, for payment of 25% of grant award.**

**Verizon Easement:**

Ms. Bradley stated that as part of our new server installation, our third-party IT service recommended installation of Verizon FiOS to enhance speeds. The proposed Easement Agreement with Verizon was required to bring cable to the building.

**A motion was made by Mr. Hull, seconded by Mrs. Hallman, and unanimously carried by all present, to authorize execution of an Easement Agreement with Verizon for cable installation.**

**EMS Service:**

Ms. Bradley presented copies of a draft contract for services from Chal-Brit Regional EMS. She requested Council to review only at this time.

**Parking Study:**

A further discussion of parking availability around 35 Maple Avenue ensued, after which Ms. Bradley was instructed to draft an ordinance: prohibiting parking at the Temple Lot between 11:00 p.m. to 6:00 a.m.; and, no parking on Maple Avenue from W. Temple Avenue to Farmer's Lane.

Mr. Crouthamel also requested investigation of paid and/or metered parking and allowing parking validation by local businesses. Ms. Bradley would begin that process.

**NEW BUSINESS:**

**Resolution #2024-05 – Disability Parking at 421 Washington Avenue:**

Ms. Bradley had received an application for a Disability Parking area around 421 Washington Avenue. The Police Department had investigated accuracy and Staff recommended passage of the required resolution.

**A motion was made by Mr. Crouthamel, seconded by Mr. O'Donnell, and unanimously approved by all present, to pass Resolution #2024-05, authorizing installation of Disability Parking in the vicinity of 421 Washington Avenue.**

**Borough Fuel Tanks:**

Ms. Bradley notified Council that the Borough fuel tanks were presently compromised and leaching rust particles into the fuel contained within. The rust was caused by condensation and the tanks were not leaking anything into the environment at present. Replacement of the tanks would exceed \$30,000. The Public Works Department was presently purchasing fuels from M & S Oil of Perkasio, which was working fine at present. She recommended continuing with this policy.

**OTHER BUSINESS:**

**Holiday House Pool:**

Mr. Crouthamel, the current chair of the West Rockhill-Sellersville Joint Recreation Authority (JRA), explained that at a recent West Rockhill Township Supervisors meeting, West Rockhill Supervisors failed to allow the release of budgeted funds for opening the Holiday House Pool, despite the funds being in their budget for 2024. Additionally, they refused to appoint anyone to two long-standing vacancies to the JRA.

Mr. Crouthamel stated that West Rockhill had repeatedly shown disinterest in contributing anything to the Holiday House Pool, including additional expenses that Sellersville Borough covered from their General Fund that should be divided between both municipalities.

He also pointed out the large resident turnout to a special meeting of the JRA, wherein they overwhelmingly supported the pool and requested it remain open for the good of the regional community.

Mr. Crouthamel then reviewed the risks in opening the pool for the 2024 season without the backing of West Rockhill. He asked what Council's pleasure would be with regard to continuing this season.

Ms. Bradley stated that while she supported the pool for the community, she was compelled to point out to Council that should they decide to open the pool for 2024, it was likely that Sellersville could be solely on the hook financially for any expenses over budget should West Rockhill continue to ignore their obligations.

Mr. Paul Daniels of Franconia stated that he was happy to assist in any way he could and encouraged Council to continue to provide the pool for the good of the extended community.

Mrs. Joan Keating of Lawn Avenue was impressed by the passion of the parents who spoke at the recent special JRA meeting and mentioned that the pool is the only activity for neighborhood children.

Ms. Saylor stated that she was willing to keep the pool open for one more year but suggested that the JRA needed to divest itself of West Rockhill Township.

**PUBLIC COMMENT:**

There was no public comment at this time.

**EXECUTIVE SESSION:**

AT 8:40 p.m., Council convened into Executive Session to discuss personnel issues and land disposition. Council reconvened the meeting at 9:00 p.m.

**A motion was made by Mrs. Hallman and seconded by Mr. Crouthamel to authorize an appraisal of a parcel of land for a cost not to exceed \$2,500.00. The motion passed on a vote of six to zero with one abstention (Mr. Hull).**

**ADJOURNMENT:**

There being no further business or discussion, Ms. Dodson declared the meeting duly adjourned at 7:40 p.m. The next regular Public Management Committee Meeting was scheduled for Wednesday, February 28, 2024 at 7:00 p.m.

Attest:

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Eileen M. Bradley, Secretary  
Sellersville Borough