

Sellersville Borough Council  
140 East Church Street  
Sellersville, PA 18960

January 2, 2024  
7:00 P.M.

I. The Reorganization Meeting of Sellersville Borough Council was called to order on January 2, 2024 at 7:00 p.m. by Mayor Thomas Hufnagle.

II. All present joined in offering our National Pledge of Allegiance.

III. **OATH OF OFFICE:**

Mayor Thomas C. Hufnagle administered the Oath of Office to the following people:

Councilpersons Elect: James G. Hull  
Marie G. Howells  
David A. O'Donnell

IV. **ROLL CALL:**

Mayor: Thomas C. Hufnagle, Mayor

Councilpersons: Lois A. Dodson  
Kathleen J. Hallman  
James G. Hull  
Marie G. Howells  
Donald Crouthamel  
Lynne A. Saylor  
David A. O'Donnell

Borough Manager: Eileen M. Bradley

V. **ELECTION OF PRESIDENT:**

Mayor Hufnagle called for nominations for the Office of Council President.

**Mr. Crouthamel made a motion to nominate Lois Dodson as President of Council, with Mrs. Howells seconding the motion. With no other nominations coming from the floor, all were in favor of Ms. Dodson's election as President of Council.**

Mayor Hufnagle then turned the meeting over to President Dodson.

VI. **ELECTION OF OFFICERS OF COUNCIL:**

Ms. Dodson called for nominations for the Office of Council Vice President.

**Ms. Saylor made a motion to nominate James Hull as Vice President of Council, with Mrs. Howells seconding the motion. With no other nominations coming from the floor, all were in favor of Mr. Hull's election as Vice President.**

Ms. Dodson then called for nominations for the Office of Council President Pro Tempore.

**Mrs. Howells made a motion to nominate Don Crouthamel as President Pro Tempore of Council, with Mrs. Hallman seconding the motion. With no other nominations coming from the floor, all were in favor of Mr. Crouthamel's election as President Pro Tempore.**

**VII. AUTHORIZED BANK SIGNERS:**

Ms. Bradley stated that a new signatory needed to be added to the Borough's bank accounts, and recommended Mr. Crouthamel. All Borough checks required three signatures.

**A motion was made by Mrs. Howells and seconded by Mrs. Hallman to approve Mr. Crouthamel as a bank signer. The motion carried unanimously.**

**VIII. APPROVAL OF 2024 APPOINTMENTS AS RESOLUTION #2024-01:**

Ms. Bradley presented a Resolution outlining appointments to Boards, Commissions, and other Borough positions. The Resolution also set down authorized Borough Depositories.

**A motion was made by Mrs. Hallman and seconded by Mr. Hull to approve Resolution #2024-01, the Appointments Resolution. The motion carried unanimously.**

**IX. SET TREASURER'S BOND:**

Ms. Bradley recommended setting the Treasurer's Bond at \$150,000.00.

**A motion was made by Mr. Hull, seconded by Ms. Saylor, and unanimously carried, to authorize setting the Treasurer's Bond at \$150,000.00.**

**X. APPROVAL OF 2024 MEETING DATES:**

Ms. Bradley presented a list of proposed Meeting Dates for all meetings of Council, Boards and Commissions for 2024.

**A motion was made by Mr. Hull, seconded by Mrs. Hallman, and unanimously approved, to adopt the 2024 Meeting Schedule and authorize advertisement of the scheduled dates.**

**XI. APPROVAL OF 2024 FEE SCHEDULE AS RESOLUTION #2024-02:**

Ms. Bradley presented proposed Resolution #2024-02, a restatement of all fees and charges that the Borough levies for goods and services. Resent changes to the Fee Schedule included an increase in all building permit fees, reflecting Cowan Associates rate increases, and increases in quarterly sewer rates, as outlined in Resolution #2023-19.

**A motion was made by Mrs. Howells, seconded by Mr. Hull, and unanimously approved, to adopt Resolution #2024-02, the 2024 Borough Fee Schedule.**

**XII. ACCEPTANCE OF PERKASIE POLICE PERSONNEL AS RESOLUTION #2024-03:**

Ms. Bradley presented a Roster of Perkasio Police Department sworn officers who serve Sellersville Borough, and asked that Council adopt Resolution #2024-03, appointing each individually to serve Sellersville Borough under the terms of the Joint Municipal Agreement for Law Enforcement Services between Sellersville and Perkasio Boroughs.

**A motion was made by Mrs. Howells, seconded by Mr. Hull, and unanimously approved, to adopt Resolution #2024-03, appointing, accepting, and approving the Roster of Perkasio Police Department sworn officers.**

**XIII. OTHER:**

Mr. Crouthamel welcomed Mr. David O'Donnell to Borough Council and expressed eagerness to work with him for the betterment of the community.

Mr. Crouthamel also outlined several upcoming events scheduled to celebrate the Sellersville Sesquicentennial Year.

Additionally, Mr. Crouthamel noted that the Holiday House Pool was gearing up for another season, and was a reasonably priced option for those looking for summer fun.

**XI. ADJOURNMENT:**

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared the meeting duly adjourned at 7:20 p.m. The next Regular Council meeting was scheduled for Monday, January 8, 2024 at 7:00 p.m.

Attest: \_\_\_\_\_  
Eileen M. Bradley, Secretary  
Sellersville Borough Council